

CORBYS GLEN PARISH COUNCIL

Minutes of the meeting held on Wednesday 11 March 2026 at 7.30pm in the Willoughby Memorial Gallery, Corby Glen.

Present: Cllrs Walsingham (Chair), Baker, Ellam, Green, Harty, Mardling, Shepperson & Waumsley

In attendance: 6 residents, Lincolnshire County [LCC] Cllr Hill, Mrs S Woodman (Parish Clerk)

Open Forum:

Residents raised serious concern regarding the proposed planning application from Muller Developers for 150 new homes off the A151 near the Glen. The council has already contacted relevant organisations. The matter will be discussed further by the council later in the meeting. Residents are encouraged to communicate their views directly to the developer. It was noted that some residents had only recently received the information card, allowing them little time to comment before the closing date on March 13th 2026.

A resident requested the details from the LCC Highways correspondence as read out at last meeting to be added to the minutes.

1. **Apologies for absence:** Cllr Harwood. Reasons given were accepted.
2. **District and County Councillors' Reports:** LCC Cllr Hill reported that LCC has set its budget for next year, including an increase in Council tax of 2.9%. Some of the budget cuts are causing concern. LCC is attempting to increase government funding. More funds will be available for drainage schemes eg flooding around Tanners Lane. Cllr Hill noted that the flooding under the railway bridge is the responsibility of Network Rail, but LCC ends up dealing with it. The local government reorganisation is still in progress, with Lincolnshire having 5 different bids. The government is expected to decide in July. The effect on local elections is unknown. No SKDC Cllr update.
3. The **Draft Minutes** of the meeting held on Wednesday 14 January 2026 were approved unanimously. The chairman agreed to add details from the Highways correspondence as per open forum.
4. **Councillors' Declarations of Interest:** None. Cllrs were reminded to update their DPI's if necessary.
5. **Review of Action Log:**

25/12/04	S106: Clerk has contacted RDMH twice – no response.
26/01/12	Railings round war memorial – £50 budget to repair agreed unanimously
26/01/21	First Aid Course contribution – paid
26/01/24	Rubbish bin now in situ – clerk to request SKDC to empty
26/02/08	Greens Working Group – New flag purchased
6. **Clerk's and Chair's Reports on Matters Outstanding**
 - 6.1 **Neighbourhood Planning, Local Plan and Conservation Area:** Plan now out of date – revision required – new group to be convened / new volunteers required.
 - 6.2 **S106:** It was agreed unanimously to proceed with the application for S106 funds to purchase / instal a new noticeboard (cost £1,032.75). No additional funds will now be available until 2027. Remaining funds after purchase of noticeboard: £7,333.99. Note: S106 information now published on SKDC website.
 - 6.3 **New Housing Estates – Sewerage Issues:** Ongoing.
 - 6.4 **Highways:** Matters largely covered during Open Forum. LCC Highways to be chased where necessary
 - 6.5 **Assets:** Phone box light not working. Cllr Ellam to investigate.
7. **Matters for Resolution**
 - 7.6 **Laxton's Lane:** Communication re unauthorised tree pruning received from SKDC Tree enforcement officer. Information supplied.
 - 7.7 **Consider action relating to bulb-planted verge damage opposite Church Street Rooms / Exton Cottage, Church Street caused by parking:** Deferred.
 - 7.8 **Consider the need to maintain the Beacon:** Options for High Level access still being investigated.
 - 7.9 **Discuss the Green, Trees & Hedges on the CGPC webpages:** Cllr Shepperson to liaise with IT Maintenance

8. **Reports from:**

8.1 **Planning:**

S26/0226 Mr Leete – Porch – 8 High St: Plans unclear, but council not minded to request clarification.

Muller proposed development: see also Open Forum. A response has been drafted in conjunction with the chair of the Neighbourhood Planning Group. The council resolved unanimously to accept the response. Clerk to notify the developer, arrange for the council's response to be posted on the website, also encourage all to respond directly with their own views.

S25/2422 Refusal of permission for post parcel lockers: The council is very disappointed by SKDC's response. It wishes to show the business its support and resolved unanimously to communicate with SKDC accordingly.

S24/0568 Anaerobic Digester, Gunby: No comments.

8.2 **Greens Working Group:** Sovereign will inspect the playground in accordance with the maintenance contract on March 20th 2026.

9. **Cllr Payments and Accounts**

9.1 **Bank balances:** Monthly update set out below.

9.2 **Invoices for payment:** Councillors signed payments as set out in schedule below.

Opening current account balance from 1st February 2026	£6,051.52
Income received on bank statement 1 Feb – 28 Feb 2026	
Invoices cleared on bank statement 1 Feb – 28 Feb 2026	
S. Woodman – clerk's wages	£321.62
S. Woodman – clerk's expenses	£26.00
HMRC – clerk's PAYE	£80.60
CDPC – Community cleaner	£196.28
M Sanderson – Web site maintenance	£60.00
Malc Firth – Grass Cutting (Jan payment)	£273.40
M Sanderson – Email update and migration	£217.20
Malc Firth – Grass Cutting (Feb payment)	£273.40
Closing current account balance 28th Feb 2026	£4,603.02
Payments to be authorised/cleared: 1 Mar – 31 Mar 2026	
S. Woodman – clerk's wages	£321.82
S. Woodman – clerk's expenses	£26.00
HMRC – clerk's PAYE	£80.40
CDPC – Community cleaner	£196.28
M Sanderson – Web site maintenance	£60.00
Malc Firth – Grass Cutting (Mar payment)	£273.40
Community Group	£36.00
Cllr Shepperson – Union Flag	£42.46
Cllr Shepperson – Poppies	£20.98
Cllr Shepperson – Litter Bin	£212.24
Predicted current account balance on 31st Mar 2026	£3,333.44
(excluding all Funds)	£3,185.38
Reserve Account	
Previous Balance	£15,292.56
Interest to date this period (2 months)	£49.46
Transferred in this period	£0.00
Transferred out this period	£0.00
Current Balance	£15,370.09
Phone Box Area Fund (NISA)	
Donation received + VAT Refunds	£791.79
Previous costs	£643.73

New costs	£0.00
Remaining:	£148.06

10. Matters to be further discussed at the meeting:

- 11 Renew Subscription to OSS? (Open Space Society):** It was agreed unanimously to renew the subscription (£45)
- 12 Consider moving to '.gov.uk' email addresses:** Deferred
- 13 Consider request for a community-based litter pick:** Already organised. Advised by LCC Highways to exclude some of A151 for safety reasons.
- 14 Approve budget for 'No Parking / Access' notices for The Green:** Deferred
- 15 Community Speed watch – agree way forward:** It was agreed unanimously to support this by paying for the costs of hiring the CSR for the training.
- 16 Road Safety – consider a resident's concerns re road safety on the High St:** 3 issues, namely parking (NISA); 'Double' parking ie on both sides; Speeding. It was suggested that NISA could display a sign requesting customers to park with consideration; LCC Cllr Hill will raise the matter of speeding with the Highways Inspector to investigate & recommend action.

17. Closed Session – Confidential Staffing and Legal Matters

The Council resolved unanimously to move into closed session under the Public Bodies (Admission to Meetings) Act 1960; the public and press were asked to exit.

Staffing – Recruitment of Clerk: The Clerk's resignation was discussed and agreed, and the Clerk was thanked for her service.

Legal – FOI Request: The Council resolved by majority (7 in favour, 1 abstention) to respond to the FOI request as drafted. It was noted that the WhatsApp group was intended as an informal channel for timely communication among Parish, District, and County councillors, and not a formal communication method. The Council agreed that a documented communications and retention policy should be created and reviewed.

18. Open Session – Staffing

The Council agreed unanimously to advertise the Clerk/RFO position via LALC, with a budget of £100 approved. It was further agreed that the Council would provide the new Clerk with a laptop and printer to carry out Council business, with a budget of £1,000 approved for these items. In the interim, it was agreed that duties would be shared among councillors.

- 11. Next meeting:** The next regular meeting will be held **on Wednesday 15 April 2026 at 7.30pm** in the **Willoughby Memorial Gallery**.

Meeting closed at 9.21pm.

Mrs. Sue Woodman – Parish Clerk

Action Log 11th March 2026 – TO BE UPDATED PRIOR TO NEXT MEETING going forward.

<i>Ref</i>	<i>Action</i>	<i>Responsibility</i>	<i>Date by</i>
O/F	Highways Matters etc: Investigate the possibility of chevrons / barriers. Chase again? Chase any Highways & Anglian Water outstanding issues (Brown signs, edge markers on Green ...) Chase LCC Highways for update	Cllr Walsingham Cllr Walsingham Cllr Walsingham	11/2/26 15/04/26
23/02/05	Leaflet with map of village with street names: Deferred.		
24/12/04	S106 Funds: Seek 3 renewed quotes to fix the village pump Seek listed building consent (pump) when quotes available.	Cllr Shepperson Clerk	11/03/26
25/03/06	Trees: Check map used to determine which trees are to be inspected and add the new trees before the next tree inspection	Cllr Walsingham	Ongoing

Ref	Action	Responsibility	Date by
25/03/21	Review of council policies: Review 'old' policies; if no change, record date reviewed. Publish on website when approved	All Cllrs Clerk	Ongoing
25/05/14	Playground: Obtain formal quote to replace/provide alternative for the ground covering under the rocking horse. Investigate replacing seat on 'rocking dog' Obtain quotes for new toddler swing cradle; making good the paintwork; timber on the climbing frame, the ropes (exposed metal); replace balance trail wooden post with composite	Cllr Shepperson Cllr Waumsley Cllr Shepperson	11/03/26 11/03/26 11/03/26
25/05/17	Signage: Facilitate signage ideas by local businesses. Liaise with stakeholders.	Cllr Baker	11/03/26
26/01/06	Bus stops / school & new houses: Contact Delaine & request a meeting on site	Cllr Ellam / Clerk	ASAP
26/01/12	Broken Railing round war memorial: £50 budget agreed – fix	Cllr Waumsley	11/03/26
26/01/20	IT maintenance arrangements: Investigate other options; document pros & cons & share with Cllrs	Cllr Shepperson	11/03/26
26/01/24	Rubbish Bin Swinstead Rd: Notify SKDC to empty when installed	Clerk	11/02/26
26/01/30	Consider maintaining the Beacon: Investigate high level access	Cllr Baker	11/03/26
26/02/09	Bulbs on verge / parking on Green & verges: Seek more effective long-term solution than signage / re-assess.	Cllr Walsingham	11/03/26
26/02/16	Grass cutting: Obtain quote to add grass verge outside 1 Bourne Rd to round – awaiting response	Clerk	11/03/26
26/03/5	Sand Bags: Item to be re-instated	Clerk	15/03/26
26/03/9	The Green, Trees & Hedges on the CGPC webpages: Cllr Shepperson to liaise with IT Maintenance	Cllr Shepperson	11/03/26
26/03/8.1	Planning: Muller Development: Clerk to communicate CGPC response to developer; and post on web site S25/2422 Refusal of permission for post parcel lockers: Communicate the council's disappointment with the refusal to the business & SKDC.	Clerk Clerk	11/03/26 11/03/26
26/03/16	Road Safety – consider a resident's concerns re road safety on the High St: Discuss possibility of 'considerate parking' with NISA. Raise the matter of speeding with the Highways Inspector to investigate & recommend action.	Cllr Walsingham Cllr Hill	15/04/26 15/04/26
26/03/18	New Clerk: Post to be advertised with LALC after Cllr Green has finalised JD	Cllr Walsingham Cllr Green	ASAP

Appendix A (cf Open Forum) Summary of LCC Highways responses:

Verges: LCC Highways appreciate that verges are getting damaged, which always happens at this time of year. There is no objection to temporary small 'bulbs planted here' signs without long spikes.

Grass area around the missing tree: LCC will remedy as and when the can.

New build: Officers will monitor all the new building work and associated digs in the highway. If anything does not meet the standards required, the Streetworks team will contact and effect the works.

Utility repairs and maintenance: Works by Quickline are planned on the main road, for the next 12 months. Affected properties / businesses should have been notified by right and the PC notified out of courtesy with details.