

Corby Glen Parish Council

The next Parish Council Meeting will be held in the Willoughby Memorial Gallery on

Wednesday 14th January 2026 at 7.30pm

The Meeting will begin with a fifteen-minute Open Forum which all residents are invited to attend.

Agenda

1. Apologies for absence and reasons given.
2. District and County Councillors' Reports – for information only.
Chairman's update.
3. Draft Minutes of the meeting of the Council held on Wed 10th Dec 2025 to be approved as the minutes.
4. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of DPI's.
5. Review of Actions Log.
6. **Clerk's & Chairman's reports on matters outstanding:**
 - 01 Neighbourhood Planning, Local Plan & Conservation area – update
 - 02 S106 funds from new developments – update
 - 03 Issues associated with the new housing estates – update
 - 04 Highways feedback – clarify responsibilities
7. **Matters to be resolved:**
 - 05 Agree appropriate action to resolve email issues
 - 06 Consider action regarding new bus stops on Swinstead / Bourne Road re new houses - update
 - 07 Update on Christmas Matters
 - 08 Ratify Draft Budget and agree amount of precept application, as discussed at previous meeting
 - 09 Consider the implications of the new audit regulations, Assertion 10 & agree action
 - 10 Agree LALC membership / Training scheme subscription
 - 11 Agree payment of RDMH meeting space costs
8. **Reports from:**
 - Planning:** to consider planning applications received prior to & after publication of the agenda:
S22/0731 Allison Homes / S21/1841 David Wilson Homes / S22/1808 Nott'm Housing Assoc'n)
S25/2422 InPost Parcel Lockers (retrospective) 11 Market Place
 - Greens Working Group:**
12 Playground Equipment – Approve 5 year Play Equipment Maintenance Contract, as discussed at previous meeting; Consider appropriate action re broken sycamore branch
9. **Payments and Accounts:**
 - (i) Bank balances
 - (ii) Invoices for payment – to approve payments to be made on the list attached
10. **Matters to be further discussed at the meeting:**
 - 13 Consider Custodianship of PC assets & The Green / play area
 - 14 Agree membership of Greens Working Group [WG] /
 - 15 Laxton Lane, consider actions needed
 - 16 Agree membership of S106 WG "Staffing Committee"
 - 17 Approve updated Risk Assessment
 - 18 Approve Flag Policy
 - 19 Ratify community cleaner arrangements, as discussed at previous meeting
 - 20 Ratify IT maintenance arrangements, as discussed at previous meeting
 - 21 Approve a donation to the East Midlands Ambulance Service for the First Aid training and to

the Community Group for the hire of the Church Street Rooms.

22 Agree location of bin for storage of sandbags

23 Consider action re state of the surface of The Green

24 Authorise spend for purchase of rubbish bin for Swinstead Road

25 Consider PC role in local health service concerns

26 Consider PC role in reporting building control issues

27 Consider PC role in reporting SKDC housing and land issues

28 Consider action relating to o/s 20 Station Road as trip hazard, where former tree narrows footway

29 Consider action relating to bulb-planted verge damage opposite Church Street Rooms / Exton Cottage, Church Street caused by parking

30 Consider the need to maintain the Beacon

31 Understand the position regarding the Dawson Memorial Tree

32 Consider facilitating shared communication / leafletting with Ron Dawson Memorial Village Hall and other community groups to encourage volunteers

33 Discuss the Green, Trees & Hedges on the CGPC webpages

11. To confirm date of the next meeting, currently scheduled for **Wednesday 11th February 2026 at 7.30pm**, in the Willoughby Gallery, Corby Glen.

Susan M Woodman

Mrs. S. Woodman, Parish Clerk

Payments and Accounts

Opening Bank balance from 1st December 2025	£9,019.62
Income received on bank statement 1 Nov – 30 Nov 2025:	
Invoices cleared on bank statement 1 Dec – 31 Dec 2025	
S. Woodman – clerk's wages	£321.82
S. Woodman – clerk's expenses	£26.00
HMRC – clerk's PAYE	£80.40
CDPC – Community cleaner	£196.28
M Sanderson – Web site maintenance	£60.00
Malc Firth – Grass Cutting	£273.40
Mrs Woodman – Stationery	£2.50
Malc Firth – Grass Cutting	£273.40
Closing Bank Balance 31st December 2025	£7,785.82
Payments to be authorised/cleared: 1 Jan – 31 Jan 2026	
S. Woodman – clerk's wages	£321.82
S. Woodman – clerk's expenses	£26.00
HMRC – clerk's PAYE	£80.40
CDPC – Community cleaner	£196.28
M Sanderson – Web site maintenance	£60.00
RDMH – Hire Charge Dec 25	£30.00
LALC – Subscription 26/27	£342.00
LALC – ATS Subscription	£174.00
Predicted remaining NatWest bank balance on 31st January 2026 (excluding all Funds)	£6,555.32 £6,407.26
<u>Reserve Account</u>	
Previous Balance	£15,292.56
Transferred in this period	£0.00
Transferred out this period	£0.00
Current Balance	£15,292.56
<u>Phone Box Area Fund (NISA)</u>	
Donation received + VAT Refunds	£791.79
Previous costs	£643.73
New costs	<u>£0.00</u>
Remaining:	£148.06