

DRAFT MINUTES: CORBY GLEN PARISH COUNCIL

Draft Minutes of the meeting held on Wed November 12th 2025 at 7.30pm in the Willoughby Memorial Gallery, Corby Glen.

Present: Cllrs Walsingham (Chair), Baker, Green, Harty, Mardling Shepperson & Waumsley.

In attendance: 3 residents

Open Forum:

A resident noted that the community cleaner grant was omitted from the accounts of the previous

A resident enquired whether 3 quotes were obtained for the grit bin, as required. Cllr Shepperson replied that the 3 quotes had been obtained & the lowest selected.

A resident expressed concern about the number of items on the Action Log. Noted.

A resident queried why temporary access had been permitted across the Green. Noted.

1. **Apologies for absence:** Cllrs Ellam & Harwood, Mrs. S. Woodman (Parish Clerk). Reasons given & accepted.
2. **District and County Councillors' Reports:** No District or County Councillors present.
3. The **Draft Minutes** of the meeting held on Wed Oct 8th 2025 were amended to show the Community Cleaner Grant. They were then approved unanimously and signed by the chairman.
4. **Councillors' Declarations of Interest:** None.
5. **Review of Action Log:**
Permission is being sought re the siting of the grit bins for the sandbag storage.
Likewise, permission re siting / emptying new bin is awaited.
The location of the Dawson memorial Tree has been agreed. Awaiting tree to be supplied by the donor.

6. Clerk's & Chairman's reports on matters outstanding:

01 Neighbourhood Planning, Local Plan & Conservation area – update: An update had been provided but not received by all Cllrs.

02 S106 Funds: Cllr Baker is having difficulty obtaining 3 quotes for the installation of the noticeboard because of its location near the Fighting Cocks and power concerns. He has been unable to obtain any quotes for fixing the village pump – to re-agenda in the New Year as Cllr Walsingham wishes to explore a less expensive fix and consider using funds for a more central board siting as village expands to east and south.

03 Issues associated with the new housing estates – sewerage issues: Cllr Robins has contacted the planning officer and is facilitating a meeting. A date in January has been requested. Awaiting response.

7. Matter to be resolved:

04 Agree appropriate action to resolve email issues: Cllrs had not received the communication re costs. Cllr Shepperson to investigate with LALC. All to consider.

05 Consider action regarding new bus stops on Swinstead / Bourne Road re new houses: Email sent to Delaine's – awaiting response. Cllr Ellam to report back.

06 Update on Christmas Matters: The lights will be installed weekend Nov 30 / Dec 1. Minutes to be published including this as headline.

8. Reports from:

Planning: to consider planning applications received prior to & after publication of the agenda:

Application for dosing station: Awaiting validation by Planning and official notification

Greens Working Group:

07 Playground Equipment Maintenance:

RoSPA report Observations: Cradle from toddler swing to be removed (Cllr Shepperson) and quote sought to replace; the cost of making good the paintwork to be established; Rocking Horse needs attention; seat on rocking dog needs attention; timber is decaying on the climbing frame, and the ropes are showing exposed metal; the balance trail wooden post to be replaced with composite. Cllr Harty & Cllr Shepperson to request quotes.

9. Payments and Accounts

- (i) Bank balances – monthly update as per the agenda was not agreed.
- (ii) Invoices for payment – Not available.

10. Matters to be further discussed at the meeting:

08 Consider the Draft Budget in preparation for approval at next meeting: A report was provided by the Clerk. All to consider. The budget requires further discussion; the following items require further consideration:

- Lighting for Pridmore / Barleycroft footpath: Is this the Parish Council's responsibility?
- Willoughby Gallery Lighting: To be discussed with new occupants.
- War memorial Strimming: Is this expenditure required?
- Play area: is £1,000 for maintenance sufficient?
- Surplus this year: Could this fund a laptop for the clerk?

It was noted that the precept application needs to be submitted in December.

09 Consider the implications of the new audit regulations, Assertion 10 & agree action: Requires follow up, including an IT policy. All to consider.

10 Consider making a Remembrance donation: Cllr Shepperson proposed purchasing further 'rigid' poppies. Agreed unanimously to spend 3 poppies at £9.99 each + Del.

11 Consider the council's position re battery storage plans north of cold storage at Cannors Lane, Easton: Cllr Walsingham / Clerk to comment on proposal

11. Next meeting:

The next regular meeting will take place on **Wed December 10th 2025 at 6.00pm**. As the Willoughby Memorial Gallery is not available; the meeting will be held in the **Ron Dawon Memorial Village Hall**, starting at **6.00pm**

Meeting closed at 8.51 pm.

Cllr Harty / Mrs. Sue Woodman – Parish Clerk

Action Log 12th Nov 2025 – TO BE UPDATED PRIOR TO NEXT MEETING going forward.

<i>Ref</i>	<i>Action</i>	<i>Responsibility</i>	<i>Date by</i>
O/F	Bend Signage: Investigate the possibility of chevrons / barriers; chase again Chase any Highways & Anglian Water outstanding issues (Brown signs, edge markers on Green ...) 12/11: Waiting on Rowan and AW, bridge flooding and High St issues add – associated items below marked with * are included	Cllr Walsingham	10/12/25
O/F	Hedge Cuttings in ditch: Check land ownership / possible actions*	Cllr Hill	10/12/25
O/F	Bus stops / Location of school bus pick up: Contact Delaine to investigate alternative site and report back	Cllr Ellam	10/12/25
23/02/05	Leaflet with map of village with street names: Provide draft for discussion at next meeting (JA look) 12/11: Chair explained that intention is for A4 centrefold map	Cllr Shepperson Cllr Walsingham	10/12/25
24/12/04	S106 Funds: Provide clerk with all quotes and installation costs Apply for S106 funds for a recycled plastic noticeboard Add to January Agenda Seek 3 renewed quotes to fix the village pump; Seek listed building consent (pump) when quotes available. Add to Jan Agenda	Cllr Baker Clerk Cllr Baker Clerk	14/1/26 14/1/26
24/12/16	Parking on the Green: Consider appropriate signage	Cllr Walsingham	14/1/26
25/01/22	Sandbags: Seek permission from Highways to locate bin/s on verge	Clerk	10/12/25
25/02/18	Location / emptying of rubbish bins: Order and install on Swinstead Road Obtain confirmation that SKDC will empty the bin with it being on private property	Cllr Shepperson Clerk	14/01/26 10/12/25
25/03/06	Trees: Check map used to determine which trees are to be inspected and add the new trees before the next inspection Follow up situation re care for trees on Allison Homes development	Cllr Walsingham Cllr Green	14/1/26 asap
25/03/21	Review of council policies: Review 'old' policies; if no change, record date reviewed. Publish on web site	All Cllrs Clerk	ongoing
25/05/14	Playground: Chase Wicksteed or alternative supplier for a quote to replace the ground covering under the rocking horse Investigate replacing seat on 'rocking dog' Review RoSPA report & follow up actions Investigate possibility of funding from UKSPF	Cllr Shepperson Cllr Waumsley Cllr Shepperson Clerk	10/12/25 10/12/25 10/12/25 10/12/25
25/05/17	Signage: Facilitate signage ideas by local businesses, chasing quotations for reflective overlays. Liaise with Cllr Baker with view to meeting stakeholders.	Cllr Walsingham Cllr Baker	10/12/25 10/12/25

Ref	Action	Responsibility	Date by
25/06/04	Sewerage issues – report back	Cllr Robins / Cllr Shepperson / Cllr Walsingham	Ongoing, 14/1/26
25/09/20	Flags: Create flag policy for adoption	Cllrs Shepperson	10/12/25
25/09/21	Christmas: Source ‘decorations’ to improve the appearance of the lights when not lit during the day. (receipt for c.£16 already provided) Update social media	Cllr Walsingham Cllrs Green & Shepperson	ongoing
25/11/5	Dawson Memorial Tree: contact applicant for tree	Clerk	10/12/25
25/11/01	Neighbourhood Plan: Circulate update	Clerk	asap
25/11/04	Email costs: Circulate Ideate / consult LALC	Clerk Cllr Shepperson	Asap Asap
25/11/07	Playground: Remove cradle from toddler Swing Obtain quotes for new cradle; making good the paintwork; Rocking Horse; seat on rocking dog; timber on the climbing frame, the ropes (exposed metal); replace balance trail wooden post with composite	Cllr Shepperson Cllr Harty	asap 10/12/25
25/11/9	Accounts: Provide invoices for payment	Clerk	asap
25/11/08	Draft budget: Adjust (see minutes) Consider	Clerk All	10/12/25 Asap
25/11/09	Assertion 10: Follow up / IT Consider	Cllr Shepperson All	10/12/25 Asap
25/11/10	Poppies: Purchase	Cllr Shepperson	10/12/25
25/11/11	Planning – Battery Storage: Comment	Cllr Walsingham	10/12/25