

DRAFT MINUTES: CORBY GLEN PARISH COUNCIL

Draft Minutes of the meeting held on Wed Sept 10th 2025 at 7.35pm in the Willoughby Memorial Gallery, Corby Glen.

Present: Cllrs Walsingham (Chair), Ellam, Green, Harty, Harwood, Mardling & Waumsley.

In attendance: 3 residents, Cllr Hill, Cllr Robins

Open Forum:

A resident reported that the defibrillator is not working. This needs to be notified to the emergency services to ensure it is taken off the availability list.

A resident queried whether the matter of the Christmas Tree had been resolved.

A resident enquired whether there were any developments re Speed Watch? Cllr Mardling reported that she is awaiting training dates in Sept / Oct.

A resident suggested reverting to the original grass contractor – he complained about the quality of the cut on Laxton's Lane. Cllr Harwood reported that the grass outside the gallery had not been cut. Cllr Walsingham will follow up & check maps.

The hedge cuttings along the Tanner's Lane ditch have not been cleared away; Cllr Hill agreed to check ownership,

A resident commented that the flyer issued by the PC re the consultation on the proposed new developments did not reflect what was on SKDC web site – Cllr Hill responded that the proposed developments have not yet been approved, but agreed this was confusing on the website.

The response from Highways re potholes was not considered helpful; no action required.

1. Apologies for absence: Cllrs Baker & Shepperson, Mrs. S. Woodman (Parish Clerk). Reasons given & accepted.

2. District and County Councillors' Reports: Cllr Hill reported that the National Grid power line & the revised Local Plan were ongoing. The recent reshuffle has resulted in a complete change to the Ministerial team. Regarding the local government restructure, detailed plans are expected in November. A drop-in session has been arranged in Stamford on Sept 24th re the local government restructure. Separately, there will be a change to funding, proposals from national government are due to be published but it appears LCC may be in a better financial position. 3-year settlements are due to be announced before Christmas.

Cllr Robins reported that the National Grid Power Line had just been passed by SKDC planning – as it is a Nationally Significant Infrastructure Project (NSIP), they were powerless to prevent it. They have requested clarification on 44 junctions regarding solar farms etc. Further consultation will take place next year. It was noted that all bin collection days are changing – new estates have not received the communication about this. £240K has been agreed for the refurbishment of the Meres Leisure Centre. 4 new EV Charging points are to be installed in Stamford cattle market. Community recycling of paint is now available the Bourne Recycling Centre.

3. The Draft Minutes of the meeting held on Wed 9th July 2025 and the EGM held on Tues July 29th 2025 were approved unanimously.

4. Councillors' Declarations of Interest: None.

5. Review of Action Log:

First Aid Training: Community Group are arranging for October (including defib). It is proposed that the Parish Council should share the cost of hiring the hall – no cost for the training.

6. Clerk's & Chairman's reports on matters outstanding:

01 Neighbourhood Planning, Local Plan & Conservation area – update: The group had sent through an update by email earlier.

02 S106 funds from new developments: Applications for funds to fix the pump and replace the notice board to be submitted.

03 Emergency Planning: Cllrs Harty and Mardling will review the plan.

04 Issues associated with the new housing estates – sewerage issues: Cllr Robins reported that the retrospective planning application has now been approved.

20 residents attended the meeting arranged by Cllr Waumsley. When dosing stops, everything is in place to move forward. Anglian Water require photographic 'proof' in order to log issues – not possible with smells. Cllr Waumsley to investigate and determine how to submit a formal complaint – Cllr Robins to provide more information.

05 State of Trees / Progress on tree tags: Deferred.

06 Agree action re Parking on the Green: Cllr Walsingham is looking at option for signs in tandem with other sign ideas.

07 Agree process for obtaining / distributing sandbags: Deferred until Cllr Shepperson available.

08 Location / emptying of rubbish bins throughout the village: See Action Log

09 Consider the situation regarding floodlighting of the Willoughby Gallery: Deferred

10 Consider Anti-Social Behaviour [ASB] in the village: Incidents being logged.

11 Review of council policies: Deferred. A Parish Councillor said that only statutory policies should be online

12 Consider the matter of signage round the village: To be funded by local businesses – temporary signage on Village Green or Parish Council assets – a budget of £50 was agreed by a majority (6 for, 1 abstention) for Cllr Walsingham to facilitate.

13 Agree action regarding quality of grass cutting: Cllr Walsingham to follow up.

14 Consider First Aid / defib training: Covered earlier.

7. Reports from:

Planning: to consider planning applications received prior to & after publication of the agenda:

S25/1612 Mr Harwood – 1 Bourne Road – Tree work in Conservation Area. No comment

Greens Working Group:

17 Playground Equipment Maintenance:

RoSPA report received. To be reviewed and considered at next meeting.

Cllr Robins suggested the council should consider applying to the Shared Property Fund (UKSPF) for funding to replace the matting under the rocking horse.

8. Payments and Accounts

(i) Bank balances – monthly update approved unanimously as set out below.

(ii) Invoices for payment – Councillors resolved unanimously to approve payments as set out in schedule below.

Opening Bank balance from 1st July 2025	£7,267.71
Income received on bank statement: VAT Refund	£2,475.50
Invoices cleared on bank statement: S. Woodman – clerk's wages S. Woodman – clerk's expenses HMRC – clerk's PAYE CDPC – Community cleaner M Sanderson – Web site maintenance M Sanderson – Correction Malc Firth – Grass Cutting (May) Tree Survey Cllr Shepperson – Ballast for bin Malc Firth – Grass Cutting (June) Cllr Shepperson – Printing Community Group Donation	£311.78 £26.00 £78.00 £196.28 £60.00 £10.00 £273.40 £510.00 £13.94 £273.40 £88.78 £100.00
S. Woodman – clerk's wages S. Woodman – clerk's expenses HMRC – clerk's PAYE CDPC – Community cleaner M Sanderson – Web site maintenance Malc Firth – Grass Cutting Mrs Woodman - Poo bags Cllr Shepperson - VJ Day Flag etc CSR hire - consultation meeting Cllr Walsingham - printing M Sanderson - Web site hosting	£311.78 £26.00 £78.00 £196.28 £60.00 £273.40 £22.95 £56.93 £55.00 £65.00 £287.86
Closing Bank Balance 31st August 2025	£6,368.43
Payments to be authorised/cleared: S. Woodman – clerk's wages S. Woodman – clerk's expenses HMRC – clerk's PAYE	£311.78 £26.00 £78.00

CDPC – Community cleaner	£196.28
M Sanderson – Web site maintenance	£60.00
Malc Firth – Grass Cutting (May)	£273.40
RoSPA Playground inspection	£124.80
Estimated remaining NatWest bank balance (excluding all Funds)	£5,298.17 £5,150.11
Reserve Account	
Previous Balance	£0.00
Transferred in this period	£20,00.00
Transferred out this period	£0.00
Interest (3 months: April, May, June)	<u>£113.25</u>
Current Balance	£20,113.25
Phone Box Area Fund (NISA)	
Donation received + VAT Refunds	£791.79
Previous costs	£643.73
New costs	<u>£0.00</u>
Remaining:	£148.06

9. Matters to be further discussed at the meeting:

18 Agree clerk's pay in line with agreed national pay scales: Agreed unanimously

19 Agree appropriate action to resolve email issues: Deferred – further investigation required

20 Resolve confusion from various flag/s – agree flag to be flown on the death of a resident: Cllr Green proposed a Social Media post to clarify flags available and background to the Celebration of Life flag. Also improve page on web site. Chair to liaise with Cllr Shepperson when available.

21 Resolve Christmas plans: It was agreed unanimously to install the lights on the Butter cross again this year. A budget of £100 was agreed unanimously to fund 'decorations' to improve the appearance of the lights when not lit during the day. For Christmas eve, barriers and signs will be placed to deter climbing on the monument; it was suggested that Cllr Green liaise with Sheep fair committee to borrow barriers. A parish councillor to check traditional use of power from neighbour. Chair to liaise with Cllr Shepperson about logistics when available.

22 Agree responsibilities re Remembrance Sunday: Cllr Walsingham has a list of actions and allocations. Chair to liaise with Cllr Shepperson when available.

23 Consider appropriate action regarding overhanging growth restricting footpaths in the village: Residents to be pointed to the appropriate authority (eg Fix my Street) and encouraged to report issues direct. Noted that advice is already on website to contact relevant authorities.

24 Agree appropriate action regarding non-functioning defibrillator: Cllr Ellam to seek spare key from Dance Academy and flag as unavailable until fixed. If no key located, it was agreed unanimously to allocate Cllr Ellam a budget of £100 to remove & replace the old lock.

25 Consider action regarding new bus stops on Swinstead Road / Bourne re new houses: Cllr Ellam to speak to Call Connect.

10. Next meeting:

The next regular meeting will take place on **Wed Oct 8th 2025 at 7.30pm** in the Willoughby Memorial Gallery, Corby Glen.

Meeting closed at 9.28 pm.

Cllr Kelly / Mrs. Sue Woodman – Parish Clerk

Action Log 10th Sept 2025 – TO BE UPDATED PRIOR TO NEXT MEETING going forward.

Ref	Action	Responsibility	Date by
O/F	Bend Signage: Investigate the possibility of chevrons / barriers; chase again	Cllr Baker	12/03/25
O/F	Overhanging growth restricting footpaths in the village – Ensure web site explains that residents need to report issues direct	Clerk	8/10/25
O/F	SID on Bourne Road: Check only measures speed within the 30mph limit	Cllr Shepperson	08/09/25
O/F	Hedge Cuttings in ditch: Check land ownership	Cllr Hill	15/10/25
23/02/05	Leaflet with map of village with street names: Provide draft for discussion at next meeting	Cllr Shepperson	09/07/25
24/12/04	S106 Funds: Seek 2 further quotes to fix the village pump; Apply for S106 funds Seek listed building consent Application for S106 funds for a recycled plastic noticeboard	Cllr Shepperson / Clerk Clerk Clerk / Cllrs Baker / Shepperson	08/09/25 8/9/25
24/12/05	Emergency Planning: Liaise with Community Group re First Aid Training	Cllr Mardling	12/03/25
24/12/15	Remembrance Day: Allocate responsibilities	Cllr Walsingham	08/10/25
24/12/16	Parking on the Green: Consider appropriate signage	Cllr Walsingham	08/10/25
25/01/22	Sandbags: Get costs for grit bin Consider potential location near Tanners Lane Circulate costs / proposed location	Cllr Shepperson all Cllr Shepperson	09/04/25 09/04/25
25/02/18	Location / emptying of rubbish bins: Obtain prices for free standing bin for Swinstead Road Communicate costs & preferred location	Cllr Shepperson Cllr Shepperson	14/05/25 08/09/25
25/03/06	Trees: Check map used to determine which trees are to be inspected and add the new trees before the next inspection Follow up situation re care for trees on Allison Homes development	Cllr Walsingham Cllr Green	Autumn asap
25/03/21	Review of council policies: Review ‘old’ policies; if no change, record date reviewed. Publish on web site	All Cllrs Clerk	8/9/25
25/05/14	Playground: Chase Wicksteed or alternative supplier for a quote to replace the ground covering under the rocking horse Fix Stepping Posts Investigate replacing seat on ‘rocking dog’ Review RoSPA report Investigate possibility of funding from UKSPF	Cllr Shepperson Cllrs Walsingham & Ellam Cllrs Walsingham & Ellam All Clerk	11/06/25 11/06/25 11/06/25 08/10/25 08/10/25
25/05/17	Signage: Facilitate signage ideas by local businesses	Cllr Walsingham	08/10/25
25/05/20	Quality of grass cut: Liaise with contractor	Cllr Walsingham	09/07/25 {done 11/9/25}
25/06/04	Sewerage issues: investigate and determine how to submit a formal complaint	Cllr Waumsley	08/10/25

Ref	Action	Responsibility	Date by
25/06/20	First Aid Training: Liaise with Community Group	Cllr Mardling / Cllr Shepperson	08/09/25
25/09/03	Emergency Plan: Review	Cllrs Harding & Mardling	08/10/25
25/09/18	Clerk's Pay: Update to new pay scale	Clerk	08/10/25
25/09/20	Flags: Liaise with Cllr Shepperson & IT Support re flags explanation and add to web site	Cllrs Green & Shepperson	08/10/25
25/09/21	Christmas: Source 'decorations' to improve the appearance of the lights when not lit during the day.	Cllr Walsingham	08/10/25
25/09/24	Defib: Obtain key / new lock; remove from commission	Cllr Ellam / Clerk	08/10/25