

Corby Glen Parish Council

Residents of the Parish of Corby Glen
are invited to attend the following meetings to be held on
Wednesday May 14th 2025 in the Willoughby Memorial Gallery.

ANNUAL PARISH MEETING

Wednesday May 14th 2025 at 7.30pm.

Agenda

1. Minutes of Annual Parish meeting on Wednesday May 8th 2024 to be approved as the minutes
2. Report from the Chairman

ANNUAL MEETING of the PARISH COUNCIL

Wednesday May 14th 2025 at 7.45pm

(or following the conclusion of the preceding meeting)

Agenda

1. To elect the Chair and Vice Chair of the Parish Council and Committee membership; their completion of Acceptance of Office.
2. Minutes of Annual meeting of the Parish Council on Wednesday May 8th 2024 to be approved as the minutes

The next Parish Council Meeting will be held in the Willoughby Memorial Gallery on **Wednesday 14th May 2025 at 8.00pm** (or following the conclusion of the preceding meeting) The Meeting will begin with a fifteen-minute Open Forum which all residents are invited to attend.

Agenda

1. Apologies for absence and reasons given.
2. District and County Councillors' Reports – for information only.
3. Draft Minutes of the meeting of the Council held on Wed 9th April 2025 to be approved as the minutes.
4. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of DPI's.
5. Review of Actions Log.
6. **Clerk's & Chairman's reports on matters outstanding:**
 - 01 Neighbourhood Planning – update
 - 02 S106 funds from new developments – update
 - 03 Emergency Planning – update
 - 04 Issues associated with the new housing estates – update
 - 05 State of trees – Inspection / authorise expenditure for tree protection, stakes etc
 - 06 Agree action re Parking on the Green
 - 07 Agree action regarding cementing of village pump
 - 08 Agree process for obtaining / distributing sandbags
 - 09 Location / emptying of rubbish bins throughout the village
 - 10 Consider the situation regarding floodlighting of the Willoughby Gallery
 - 11 Consider Anti-Social Behaviour in the village
 - 12 Review of council policies
7. **Matters to be resolved:**
 - 13 Consider and approve insurance renewal
8. **Reports from:**

Planning: to consider planning applications received prior to & after publication of the agenda:
S22/0731 Allison Homes / S21/1841 David Wilson Homes / S22/1808 Nott'm Housing Assoc'n)
S25/0567 Mr Broom – Land adjacent Cumberland House, Irnham Rd – New Dwelling
S25/0759 Mrs Rowe – The Rectory, Church St – Bedroom in attic
S25/0695 Mrs Woodman – Tree work in conservation area

Greens Working Group:
14 Playground Equipment Maintenance – current situation and actions required
9. **Payments and Accounts:**
 - (i) Bank balances
 - (ii) Invoices for payment – to approve payments to be made on the list attached
10. **Matters to be further discussed at the meeting:**
 - 15 Consider approving the Annual Return for year ended March 31st 2025:
 - 15/01 Consider results of internal Audit
 - 15/02 Approve the Annual Governance Statement 2024/25
 - 15/03 Approve the Accounting Statements 2024/25
 - 16 Consider approving expenditure on bulbs / plants / compost etc for the planter near the phone box
 - 17 Consider a request from Hattie's Tea Room for a sign to be placed on the Green adjacent the A151
 - 18 Consider a request for financial support for a cricket based community event
 - 19 Approve purchase of replacement paediatric defib pads – expired
 - 20 Agree action regarding quality of grass cutting
 - 21 Consider request for trees along St John's Drive
 - 22 Approve purchase of poo bags

11. To confirm date of the next meeting, currently scheduled for Wednesday 11th June 2025 at 7.30pm, in the Willoughby Gallery, Corby Glen.

Susan M Woodman

Mrs. S. Woodman, Parish Clerk

Payments and Accounts

Opening Bank balance from 1st April 2025	£12,893.52
Income received on bank statement:	
Precept	£19,000.00
Community Cleaner Grant	£463.32
Invoices cleared on bank statement:	
S. Woodman – clerk’s wages	£311.78
HMRC – clerk’s PAYE	£77.80
CDPC – Community cleaner	£186.01
M Sanderson – Web site maintenance	£60.00
Transfer to Reserve Account	£10,000.00
Transfer to Reserve Account	£10,000.00
Closing Bank Balance 30th April 2025	£11,721.25
Payments to be authorised/cleared:	
ICO – Data Protection Fee (DD)	£52.00
S. Woodman – clerk’s wages	£311.78
S. Woodman – clerk’s expenses (March)	£26.00
S. Woodman – clerk’s expenses (April)	£26.00
HMRC – clerk’s PAYE	£78.00
CDPC – Community cleaner	£196.28
M Sanderson – Web site maintenance	£60.00
LCC – Posts for SIDs	£800.00
Bowls Club – Donation for Pro Am competition refreshments	£100.00
Mrs Woodman – Stationery	£5.99
Cllr Ellam – Repairs to play equipment	£62.34
Additions Accounting – Annual internal audit	£95.00
Cllr Shepperson – VE Day flag	£12.98
Cllr Shepperson – VE Day Bunting	£17.24
Cllr Shepperson – VE Day PA System	£49.43
Cllr Shepperson – VE Day Bunting	£28.47
JP Metal Technologies – Swing uprights	£1,320.00
Estimated remaining NatWest bank balance (excluding all Funds)	£8,479.74
	£8,331.68
Reserve Account	
Previous Balance	£0.00
Transferred in this month	£20,000.00
Transferred out this month	£0.00
Current Balance	£20,000.00
Phone Box Area Fund (NISA)	
Donation received + VAT Refunds	£791.79
Previous costs	£643.73
New costs	£0.00
Remaining:	£148.06