

Corby Glen Parish Council

Residents of the Parish of Corby Glen
are invited to attend the following meetings to be held on
Wednesday May 8th 2024 in the Willoughby Memorial Gallery.

ANNUAL PARISH MEETING

Wednesday May 8th 2024 at 7.00pm.

Agenda

1. Minutes of Annual Parish meeting on Wednesday May 10th 2023 to be approved as the minutes
2. Report from the Chairman

ANNUAL MEETING of the PARISH COUNCIL

Wednesday May 8th 2024 at 7.15pm

(or following the conclusion of the preceding meeting)

Agenda

Completion of Acceptance of Office by all councillors.

1. To elect the Chair and Vice Chair of the Parish Council and Committee membership; their completion of Acceptance of Office.
2. Minutes of Annual meeting of the Parish Council on Wednesday May 10th 2023 to be approved as the minutes

The next Parish Council Meeting will be held in the Willoughby Memorial Gallery on
Wednesday 8th May 2024 at 7.30pm (or following the conclusion of the preceding meeting)
The Meeting will begin with a fifteen-minute Open Forum which all residents are invited to attend.

Agenda

1. Apologies for absence and reasons given.
2. District and County Councillors' Reports – for information only.
3. Draft Minutes of the meeting of the Council held on Wed 10th April 2024 to be approved as the minutes.
4. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of DPI's.
5. Review of Actions Log.
6. **Clerk's & Chairman's reports on matters outstanding:**
 - 01 Christmas Tree Lights
 - 02 Neighbourhood Planning Update
7. **Matters to be resolved:**
 - 03 Use of S106 funds from DWH development / Process for application for S106 Funds
 - 04 Emergency Planning
 - 05 Leaflet with useful contacts (Anglian Water, Electric board etc.) & map of village with street names
 - 06 Issues associated with the new housing estates and how to minimise any disruption
 - 07 Consider a resident's request to add the St John's grass area to the grass cutting schedule
 - 08 Consider what action can be taken re the persistent flooding of Tanner's Lane / Irnham Rd, including issues with the ditches
 - 09 Consider the need for additional warning signs on the bend at Corby Birkholme

- 10 Consider how to recognise the D-Day Anniversary in June
- 11 Request from Mrs Dawson to donate trees for The Green in John Dawson's memory
- 12 Consider iDig offer of free trees
- 13 Consider comments to feed back to SKDC on the Draft Local Plan
- 14 Agree a budget for tree tags
- 15 Consider the condition of signs / posts, and agree whether to ask LCC for their inspection policy or to inspect and report on Fix my Street
- 16 Consider issues with current Insurance Policy and agree actions – renewal due 1 June

8. Reports from:

Planning: to consider planning applications received prior to & after publication of the agenda:
S22/0731 Allison Homes / S21/1841 David Wilson Homes / S22/1808 Nott'm Housing Assoc'n)
 S23/1103 – Decision Notice – Modus Partnerships – Clarification
 S24/0365 – Mr Franklin – Re-pointing – 27, High St

Greens Working Group:

17 Playground Equipment Maintenance – current situation and actions required

9. Payments and Accounts:

- (i) Bank balances
- (ii) Invoices for payment – to approve payments to be made on the list attached

10. Matters to be further discussed at the meeting:

- 18 Consider approving the Annual Return for year ended March 31st 2024:
 - 18/01 Approve the Annual governance statement 2023/24
 - 18/02 Approve the Accounting Statements 2023/24
 - 18/03 Approve the Exemption Certificate 2023/24
- 19 Consider the state of the Butter Cross and agree appropriate action
- 20 Consider the problem of dog poo around the village and agree action
- 21 Consider WI request for a memorial tree
- 22 Consider applying for a grant for a community orchard
- 23 Resolve to accept grant from War Memorials Trust re replacement of lettering on War Memorial
- 24 Consider a resident's concern re LED street lighting and determine appropriate course of action
- 25 Consider responses to consultation eg Local Plan (JW)
- 26 Consider suggestions for reducing speeding on Swinstead Road

11. To confirm date of the next meeting, currently scheduled for Wednesday 12th June 2024 at 7.00pm, in the Willoughby Gallery, Corby Glen.

Susan M Woodman

Mrs. S. Woodman, Parish Clerk

Payments and Accounts

Opening Bank balance from 1st April 2024	£12,024.68
Income received on bank statement:	
Precept	£17,000.00
Invoices cleared on bank statement:	
S. Woodman – clerk's wages	£296.37
S. Woodman – clerk's expenses	£26.00
HMRC – clerk's PAYE	£74.00
CDPC – Community cleaner	£172.40
M Sanderson – Web site maintenance	£60.00
MCS – Grass Cutting	£269.00
Groundwork – Repay unused Neighbourhood Plan Grant	£184.12
Closing Bank Balance 30th April 2024	£27,942.79
Payments to be authorised/cleared:	
Data Protection Fee (DD)	£35.00
S. Woodman – clerk's wages	£296.37
S. Woodman – clerk's expenses	£26.00
HMRC – clerk's PAYE	£74.00

CDPC – Community cleaner	£172.40
M Sanderson – Web site maintenance	£60.00
Cllr Walsingham – Leaflet printing	£50.00
LALC – Training	£30.00
Estimated remaining NatWest bank balance (excluding all Funds)	£27,199.02 £26,993.66
<u>Neighbourhood Plan Costs</u>	
Grant received	£1343.00
Previous costs	£1,158.88
Remaining grant repaid	<u>£184.12</u>
Grant remaining:	£0.00
<u>Community Support Fund (Allison Homes)</u>	
Donation received	£1,000.00
Previous costs	<u>£942.70</u>
Remaining:	£57.30
<u>Phone Box Area Fund (NISA)</u>	
Donation received + VAT Refunds	£791.79
Previous costs	£643.73
New costs	£0.00
Remaining:	£148.06