

## DRAFT MINUTES: CORBY GLEN PARISH COUNCIL

**Draft Minutes of the meeting held on Wed March 13<sup>th</sup> 2024 at 7.00pm in the Willoughby Memorial Gallery, Corby Glen.**

**Present:** Cllrs Lamming (Chair), Walsingham, Evans, Harty, Harwood, Mardling & Shepperson.

**In attendance:** 2 residents, Mrs. S. Woodman (Parish Clerk).

### **Open Forum:**

It was confirmed that the donation to the Bowls Club is in line with the CGPC Grants & Donations policy.

A response is awaited from Colsterworth PC re speed restrictions.

A resident commented on the potential impact of SKDC's new recycling strategy and recent flooding.

The absence of speed cameras on the A151 in the area and the process for requesting them was raised. The subject of recent police 'speed traps' was discussed.

Cllr Walsingham reported a recent visit to Boothby Wildlands and their measures to improve the flow of the river Glen. These measures could mitigate the flooding downstream, especially if other local landowners follow suit.

1. **Apologies for absence:** Cllr Cook & Ellam. Reasons given and accepted.
2. **District and County Councillors' Reports:** Not in attendance.
3. **The minutes of the meeting of the Council** held on Wednesday February 14<sup>th</sup> 2024 and the **EGM** held on Wednesday March 6<sup>th</sup> 2024 were approved unanimously.
4. **Councillors' Declarations of Interest:** None.
5. **Review of Action Log:**

**O/F Location of 30mph sign on A151:** Raised again with LCC Highways – they are considering installing a 'New Road Layout' sign.

**24/02/09 Flagpole:** The chairman thanked Cllrs Shepperson and Robins for their help in the absence of Cllr Cook.

**24/01/11 State of village footpaths:** LCC Highways has added the request for the footpaths to be resurfaced to their list – this work is not done by the same team as re-surface the roads.

**24/02/15 Bollards along Tanners Lane / Horsepool:** LCC Highways will investigate when the weather improves.

6. **Clerk's & Chairman's reports on matters outstanding:**

**01**

**02 Neighbourhood Planning:** The Neighbourhood Plan has now been 'made' ie formally adopted by SKDC. As requested, 2 bound hard copies had been provided for the Parish Council, one to be kept by a Cllr (Cllr Mardling) and one by the clerk. The final report will be submitted at the end of March and the underspend of £184.12 returned.

The chairman once again thanked Mr Wakerley and the team for their hard work on behalf of the village.

7. **Matters to be resolved:**

**03 Use of S106 funds / Process for application for S106 Funds:** The clerk read out an email response to Cllr Robins from SKDC's Assistant Director of Planning. It seems that the funding from Allison Homes is designated for the Ron Dawson Hall only. The council had not been aware of this. Cllr Harwood queried whether projects which could benefit the hall, such as speed cameras on Swinstead Road, would be considered. The email did not appear to appreciate CGPC's position as representing a cross section of the parish to collate responses, not to approve them.

Cllr Shepperson had provided text for communication to residents. This is to be included in the April issue of The Link and posted on the Corby Glen web site. Cllr Shepperson agreed to provide a 'headlines' version for Next Door.

Cllr Harwood provided Cllrs with options for replacing the toddler tower. Cllrs were requested to view the options on the web sites and consult children, so that a decision can be made at the next meeting.

**04 Emergency Planning:** Cllr Mardling has shared the draft plan which she & Cllr Lamming had prepared, and requested input from the meeting to complete. It was agreed that planning should include a potential railway emergency. Locations for incident room / rest centre have been identified and verified with those responsible, and others are being considered. The clerk was requested to obtain emergency contact details for nearby councils from their clerks. Cllr Mardling will attend a training course in April.

**05 Leaflet with useful contacts:** Cllr Shepperson has made contact with a local resident who can help with printing and distribution. Draft to be circulated as available. A grant is being sought, but the initiative could be paid for out of council funds until the grant is forthcoming, or if it is not available. Estimated cost c£500.

**06 Issues associated with the new housing development:** An affected resident has chased Anglian Water for a response, but the clerk is not aware of a reply from Anglian.

**07 Consider a resident's request to add the St John's grass area to the grass cutting schedule:** Still awaiting response from SKDC regarding funding if CGPC undertake. Clerk to chase – again.

**08 Consider process for layout changes to Market Place parking:** The clerk read out an email with a suggested layout from a resident who was unable to attend in person. The council thanked the resident and asked the clerk to forward her suggestion to LCC Highways.

**09 Consider what action can be taken re the persistent flooding of Tanner's Lane / Irnham Rd:** Cllr Walsingham had requested the layout of utilities from LCC Highways. The clerk was requested to inform Cllr Hill that although 2 drains have been cleared on Irnham Rd (thank you) 2 are still blocked, and investigation of the whole problem is needed.

In an attempt to understand the problem, Cllr Lamming suggested that knowledgeable residents get together to plot exactly where the problem is arising.

**10 Agree way forward regarding Christmas Tree Lights and authorise expenditure:** Cllr Shepperson showed the council a picture and Cllr Cook's drawings for lights around the Market Cross which would place no load onto the cross itself. They would require mains power (but as LEDs, would not take a significant amount of electricity). Costs ranged from £483 + VAT – £607.50 + VAT. A similar design based on a free standing flag pole was also a possibility. The council was grateful for the design of a metal tree provided recently by a resident but felt that it would be too costly.

The council agreed by a majority (6 for, 1 abstention) to accept Cllr Cook's design.

## 8. Reports from:

**Planning: to consider planning applications received prior to & after publication of the agenda:**

**S24/0366 Mr Lynch** – Wheelwright's Cottage, High St. – Repoint external walls (listed building consent): No objections.

**Greens Working Group:**

**11 Playground Equipment Maintenance:** Nothing to report.

## 9. Payments and Accounts

(i) Bank balances – monthly update approved unanimously as set out below.

(ii) Invoices for payment – Councillors resolved unanimously to approve payments as set out in schedule below.

<b>Opening Bank balance from 1st February 2024</b>	<b>£14,847.49</b>
<b>Income received on bank statement:</b>	
<b>Invoices cleared on bank statement:</b>	
S. Woodman – clerk's wages	£296.17
S. Woodman – clerk's expenses	£26.00
HMRC – clerk's PAYE	£74.20
CDPC – Community cleaner	£172.40
M Sanderson – Web site maintenance	£60.00
LALC Subscription 2024-25	£294.02
LALC Training Subscription 2024-25	£150.00
Mrs Woodman – Envelopes	£2.50
Neighbourhood Plan – Clive Keble Consulting	£530.00
Neighbourhood Plan – CSR – Meetings	£60.00
Neighbourhood Plan – Jon Wakerley – Printing	£251.48
Cllr Cook – Christmas (Sean & Trevor)	£50.00
<b>Closing Bank Balance 29<sup>th</sup> February 2024</b>	<b>£12,730.72</b>
<b>Payments to be authorised/cleared:</b>	
S. Woodman – clerk's wages	£296.37
S. Woodman – clerk's expenses	£26.00
HMRC – clerk's PAYE	£74.00
CDPC – Community cleaner	£172.40
M Sanderson – Web site maintenance	£60.00
Mrs Woodman – Additional Email storage – 12 months subscription	£19.99
CG Bowls Club – Pro-Am Competition support	£100.00
Cllr Cook - Flag Pole Accessories	£64.68
M Sanderson - Web site Nhd Plan	£120.00
Nhd Plan - Printing booklets	£137.40
<b>Estimated remaining NatWest bank balance (excluding all Funds)</b>	<b>£11,659.88</b>
	<b>£11,114.24</b>
<b>Neighbourhood Plan Costs</b>	
Grant received	£1343.00
Previous costs	£901.48

New costs against grant	<u>£257.40</u>
<b>Grant remaining:</b>	£184.12
<b>Community Support Fund (Allison Homes)</b>	
Donation received	£1,000.00
Previous costs	£1,043.94
New costs	<u>£0.00</u>
<b>Remaining:</b> (Note: VAT Refund of £101.24 to be claimed)	-£43.94
<b>Phone Box Area Fund (NISA)</b>	
Donation received + VAT Refunds	£791.79
Previous costs	£643.73
New costs	£0.00
<b>Remaining:</b>	£148.06

**10. Matters to be further discussed at this meeting:**

**12 Consider the need for additional warning signs on the bend at Corby Birkholme:** Not discussed further.

**13 Consider suitable locations for EV charging points (LCC Request):** Although the council would like to see EV charging points installed in the village, no suitable locations on the public highway could be identified. Clerk to feed back to LCC.

**14 Consider how to recognise the D-Day Anniversary in June – Beacon? Flag?:** It was agreed that the beacon should be lit as per national guidelines. Clerk to register for village involvement; Cllr Harwood will liaise with the Fire Station.

**15 Request from Mrs Dawson to donate a tree for The Green in memory of the Dawson brothers:** The council were pleased to accept Mrs Dawson's kind offer. Clerk to thank Mrs Dawson & check with the tree specialist re most appropriate species. Cllr Walsingham to liaise with Mr Brian Walsingham re appropriate location on The Green.

**16 Consider issues concerning flags/ flag flying:** A suggested response to a resident's query was discussed. Cllr Shepperson to supply clerk with a shorter version.

**17 Consider iDig offer of free trees:** Clerk to seek more information from iDig. Location of recently planted trees to be plotted. Planting willows on the Horsepool near the river was suggested.

**18 Consider comments to feed back to SKDC on the Draft Local Plan:** It was recommended that Cllrs keep a close eye on SKDC's Draft Local Plan as in the past additional maps had been inserted unnoticed. There is concern that other land could be 'sucked in'.

As the deadline for comments is April 15<sup>th</sup>, this will be discussed in detail at the next meeting. Cllrs were requested to study in advance. (see p206)

**19 Consider request to meet MP re Full Fibre rollout:** March 22<sup>nd</sup>. Cllr Walsingham to attend.

**11. Next meeting:**

The next regular meeting will take place on Wed 10<sup>th</sup> April 2024 at 7.00pm in the Willoughby Gallery, Corby Glen.

Meeting closed at 9.05pm.

**Mrs. Sue Woodman – Parish Clerk**

**Action Log 13<sup>th</sup> March**

<i>Ref</i>	<i>Action</i>	<i>Responsibility</i>	<i>Date by</i>
O/F	<b>Barleycroft – Pridmore footpath:</b> Send photos to Cllr Hill & LCC Highways Investigate	Clerk Cllr Hill	10/04/24
O/F	<b>Speed Indicator Missing:</b> Chase LCC – again	Clerk	10/04/24
O/F	Add 'Speed cameras for A151 to April agenda	Clerk	01/04/24
57/22	Arrange re-cementing of village pump	Cllr Lamming	12/09/23
28/23	<b>War Memorial, replace missing letters:</b> Progress funding application	Clerk	14/12/23
24/02/03	<b>S106 funds:</b> Provide details of traffic calming measures used elsewhere Determine how long the funds remain available Investigate & cost options for other S106 funds  Add agreed text to web site and include in April Link Provide 'Headlines' for Next Door Post on Next Door	Cllr Robins Cllr Robins Cllrs Harwood, Evans & Cook Clerk Cllr Shepperson Clerk	14/6/23 12/9/23 13/03/24  asap asap asap

<b>Ref</b>	<b>Action</b>	<b>Responsibility</b>	<b>Date by</b>
	View toddler tower options on the web site and consult children Investigate other local playparks	All All	10/04/24 10/04/24
23/02/05	<b>Leaflet with map of village with street names:</b> Send draft to clerk Share draft with Cllrs Consider a group photo for the leaflet & web site	Cllr Shepperson Clerk all	10/04/24 10/04/24 13/03/24
24/02/08	<b>Consider a resident's request to add the St John's grass area to the grass cutting schedule:</b> Chase SKDC again to determine funds available if CGPC were to take on responsibility.	Cllr Robins	10/01/24
24/02/10	<b>Barleycroft / Pridmore footpath lights:</b> Investigate options and attempt to establish responsibility Provide Cllr Walsingham with a Risk Assessment. Check if current lights are working	Cllr Robins Cllr Cook Cllr Walsingham	10/01/24 13/03/24 asap
24/02/12	<b>Consider layout changes to Market Place parking:</b> Forward resident's suggestion to LCC Highways.  Chase response to email questioning the necessity for bus stop 'near Fighting Cocks' & requesting exact location.	clerk clerk	asap 13/03/24
24/02/13	<b>Flooding:</b> Arrange for all drains, dykes and gullies in the area & Bourne Road to be jetted Inform Cllr Hill that although 2 drains have been cleared on Irnham Rd, 2 are still blocked and investigation of the whole problem is needed	Cllr Hill Clerk	asap 10/04/24
24/01/19	<b>Playground Equipment Maintenance:</b> Investigate the insurance position.	Cllr Ellam	8/11/23
24/01/22	<b>Christmas Tree:</b> Progress design	Cllr Cook	10/04/24
24/02/15	<b>Bollards along Tanners Lane / Horsepool:</b> Chase LCC Highways	Clerk	10/04/24
24/03/04	<b>Emergency Planning</b> Obtain emergency contact details for nearby councils	Clerk	10/04/24
24/03/13	<b>Locations for EV charging points:</b> No suitable locations on public property identified – feed back to LCC.	Clerk	10/04/24
24/03/14	<b>How to recognise the D-Day Anniversary in June:</b> Register for village involvement; Liaise with the Fire Station.	Clerk Cllr Harwood	10/04/24 10/04/24
24/03/15	<b>Donation of a tree in memory of the Dawson brothers:</b> Thank Mrs Dawson Check with the tree specialist re most appropriate species. Liaise with Mr Brian Walsingham re appropriate location on The Green.	Clerk Clerk Cllr Walsingham	10/04/24 10/04/24 10/04/24
24/03/16	<b>Issues concerning flags/ flag flying:</b> Supply clerk with a shorter version of suggested text.	Cllr Shepperson	10/04/24
24/03/17	<b>iDig offer of free trees:</b> Seek more information from iDig. Willows? Provide Cllrs with plan of pre-existing trees Plot location of recently planted trees to be plotted.	Clerk Clerk All	10/04/24 asap 10/04/24
24/03/18	<b>Consider Draft Local Plan:</b> Study SKDC's Draft Local Plan & prepare comments	All	10/04/24
24/03/19	<b>Meet MP re Full Fibre rollout:</b> Attend meeting on March 22 <sup>nd</sup> .	Cllr Walsingham	22/03/24