

MINUTES: CORBY GLEN PARISH COUNCIL

Minutes of the meeting held on Wed January 10th 2024 at 7.00pm in the Willoughby Memorial Gallery, Corby Glen.

Present: Cllrs Lamming (Chair), Cook, Ellam, Evans, Harty, Harwood, Mardling & Shepperson.

In attendance: 4 residents, Mrs. S. Woodman (Parish Clerk).

Open Forum:

A resident reported that the speed indicator on the A151 near the fire station is missing. The clerk was requested to notify LRSP.

The 30mph sign on the A151 approaching the village from Bourne is in an inappropriate location. After seeing the sign, unfamiliar drivers do not have enough time to slow down. Clerk to raise with LCC Highways.

A resident explained that the cherry picker may not be available in future to help erect the Christmas Tree. He put forward a proposal for a metal alternative.

The chairman thanked all who assisted with the Christmas tree this as the two storms in December had had a terrible effect on the lights.

The repair to the pump in the Market Place is still outstanding.

The increase in the precept was discussed.

A resident reported the debris on the Green after the recent floods.

- 1. Apologies for absence:** Cllr Walsingham. Reasons given and accepted.
- 2. District and County Councillors' Reports:** None.
- 3. The minutes of the meeting of the Council** held on Wednesday December 14th 2023 were approved by a majority (6 for, 2 abstentions).
- 4. Councillors' Declarations of Interest:** None.
- 5. Review of Action Log:**

12/22 Cllr Ellam has removed the metal fixings from the bench near the war memorial.

28/23 Application for funding to repair the lettering on the war memorial in progress.

- 6. Clerk's & Chairman's reports on matters outstanding:**

01 Community Congress: Originally set up post-Covid to provide community cohesion and support. To be re-named 'Corby Glen Community Group'. Application for funding from the National Lottery in progress. Alongside £5,000 for the village via Parish Council, there was a discussion of suggested items including new swing legs and speed signs, which will be sent to chair to forward.

02 CSW: Clerk to purchase 4 30mph signs at £20 per sign from LRSP as agreed at previous meeting.

03 Trees – new / maintenance – update: Epicormic growth is being cut back. Clerk will arrange re-inspection when complete. Thanks to the resident for helping with this.

04 Neighbourhood Planning: The clerk read out an update from Cllr Walsingham. Pre-referendum meetings arranged – councillors support requested. Referendum Jan 18th. The chairman thanked all concerned for their excellent work.

- 7. Matters to be resolved:**

05 Use of S106 funds / Process for application for S106 Funds: Cllrs Evans & Harwood to consider application process.

06 Emergency Planning: Cllr Mardling to assist Cllr Lamming.

07 Leaflet with useful contacts: Cllrs Lamming & Shepperson to progress.

08 Issues associated with the new housing development: Construction traffic continues to affect Swinstead Road, both with excessive mud and damaged verges caused by HGVs and the limited road width. The agreed Transport Plan stated vehicles' wheels required washing before leaving the site. A regular road sweeper would mitigate the mud and kerbs along the verges would mitigate the verges being destroyed. Cllr Ellam to provide photos. Clerk to contact Cllr Robins & LCC Highways and copy in the developers.

09 Benches: Survey / Updated list; Procedure for recording dedications for benches & trees: Cllr Ellam has almost completed the list of benches.

10 Consider issues with current Insurance Policy and agree actions: Cllr Ellam reported some risks covered by the current policy which are not relevant to CGPC as a Parish council. He also reminded councillors that under the terms of the policy the responsibility is with the council to inform the insurance company of "any and all risks".

11 Consider the petition from residents to arrange for waste skip/s and agree budget / appropriate action: The council still believes that residents should take their household waste to a local recycling centre. Any resident who is

unable to access the Recycling Centre can contact the clerk who will notify councillors to arrange help. This information to be added to the council web site and published in The Link.

12 Consider a resident’s request to add the St John’s grass area to the grass cutting schedule: Still no response from SKDC re funding. Clerk to chase – again.

13 Agree funding for repairs to flagpole: Cllrs Cook & Shepperson to investigate.

14 Agree response to request for involvement from Bourne Festival of Wheels: Clerk to notify the organiser of the council’s support and request more information

15 Consider and authorise appropriate action regarding lights Barleycroft / Pridmore footpath: A light with a remote sensor has been installed at the Pridmore end, and generally works well. This should provide lighting for the majority of the year. It was agreed unanimously the allocate Cllr Ellam a budget of £20 to purchase & install a second one. However, as a public right of way, this should be the responsibility of LCC Highways.

16 Consider appropriate action re the state of village footpaths, especially Morley’s Lane & Church St: Clerk to request LCC Highways to assess the condition of local footpaths.

17 Consider process for layout changes to Market Place parking: Cllr Shepperson is requesting assistance from the Head of Design at Allison Homes; SKDC also considering. Decision required at next meeting. Clerk to respond to notification re bus stop ‘near Fighting Cocks’ to question necessity, given this is a conservation area, and request exact proposed location.

18 Consider what action can be taken re the persistent flooding of Tanner’s Lane / Irnham Rd: This was discussed at length, including contributions from residents. Although the recent torrential rains had highlighted the problem, this is an on-going issue for Corby Glen during ‘normal’ heavy rain.

It was noted that at the last meeting Cllr Hill had promised that the drains would be jetted – not yet done.

Offer from SKDC of sand & sandbags to be accepted – to be located in Cllr Harwood’s barn; sandbags to be filled by Cllrs when delivered and offered to vulnerable residents to keep at their property in case of emergency. Collection or delivery can be arranged. Clerk to make especially vulnerable residents aware & publicise on web site & in the Link.

Significant debris has been left by the floods, as well as damage to the Green. Cllr Shepperson to provide clerk with photos of debris. Report to Flood Incident Group. Clerk to contact SKDC request sweeping Tanners Lane / Irnham Road & Church Street.

The bollards along Tanner Lane are increasingly damaged. To be added to next month’s agenda.

8. Reports from:

Planning: to consider planning applications received prior to & after publication of the agenda:

Greens Working Group:

07/21 Playground Equipment Maintenance

It was agreed unanimously that the Clerk should order a new rope for the clamber net on the toddler tower – £55.68

9. Payments and Accounts

(i) Bank balances – monthly update approved unanimously as set out below.

(ii) Invoices for payment – Councillors resolved unanimously to approve payments as set out in schedule below.

Opening Bank balance from 1st December 2023	£16,530.94
Income received on bank statement:	
Community Cleaner Grant	£463.32
Invoices cleared on bank statement:	
S. Woodman – clerk’s wages (including back pay)	£490.50
S. Woodman – clerk’s expenses	£26.00
HMRC – clerk’s PAYE	£122.60
CDPC – Community cleaner	£172.40
MCS – Grass Cutting	£167.00
M Sanderson – Web site maintenance	£60.00
M Sanderson – Domain Transfer Fee	£18.00
LALC – Training refreshments	£15.00
Mrs Woodman – Stationery	£6.49
Closing Bank Balance 30th December 2023	£15,916.27
Payments to be authorised/cleared:	
S. Woodman – clerk’s wages	£296.37
S. Woodman – clerk’s expenses	£26.00

HMRC – clerk’s PAYE	£74.00
CDPC – Community cleaner	£172.40
M Sanderson – Web site maintenance	£60.00
M Sanderson – Web site maintenance – Neighbourhood Plan	£60.00
Mrs Woodman – Christmas Expenses	£75.00
Cllr Lamming – Christmas Expenses	£50.00
Mrs Woodman – Stamps	£10.00
Mrs Woodman CSW 30mph signs	
Cllr Ellam – Christmas Lights	£40.00
	£38.99
Estimated remaining NatWest bank balance (excluding all Funds)	£15,013.51 (£13,626.39)
Neighbourhood Plan Costs	
Previous costs	
Grant received	£1343.00
New costs against grant	<u>£60.00</u>
Grant remaining:	£1283.00
Community Support Fund (Allison Homes)	
Donation received	£1,000.00
Previous costs	£317.50
New costs (PA System)	<u>£654.94</u>
Remaining: (Note: VAT Refund of £101.24 to be claimed)	-£43.94
Phone Box Area Fund (NISA)	
Donation received + VAT Refunds	£791.79
Previous costs	£643.73
New costs	<u>£0.00</u>
Remaining:	£148.06

10. Matters to be further discussed at this meeting:

20 Discuss Devolution for Lincolnshire and agree way forward: Clerk provided Cllrs with publicity material from LCC.

21 Agree response to EV Consultation: As the consultation deadline has passed the council had no comment.

22 Agree way forward regarding Christmas Tree Lights and authorise expenditure: See Open Forum. It was considered that, regrettably, an artificial tree which could be erected from the ground was preferable, and also rechargeable batteries to avoid inconveniencing residents. A resident was thanked for his design; Cllr Cook noted that it would need sign off from a structural engineer. All councillors to consider what’s on the market for discussion at the next meeting.

23 Agree action regarding persistent parking of vehicles on The Green. It was agreed unanimously to request the clerk to draft a letter requiring the resident to cease parking on The Green.

11. Next meeting:

The next regular meeting will take place on Wed 14th February 2024 at 7.00pm in the Willoughby Gallery, Corby Glen.

Meeting closed at 9.00pm.

Mrs. Sue Woodman – Parish Clerk

Action Log 10th January

Ref	Action	Responsibility	Date by
O/F	Barleycroft – Pridmore footpath: Follow up trip hazard (ledge) at Pridmore end	Cllr Hill	14/12/23
O/F	Ron Dawson Memorial Hall: Discuss with Cllr Lamming	Cllrs Walsingham & Lamming	10/01/24
O/F	Speed Indicator Missing: Raise with LRSP	Clerk	14/02/24
O/F	Location of 30mph sign on A151: Raise with LCC Highways	Clerk	14/02/24
12/22	Phone box Area: Remove weeds	Cllr Evans	8/11/23
57/22	Arrange re-cementing of village pump	Cllr Lamming	12/9/23
28/23	War Memorial, replace missing letters: Progress funding application	Clerk	14/12/23

Ref	Action	Responsibility	Date by
24/01/01	Corby Glen Community Group: Provide cost of swing legs to Cllr Lamming	Clerk	asap
24/01/02	CSW: Purchase 4 signs – budget £80	Clerk	14/02/24
24/01/03	Trees: Arrange re-inspection	Clerk	14/02/24
24/01/05	S106 funds: Investigate and cost options Provide details of traffic calming measures used elsewhere Determine how long the funds remain available Copy of Grants policy to Cllrs Harwood & Evans	Cllr Shepperson & Cook Cllr Robins Cllrs Shepperson Clerk	14/6/23 12/9/23 12/9/23 24/02/24
24/01/06	Emergency Plan: Copy of draft contents to Cllrs Lamming & Mardling	Clerk	asap
23/01/07	Leaflet with map of village with street names: Obtain 3 quotes for A4 sheet with all the village street names on	Cllr Shepperson	12/9/23
24/01/08	Issues associated with new housing development: Contact Cllr Robins re road sweeper Provide clerk with photos Draft email to LCC Highways & confirm with Cllr Lamming re kerbs & mud on road. cc DWH, Allison Homes, Modus	Clerk Cllr Ellam Clerk / Cllr Lamming	14/02/24 asap 14/02/24
24/01/09	Procedure for recording dedications for benches & trees: Review benches against list, confirm condition and record any dedication; add memorial benches not owned by CGPC + tree in memory of Sam Smith.	Cllr Ellam Clerk	8/11/23 10/01/24
24/01/11	Waste Skip Petition: Add offer of help to Web site & publish in The Link	Clerk	14/02/24
24/01/12	Consider a resident's request to add the St John's grass area to the grass cutting schedule: Chase SKDC again to determine funds available if CGPC were to take on responsibility.	Cllr Robins	10/01/24
24/01/13	Flagpole: Cllrs Cook & Shepperson to investigate.	Cllrs Cook & Shepperson	14/02/24
24/01/14	Bourne Festival of Wheels: Notify organiser of the council's support and request more information	Clerk	14/02/24
24/01/15	Barleycroft / Pridmore footpath lights: Investigate options and attempt to establish responsibility Purchase & install a second light with a remote sensor. Budget £20.	Cllr Robins Cllr Ellam	10/01/24 14/02/24
24/01/16	State of village footpaths, Request LCC Highways to assess the condition of local footpaths	Clerk	14/02/24
24/01/17	Consider layout changes to Market Place parking: Request help from DWH, Allison Homes & a skilled resident in establishing an improved parking layout for the Market Place prior to resurfacing. Question necessity for bus stop 'near Fighting Cocks' & request exact location.	All clerk	14/02/24 14/02/24
24/01/18	Flooding: Arrange for all drains, dykes and gullies in the area & Bourne Road to be jetted Provide photos of debris Report debris to Flood Incident Group Request sand & sandbags from SKDC; Notify vulnerable residents Publicise availability on web site & in The Link Request road sweeper for Tanners Lane / Irnham Road & Church Street Add bollards to February agenda	Cllr Hill Cllr Shepperson Clerk	asap asap 14/02/24
24/01/19	Playground Equipment Maintenance: Investigate the insurance position. Purchase new rope as per quotation	Cllr Ellam Clerk	8/11/23 14/02/23
24/01/22	Christmas Tree – Consider option for future years	all	14/2/24