

Corby Glen Parish Council

The next Parish Council Meeting will be held in the Willoughby Memorial Gallery on
8th November 2023 at 7.00pm

The Meeting will begin with a fifteen-minute Open Forum which all residents are invited to attend.

AGENDA

1. Apologies for absence and reasons given.
2. District and County Councillors' Reports – for information only.
3. Draft Minutes of the meeting of the Council held on Wed 11th October 2023 to be approved as the minutes.
4. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of DPI's.
5. Review of Actions Log.
6. **Clerk's & Chairman's reports on matters outstanding:**
 - 75/20 Superfast Broadband – update on current situation
 - 57/22 Community Congress – update
 - 52/23 CSW update
 - 51/23 Trees – new / maintenance – update
 - 56/23 Walkabout with LCC Highways – report
 - 31/23 Purchase of a PA system for the Parish Council – update
 - 37/23 Funding for current work streams – update
 - 54/23 Identification of 'at risk' residents – update

 - 09/16 Neighbourhood Planning Update
7. **Matters to be resolved:**
 - 58/23 Confirm arrangements for Remembrance Day (responsibilities: eg PA System, traffic)
 - 62/23 Consider filling councillor vacancy by co-option
 - 52/23 Agree budget for Christmas Tree, procurement process and risk assessment
 - 65/23 Consider issues around Christmas Lights and approve appropriate actions
 - 67/23 Consider moving Domain Name retention to a cheaper provider
 - 68/23 Consider draft budget and approve or agree changes
 - 28/23 War Memorial, replace missing letters – update on funding application; designate authorised person
 - 69/23 Consider becoming a National Grid Priority Services Register (PSR) Partner
8. **Reports from:**
 - Planning:** to consider planning applications received prior to & after publication of the agenda:
S22/0731 Allison Homes / S21/1841 David Wilson Homes / S22/1808 Nott'm Housing Assoc'n)

S23/1749 R Lynch Wheelwrights Cottage, High St – Rebuild chimney – Listed Building
S23/1670 Allison Homes – Variation of Planning Permission S21/1841
 - Greens Working Group:**
07/21 Playground Equipment Maintenance – current situation and actions required
9. **Payments and Accounts:**
 - (i) Bank balances
 - (ii) Invoices for payment – to approve payments to be made on the list attached
10. **Matters to be further discussed at the meeting:**
 - 19/22 Use of S106 funds from DWH development / Process for application for S106 Funds
 - 56/22 Emergency Planning (TL)
 - 29/23 Leaflet with useful contacts (Anglian Water, Electric board etc.)

& map of village with street names

38/23 Issues associated with the new housing estates and how to minimise any disruption

52/23 Christmas Tree – Risk Assessment & procurement (JC)

55/23 Signage in the village (TL)

57/23 Tubby Asher Memorial Bench (TL)

60/23 Parking / car maintenance on pavement

61/23 Procedure for recording dedications for benches & trees

63/23 Land ownership investigation (JW)

66/23 Consider issues with current Insurance Policy and agree actions (JE)

70/23 Consider the petition from residents to arrange for waste skip/s and agree budget / appropriate action

71/23 Consider a resident's request to add the St John's grass area to the grass cutting schedule

72/23 Agree funding for repairs to flagpole (JC)

73/23 Agree response to request for involvement from Bourne Festival of Wheels (LS)

11. To confirm date of the next meeting, currently scheduled for Wednesday 13th DEcember 2023 at 7.00pm, in the Willoughby Gallery, Corby Glen.

Susan M Woodman

Mrs. S. Woodman, Parish Clerk

Payments and Accounts

Opening Bank balance from 1st October 2023	£18,128.38
Income received on bank statement:	
Invoices cleared on bank statement:	
S. Woodman – clerk's wages	£270.04
S. Woodman – clerk's expenses	£26.00
HMRC – clerk's PAYE	£68.00
CDPC – Community cleaner	£172.40
MCS – Grass Cutting	£269.00
M Sanderson – Web site maintenance	£60.00
S. Woodman – CSW Signs	£223.63
S. Woodman – CSW 'gun'	£188.99
S. Woodman – Stationery	£2.00
S Woodman – Benches exp	£10.00
LALC – Training – Shepperson	£30.00
S Woodman – PA System	£654.94
Closing Bank Balance 31st October 2023	£16,153.38
Payments to be authorised/cleared:	
S. Woodman – clerk's wages	£272.04
S. Woodman – clerk's expenses	£26.00
HMRC – clerk's PAYE	£68.00
CDPC – Community cleaner	£172.40
MCS – Grass Cutting	£269.00
M Sanderson – Web site maintenance	£60.00
LALC Training – Woodman	£78.00
S Woodman – PBL Donation (re wreath)	£20.00
Estimated remaining NatWest bank balance (excluding all Funds)	£15,187.94 (£15,083.82)
Community Support Fund (Allison Homes)	
Donation received	£1,000.00
Previous costs	£317.50
New costs (PA System)	<u>£654.94</u>
Remaining: (Note: VAT Refund of £101.24 to be claimed)	<u>-£43.94</u>
Phone Box Area Fund (NISA)	
Donation received + VAT Refunds	£791.79
Previous costs	£643.73
New costs	<u>£0.00</u>
Remaining:	<u>£148.06</u>