

MINUTES: CORBY GLEN PARISH COUNCIL

Minutes of the meeting held on Wednesday May 13th 2020 at 7.34pm using video conferencing.

Present: Cllrs Lamming (Chair), Collins, Cook, Fowler, Fox, Hargreaves, Muir, Parker & Walsingham

In attendance: Cllr N Robins, Mrs. S. Woodman (Parish Clerk).

Open Forum: Clarification was sought on two agenda items.

1. **Apologies for absence:** None.

2. **District Councillor / Police Report:** .

Cllr Robins reported the statistics regarding cases / deaths from the coronavirus in the county. Refuse collections are continuing successfully. A new Befriending Service has been initiated for vulnerable people. The SKDC Help Line has received its 1,000th call. Lines are open 8.00am – 7.00pm 7 days / week. Grants have been provided from Government funding to over 1,000 businesses. Mobile testing for the Covid-19 virus is now available at the Meres Leisure Centre. SKDC offices are closed with 400 staff working from home to continue to provide the service.

3. **The revised minutes of the meeting of the Council held on 8th April 2020** were approved & signed by the chairman as an accurate record.

4. **Councillors' Declarations of Interest:** None.

5. **Review of Action Log:** See updated log below.

6. **Clerk's & Chairman's reports on matters outstanding:**

77/19 Lighting for Art Gallery (reduce wattage of bulbs): Quotes still awaited.

09/16 Neighbourhood Planning:

7. **Matters to be resolved:**

34/20 Resolutions to defer Annual meetings from 2020 to 2021:

34/20/01 It was resolved unanimously to defer the Annual Parish Meeting due May 2020 to 2021.

34/20/01 It was resolved unanimously to defer the Annual Meeting of the Parish Council due May 2020 to 2021.

8. **Reports from:**

Planning: to consider planning applications received prior to and after the publication of the agenda –

S20/0626 & 0627 Maria Silabon & Tony Leete, 8 High Street, Alterations to house, outbuildings & garden; listed building consent: No objection. Clerk to communicate concern that work vehicles parked during construction may obstruct the High Street.

20/0687 Mr R Adcock, The Larches, Tanners Lane, Erection of 1 dwelling; outline planning consent.

1 councillor objected, but will pursue their objection privately. No formal objection to be raised with SKDC by the council (8 For, 1 Against).

Greens Working Group:

9. **Payments and Accounts**

(i) Bank balances - monthly update approved as set out below.

(ii) Invoices for payment – Councillors resolved to approve payments as set out in schedule below. Additional payment to Information Commissioners Office because original payment by cheque lost in the post. Cheque cancelled.

Opening Bank balance from 1st April 2020	£11,463.29
Income received on bank statement	
Precept	£11,000.00
VAT refund	£171.40
Invoices cleared on bank statement	
HMRC – clerk's PAYE	£59.40
S.Woodman – clerk's wages	£236.96
S.Woodman – clerk's expenses	£5.30
S.Woodman – clerk's expenses – A Silcock	£50.00
CDPC – Community cleaner	£142.92
MCS grass cutting March	£144.00

Closing Bank Balance 31st April 2020	£21,996.11
Cheques to be authorised/cleared:	
HMRC – clerk’s PAYE	£59.20
S.Woodman – clerk’s wages	£237.16
S.Woodman – clerk’s expenses	£13.72
CDPC – Community cleaner	£149.73
MCS grass cutting April	£229.00
Mrs S Glover – Community Care Leaflet printing	£45.00
Annual Insurance	£897.36
Data Protection Renewal	£40.00
Cllr Fox – Domain Name Renewal	£54.50
Estimated remaining NatWest bank balance	£20,270.44
(excluding Defibrillator, Play Equipment & War Memorial funds)	£17,065.83

Defibrillator Fund	
Total banked to date (inc. VAT refunds):	£2,383.80
Purchases to date (inc. VAT):	£1,885.00
Fund remaining:	£528.80

Play Equipment Fund	
Total banked to date (inc. VAT refunds):	£41,425.44
Purchases to date (inc. VAT):	£40,599.63
Fund remaining:	£825.81

War Memorial Fund	
Total banked to date (inc. VAT refunds):	£1,850.00
Purchases to date (inc. VAT):	£0.00
Fund remaining:	£1,850.00

Neighbourhood Plan Costs (to be repaid on receipt of grant funding)	
Costs to date	£494.79
Total:	£494.79

10. Matters to be further discussed at this meeting:

27/20 Corona Virus – Changes to minimise risk:

Current government ruling clarifies that all playgrounds are to be closed, and although the Corby Glen playground cannot be physically closed, use of the equipment is not permitted. Clerk to draft a paragraph to be communicated on Next Door to this effect and verify the wording with councillors. It was deemed pointless to attempt restrict access to the equipment by means of tapes.

The Corby Community Care scheme is working well. Councillors had received an update from Ian Astley (see appendix) . Mr Astley and his volunteers were thanked for their efforts. Cllr Robins reminded the council that if money is needed to support the scheme, he currently has funds available.

28/20 Feedback from village walk (Rowan):

Cllr Lamming made the council aware that Rowan Smith had stated that putting up ‘Road Closed’ signs during flooding does not imply liability. However this information does not change the original decision that notices are to be put up by LCC Highways or the Police rather than councillors or their representatives.

29/20 Clerk’s appraisal – feedback:

This has taken place and comments were positive. The clerk feels that her development would benefit from repeating the clerks’ training course now she has a greater understanding. Cllr Lamming reminded councillors that when the clerk emails queries, they need to respond. And also when we return to physical meetings that councillors need to speak clearly.

83/19 Flag usage: Deferred til next meeting

30/20 Insurance Renewal: Cost increased by slightly to cover index-linking.

35/20 Prune back trees on top Green (near beacon) as they are in the way of the grass cutters:

Clerk to request MCS to prune back the trees at a cost of £60.

36/20 Frequency of mowing, strims, protection of flowers:

Clerk to remind MCS to avoid wild flowers and daffodils on the Green.

37/20 Letters of appreciation to local businesses:

Clerk to send letters to local businesses expressing the Council's appreciation of their extra efforts in supporting the community at this time.

38/20 Insurance regarding members of the public cutting the grass verges themselves:

The land referred to which had been strimmed by a local resident is normally mowed by SKDC. As CGPC is not responsible for this land, it was agreed unanimously that no action should be taken.

11. Next meeting:

The next meeting will take place at **7.30pm on Wednesday 10th June 2020** by video conference. A link to the conference will be provided to residents via the village web site.

Meeting closed at 8.43 pm.

Mrs. Sue Woodman – Parish Clerk

Action Log 13th May 2020

Ref	Action	Responsibility	Date by
88/19	Add link to LCC's 'Fix my street' to the web site	Cllr Fox	18/03/20
07/20	Communicate new email addresses for councillors to themselves plus clerk	Cllr Fox	18/03/20
07/20	Communicate councillors' new email addresses to SKDC	Clerk	
08/20	Investigate incidence of road accidents on A151	Cllr Hill	18/03/20
18/20	Remedy problem with lights between Barleycroft / Pridmore	Cllr Fox	18/03/20
70/19	Contact residents of Adcock's Close, advise options & assist in adoption if appropriate	Cllr Robins	14/05/20
77/19	Consider quotes for reducing wattage of bulbs in Gallery Lighting	Cllr Fox	14/05/20
83/19	Demonstrate flags at next meeting	Cllr Cook	10/06/20
S20/0626	Planning: Communicate concerns re potential obstruction to the High Street during construction to SKDC Planning	Clerk	16/05/20
27/20	Add notice to Next Door re playground	Clerk	14/05/20
35/20	Request MCS to prune back the trees at a cost of £60	Clerk	10/06/20
36/20	Remind MCS to avoid wild flowers and daffodils on the Green	Clerk	10/06/20
37/20	Send appreciation letters to local businesses	Clerk	10/06/20
83/19	Re-send Cllr Cook's flag document to Cllr Fowler	Clerk	16/05/20

Appendix To Parish Council Minutes 13th May 2020 – Corby Community Care – Update Report

We have one new volunteer and one new neighbour registered. I am aware of another two additional unregistered neighbours who have sought help over the last week. Activity remains at a low, sustainable level.

No volunteers have come forward to say that expenses are an issue, and there is still no current need for financial support from the PC.

I have received signed individual indemnity forms from 43 of the 54 volunteers.

My assessment is that we can comfortably maintain what we are doing until the end of June. The situation may change if many of our volunteers return to full time work.

Ian Astley 11th May 2020