

MINUTES: CORBY GLEN PARISH COUNCIL

Minutes of the meeting held on Wednesday February 12th 2020 at the Willoughby Memorial Gallery, Corby Glen at 7.30pm.

Present: Cllrs Lamming (Chair), Collins, Cook, Fowler, Fox, Hargreaves, Parker Muir & Walsingham

In attendance: Cllr M Hill, Cllr N Robins, PCSO S Bowden, Mrs. S. Woodman (Parish Clerk).

Open Forum:

The Chairman had received an invitation attend a meeting with the new MP.

1. Apologies for absence: None

2. District Councillor / Police Report:

Cllr Robins reported that the Local Plan was formally adopted in January with immediate effect. The cinema continues to be successful and may expand. There have been changes in the cabinet and its composition and structure are being reviewed.

Cllr Hill reported that budgets will be agreed next week. It is hoped that revenues may be boosted as a result of the government's "Fairer Funding" initiative. 16 new Highways Teams are being set up to handle smaller incidents.

PCSO Bowden reported that whilst local crime rates are relatively low, he would encourage residents to report all crimes and suspicious incidents so that the police can concentrate their efforts on affected areas and thus deter similar crimes. He has been discussing road safety with a resident and suggested that 'refreshing' street furniture often improves road safety. He offered to make further enquiries.

3. The minutes of the meeting of the Council held on 8th January 2020 and the Extraordinary meeting held on 17th January 2020 were approved & signed as an accurate record.

4. Councillors' Declarations of Interest: None.

5. Clerk's & Chairman's reports on matters outstanding:

(70/19 Responsibility for hedge between Adcocks Close & Pridmore Road

(71/19 Adcocks Close (Road Surface) – Cllr Robins is still awaiting a response to his queries.

05/20 War Memorial Grass cutting Agreement 2020: Renewed on the same terms.

06/20 Blocked street drains on Irnham Road: Cllr Hill reported that the work is scheduled but no date set. He will follow up. Cllrs re-iterated their concerns about the flooding and the need to seek a permanent solution. It was agreed that Parish Council would request a walk around the village with Rowan from highways.

08/20 A151, road accidents at Twyford Wood. Cllr Hill to investigate further.

10/20 Clearance of the litter etc. on the wasteland opposite the bungalows on Tanners Lane. Concern was expressed about the potential dangers of derelict machinery on this land, despite its being private land. It was agreed by a majority that the clerk should write to the landowners to make them aware of the Council's concern.

For: 6 (Cllrs Collins, Cooke, Fox, Hargreaves, Muir, Parker); Against: 1 (Cllr Fowler); Abstentions: 2 (Cllrs Lamming & Walsingham)

09/16 Neighbourhood Planning: In progress. Last meeting Feb 12th. The Group is considering how best to proceed with the next steps. The relationship between the Neighbourhood Planning Group and the Parish Council was discussed. Cllr Walsingham to provide clerk with date of the next meeting for inclusion in the March Link magazine.

6. Matters to be resolved:

7. Reports from:

Planning: to consider planning applications received prior to and after the publication of the agenda – S19/2235 Larkfleet Homes – Permission requested for 68 houses on land between Bourne Road & Swinstead Road. Comments recorded in the minutes of the meeting on Friday Jan 17th 2020 were

reviewed and individual items voted on as to whether they should be included in the submission to SKDC:

The issue of an S106 agreement has been left open. Corby Glen Parish Council to ask Cllr Robins to support a full S106 agreement.	Cllr Robins agreed that a full S106 agreement is necessary. All agreed to be included
Safe access to the village is a major concern for residents on this application. The busy A151 must be crossed to reach most village services and no safe solution has been presented to achieve this, neither in terms of footpaths & pedestrian crossings, nor traffic calming. Children of primary school age will need to cross the A151 safely to reach the primary school.	Agreed to be included by a majority (For: 7; Against: 0; Abstentions: 2)
No clear footpath plan is shown for pedestrians exiting the site onto Swinstead Road where speeding vehicles are already an issue. Rephrased: "We would expect to see a clear footpath for pedestrians exiting the site onto Swinstead Road where speeding vehicles are already an issue."	Wording to be re-phrased as below. All agreed rephrased comment to be included
The entrance to the site on the A151 is beyond the 30mph speed limit sign.	All agreed to be included
The current mains drainage system would not appear able to cope with the increased number of dwellings. In recent years heavy rain and flooding have led to sewerage rising onto the Green. Any drainage and sewerage system implemented must tackle this issue.	All agreed to be included
Any attenuation pond considered for the site should be aesthetically presentable rather than left as a ditch.	All agreed to be included
Although affordable housing has been addressed, there are no single level properties.	All agreed to be included
There is no provision for a retail unit within the development.	All agreed to be removed
The allocated play area is too close to the A151.	All agreed to be included
The increase in number of vehicles will lead to parking issues in the village where there are already insufficient spaces available.	Agreed to be included by a majority (For: 6; Against: 1; Abstentions: 2)
The increase in number of vehicles will have a detrimental impact on the already high level of traffic through the village.	Agreed to be included by a majority (For: 7; Against: 1; Abstentions: 1)
Early adoption of the road to be considered.	All agreed to be included

Clerk to submit agreed comments to SKDC

Greens Working Group: .

Payments and Accounts

- (i) Bank balances - monthly update approved as set out below.
- (ii) Invoices for payment – Councillors resolved to approve payments as set out in schedule below.

Opening Bank balance from 1st January 2020	£13,338.85
Income received on bank statement	
Invoices cleared on bank statement HMRC – clerk's PAYE	£59.40

S.Woodman – clerk’s wages	£236.96
S.Woodman – clerk’s expenses	£5.60
CDPC – Community cleaner	£142.92
M Cooper Barleycroft footpath lights	£100.00
Willoughby Memorial Trust – Gallery Lights	£85.33
Closing Bank Balance 31st January 2020	£12,708.64
Cheques to be authorised/cleared:	
HMRC – clerk’s PAYE	£59.40
S.Woodman – clerk’s wages	£236.96
S.Woodman – clerk’s expenses	£11.40
CDPC – Community cleaner	£142.92
Poo Bags Direct (Clerk)	£38.45
Miracle - Waste Bin lock / key	£39.20
Estimated remaining NatWest bank balance	£12,180.31
(excluding Defibrillator, Play Equipment & War Memorial funds)	£8,975.70

<u>Defibrillator Fund</u>	
Total banked to date (inc. VAT refunds):	£2,383.80
Purchases to date (inc. VAT):	<u>£1,885.00</u>
Fund remaining:	£528.80

<u>Play Equipment Fund</u>	
Total banked to date (inc. VAT refunds):	£41,425.44
Purchases to date (inc. VAT):	£40,560.43
Purchase this month	<u>£39.20</u>
Fund remaining:	£825.81

<u>War Memorial Fund</u>	
Total banked to date (inc. VAT refunds):	£1,850.00
Purchases to date (inc. VAT):	<u>£0.00</u>
Fund remaining:	£1,850.00

<u>Neighbourhood Plan Costs (to be repaid on receipt of grant funding)</u>	
Costs to date	£494.79
Total:	£494.79

8. Matters to be further discussed at this meeting:

56/19 Teenage Shelter: Deferred until next meeting. All Councillors to email Cllr Collins with proposals for a suitable site.

59/19 Annual Review of PC Policies: Electronic copies of the revised Standing Orders and Financial Regulations had previously been emailed to councillors. Hard copies were signed by the chairman and formally accepted by the Council. All agreed.

79/19 Parish Council Web Site: Now set up and being maintained by Cllr Fox.

77/19 Lighting for Art Gallery (reduce wattage of bulbs): Cllr Fox to obtain a quote.

82/19 Councillor Responsibilities: Deferred until next meeting.

83/19 Flag usage: Deferred until next meeting.

03/20 Garden Party: Application unsuccessful.

04/20 Tree inspection due: Clerk had obtained a quote of £480 from an Arboricultural Consultant, who recommended inspection in the summer. Quote accepted by all. Clerk to arrange for inspection in the summer.

07/20 Email addresses for Councillors: Cllr Fox to communicate new email addresses for councillors to all; clerk to update SKDC.

11/20 Planters: Would enhance the appearance of the village. If sited at the entrance to the village could assist in deterring motorists from speeding. It was noted that a license is required from Highways to permit planters to be sited. Cllr Walsingham to investigate cost of planters similar to others. Detailed discussion deferred until next meeting.

12/20 Hedge opposite Woodhouse kitchen window, Swinstead Rd: Not affecting traffic. No action

13/20 Bourne Rd footpath camber: Matter discussed. Camber believed mainly due to driveways. No action.

14/20 Venue for March Meeting: It was unanimously agreed to move the date of the March meeting from March 11th to March 18th when the Gallery will be available.

15/20 VE Day Commemoration: Deferred until next meeting

16/20 Appoint Internal Auditor: It was agreed unanimously to appoint Fiona Hatchman to carry out the internal audit. Clerk to appoint.

17/20 Waste Skip for March: There was no proposal so no waste skips would be ordered for March.

18/20 Lights between Barleycroft & Pridmore need attention: Cllr Fox to remedy: One light has failed and two need replacing with LED models. Cllr Fox was unanimously granted a budget of £75 to remedy.

19/20 Larkfleet Homes Planning Application - Section 106: see under Planning.

20/20 Injury on Land adjacent Musson's Close: Private Land so Council is unable to take direct action. SKDC already pursuing the issue. Cllr Robins will reply to the complaint.

21/20 Flooded Gardens on Walsingham Drive: This is believed to be as a result of the ditch in the adjoining field being full of vegetation. It was agreed by a majority to instruct the Clerk to write to the landowner expressing concern. For: 7; against: 1; Abstention: 1.

89/19 Bourne Road - speeding / attention to zebra crossing: See PCSO's report above.

9. Next meeting:

The next meeting will take place at **7.30pm** at the Willoughby Gallery on **Wednesday 18th March 2020.**

PLEASE NOTE REVISED DATE

Meeting closed at 9.25pm.

Mrs. Sue Woodman – Parish Clerk

Action Log

Ref	Action	Responsibility	Date by
N Plan	Cllr Walsingham to provide clerk with the date of the next Neighbourhood Plan meeting for entry in The Link	Cllr Walsingham / Clerk	14/02/20
Plan'g	S19/2235 Larkfleet Planning Application: Clerk to submit agreed comments to SKDC	Clerk	19/02/20
56/19	All Councillors to email Cllr Collins with proposals for a suitable site for a Teenage Shelter	All	18/03/20
70/19	Seek clarification on Adcock's Close	Cllr Robins	18/03/20
70/19	Communicate situation re Adcock's Close to residents	Clerk	
77/19	Cllr Fox to obtain a quote for reducing the wattage of bulbs in the Gallery Lighting	Cllr Fox	18/03/20
83/19	Bring flags to next meeting	Cllr Cook	18/03/20
88/19	Add link to LCC's 'Fix my street' to the web site	Cllr Fox	18/03/20
89/19	Make further enquiries about preventative measures to minimise speeding / improve attention to zebra crossing Bourne Road	PCSO Bowden	18/03/20
06/20	Follow up clearing out of street drains on Irnham Road as a matter of urgency	Cllr Hill	18/03/20
06/20	Request a walk around the village with Rowan from highways	Clerk	18/03/20
07/20	Communicate new email addresses for councillors to themselves plus clerk	Cllr Fox	18/03/20
07/20	Communicate councillors' new email addresses to SKDC	Clerk	18/03/20
08/20	Investigate incidence of road accidents on A151	Cllr Hill	18/03/20
10/20	Write to landowners re concerns about spinney off Tanner's Lane	Clerk	18/03/20
04/20	Arrange for tree inspection in the summer.	Clerk	18/03/20
11/20	Investigate cost of planters similar to others.	Cllr Walsingham	18/03/20
16/20	Appoint Internal Auditor	Clerk	18/03/20
18/20	Remedy problem with lights between Barleycroft / Pridmore	Cllr Fox	18/03/20
20/20	Reply to the complaint regarding injury on Land adjacent Musson's Close	Cllr Robins	18/03/20
21/20	Write to the owner of the field adjacent Walsingham Drive expressing concern regarding the state of the ditches resulting in flooded gardens	Clerk	18/03/20