

# MINUTES: CORBY GLEN PARISH COUNCIL

Minutes of the meeting held on Wednesday 12<sup>th</sup> December 2018 at the Willoughby Memorial Gallery, Corby Glen.

Present: Cllrs Honeywood (Chair), Lamming (Vice Chair), Muir, Fowler, Fox, Collins & Walsingham.

In attendance: Cllr N. Robins and Mrs. S. Parker (Parish Clerk).

**Open Forum:** Nothing noted .

- 1. Apologies for absence:** none noted.
- 2. District, County Councillor & Police Reports:** Cllr Robins informed the Parish Council of the new company, DeliverSK, set up to drive forward the changes needed to complete projects.
- 3. Minutes of the Parish Council meeting held on November 14<sup>th</sup> 2018:** Approved & signed as an accurate record.
- 4. Councillors' Declarations of Interest:** none noted.
- 5. Clerk's & Chairman's reports on matters outstanding:**

**09/16 Neighbourhood Planning** – a series of meeting dates will be published in January.

**18/18 Post Office Mobile Van Service** – a new mobile service will serve the village 4 days a week for 1 hour from January. Exact times and location to be confirmed by the Post Office.

**34/18 Cutting back tree near flagpole** – planning has been approved. Quote to be obtained from J. Willison.

**52/18 Dangerous car parking by phone box next to the Coop** – Highways gave approval for a planter to be installed to prevent parking, however, residents raised issues regarding the ease of exiting their driveway with such a large planter. It was agreed (6 for: 1 abstention) to trial locating a heavier bin at the site and pull it forward to hinder parking.

**34/17 Number of Parish Councillors on the Parish Council** – the report recommending the increase in the number of members on Corby Glen Parish Council from 7 to 9 was approved unanimously at SKDC full council. The increase will become effective at the May 2019 Parish Council elections.

- 6. Matters to be resolved:**

**58/18 To consider amending Standing Orders 3.r relating to the recording of votes at PC meetings (November agenda 50/18). Additional wording – All votes to be minuted showing the number of votes by decision i.e. For/Against/Abstention.** It was agreed unanimously to alter standing orders to include the above wording. Updated Standing Orders were approved and signed.
- 7. Circulated correspondence:** i. Residents email regarding the use of smokeless fuel – coal fires are causing smoke and smell contamination, but the PC has no power to enforce the use of smokeless fuel. Cllr Robins to determine whether there is a timetable for upgrading the heating systems in council properties. ii. British Red Cross Training – a session for up to 20 residents will be held on Monday March 4<sup>th</sup> at the Church Street Rooms from 7-9pm. Session to be advertised in Jan/Feb.
- 8. Reports from:**

**Planning: to consider planning applications received prior to and after the publication of the agenda**

<b>S18/1811</b>	<b>C.G.. Parish Council, The Green</b>	<b>tree works</b>	<b>allowed by SKDC</b>
<b>S18/1807</b>	<b>Teillant, The Old Rectory</b>	<b>replacement windows</b>	<b>allowed by SKDC</b>
<b>S18/0771&amp;2</b>	<b>Hamblin, High Street</b>	<b>gated entrance</b>	<b>allowed by SKDC</b>
<b>S18/2132</b>	<b>Smith, The Paddock, Swinstead Road</b>	<b>erection of covered structures, high boundary fence, potting shed, pergola, storage container</b>	<b>no objections (5 for/2 against)</b>

**Greens Working Group:**

- 9. Payments and Accounts**
  - Bank balances - monthly update approved as set out below.
  - Invoices for payment - Councillors resolved to approve payments as set out in schedule below.

## Payments and Accounts

Opening Bank balance from 1st November 2018	£ 13,723.76
Income received on bank statement	
Donation by the Smith Family towards the new village flag	£62.56
<b><u>Invoices cleared on bank statement</u></b>	
CDPC – Community cleaner October	£132.85
S.Parker – clerks wages & expenses October	£301.42
D.Warden grass cutting October	£190.00
Cllr Fowler – purchase of village flag	£93.07
Cllr Fowler – purchase of Remembrance Sunday wreath	£20.00
Liz Partridge – donation to flag artwork	£100.00
Closing Bank Balance 30 <sup>th</sup> November	£12,948.98
<b><u>Cheques to be authorised/cleared:</u></b>	
Cllr Fox - purchase of daffodil & snowdrop bulbs (to clear)	£132.00
CDPC – Community cleaner November	£132.85
S.Parker – clerks wages & expenses November	£301.31
D.Warden grass cutting November	£120.00
Grimsthorpe Castle Christmas Tree	£180.00
Cllr Honeywood Christmas expenses	£144.23
House of Flags - village flag cost	£156.46
Simpsons donation for power to tree lights – Marie Curie	£25.00
Mr. S. Kiely – War Memorial grass cutting 2018	£80.00
Donation to P.C.C for upkeep of church yard	£100.00
Estimated remaining NatWest bank balance	£11,577.13
(excluding Defibrillator fund & play equipment fund)	£10,089.72)

<b><u>Defibrillator Fund</u></b>	
Total banked to date (inc. VAT refunds):	£2,383.80
Purchases to date (inc. VAT):	<u>£1,761.40</u>
Fund remaining:	£622.40

<b><u>Play Equipment Fund</u></b>	
Total banked to date (inc. VAT refunds):	£41,425.44
Purchases to date (inc. VAT):	<u>£40,560.43</u>
Fund remaining:	£865.01

<b><u>Neighbourhood Plan Costs</u></b> (to be repaid on receipt of grant funding)	
Costs to date	£351.79
Total:	£351.79

**10. Matters to be further discussed at this meeting:**

**06/18 Village Flag** – the original budget agreed was £100. The final quote was £130.38 + VAT including interlining and maintaining the hand painted effect of the artwork. It was agreed (6 for:1 abstention) to agree the final quote and have the flag produced.

**31/18 Relocation of flagpole and cost** – T. Kiely is planning to undertake the work. Date of work to be established.

**42/18 Play area inspection report** – It was agreed unanimously to accept Paul Harwood's quote of £175 to put protective sleeves around the remaining wooden legs of the toddler tower, replace a piece of wood on the cross-run and to paint the beacon.

**47/18 2019-2020 precept** – it was agreed unanimously to maintain the precept at £11,000 for 2019-20.

**49/18 Relocation of noticeboard** – it was agreed (6 for: 1 abstention) to accept a quote of £118 + VAT to move the PC noticeboard as and when Lily's Lavender Hut is renovated..

**54/18 Discuss potential donation towards upkeep of the Churchyard** – it was agreed unanimously to make a donation of £100 to Corby Glen Parochial Council towards the upkeep of the church yard.

**55/18 Potential new planters around village** – to be discussed in the future.

**56/18 LCC Parish Agreement Highway Verge Cutting Scheme 2019/20** – it was agreed unanimously to not enter into an agreement with LCC regarding verge grass cutting.

**57/18 Circulated Correspondence – to be removed as an agenda item (DF)** – it was agreed unanimously to remove '7. Circulated Correspondence' from future agendas.

**58/18 Request by Circus Tyanna to visit the Green in April 2019** – it was agreed unanimously to grant permission to Circus Tyanna to visit the village again in 2019. Dates to be confirmed and clerk to ensure the circus has full insurances in place.

**59/18 Play equipment at the Ron Dawson (JW)** – no meaningful discussion can take place until the S106 agreement is finalised.

**60/18 Painting the beacon (DF)** – see agenda point 42/18.

**61/18 Payment of account by BACS (DF)** – all payments from the PC account are currently made by cheque. A discussion regarding the potential use of BACS payments will take place after the 2019 elections in May.

**62/18 Risk assessments on events organised by the Parish Council (DF)** – the issue was raised as to whether the PC should produce a risk assessment for each event organised by the PC e.g. the erection of the Christmas Tree. A list of organised events to be discussed at the next meeting.

**11. Next meeting confirmed to take place at 7.30pm at the Willoughby Gallery on January 9<sup>th</sup> 2019.**

Meeting closed at 9.04pm.

Mrs. Sara Parker - Parish Clerk