

## MINUTES: CORBY GLEN PARISH COUNCIL

Minutes of the meeting held on Wednesday November 13<sup>th</sup> 2019 at the Willoughby Memorial Gallery, Corby Glen at 7.30pm.

**Present:** Cllrs Lamming (Chair), Collins, Fowler, Fox, Hargreaves, Muir, Parker & Walsingham

**In attendance:** Cllr N Robins, Cllr M Hill, Mrs. S. Woodman (Parish Clerk), PCSO Molloy and 3 residents.

### Open Forum:

The Chairman expressed her thanks to all who helped with leaf clearing on the Green in preparation for the Remembrance Day ceremony, especially to Richard Adcock and his grandson, Tom, for the use of the ride-on mower, to Brian Walsingham for the use of his tractor and to Karen & Tony for the use of their power supply. Email reminder to councillors of the need for leaf clearing to be sent immediately prior to the date in future.

**1. Apologies for absence:** Cllr Cook.

### 2. District Councillor / Police Report:

PCSO Molloy requested that residents should be vigilant and report any suspicious or unusual activity promptly by calling 101. There is concern about the increase of telephone scams and their effect on the old and vulnerable.

Cllr Robins reported that the District Council has been occupied mainly with budget setting. The report on tree conservation is expected in the New Year.

Cllr Hill reported much activity as a result of recent widespread local flooding. Highways had been unable to put out the Flood Warning signs promptly in the village because of the many calls on their time and the reduced staffing at weekends. Only the police can legally close a road in an emergency.

He explained that signs could be provided for locals on the spot to put out, but this could be problematic. To be discussed at the next meeting.

**3. The minutes of the meeting of the Council held on 9th October 2019** were approved & signed as an accurate record.

**4. Councillors' Declarations of Interest:** None.

### 5. Clerk's & Chairman's reports on matters outstanding:

**09/16 Neighbourhood Planning:** Cllr Walsingham reported that the results of the questionnaire were now available and are being circulated initially to councillors. They are in two parts: statistics and free text. The group's next meeting is in January. More people are needed to join the group. The group was informed that their expenditure is nearing the budget limit the council had previously set.

**17/19 WW1 Research Group** – The Clerk has confirmed that the quotes will still be valid next year.

**31/19 Christmas Tree sourcing** – Clerk had contacted all relevant parties. Tree to be delivered to T Kiely on Nov 29<sup>th</sup> for putting up on Dec 1<sup>st</sup>. Clerk will remind them just before the date. Cllr Fox to arrange with Alto Electrical for lights to be tested.

**44/19 Land behind 39 Bourne Road** – The Clerk had written to Sir Jamie Benton-Jones to ask that the land be cleared. No reply had been received. Cllr Lamming had spoken to Jamie informally. He is happy for residents to cut back any plants invading their gardens. Clerk to write to residents and explain the situation.

**54/10 Overgrown hedges – Coronation Rd** – Now resolved.

### 6. Matters to be resolved:

### 7. Reports from:

**Planning: to consider planning applications received prior to and after the publication of the agenda** – S19/1743 – Andrews – 25 High Street – Permission granted by SKDC.

**Greens Working Group:** Cllr Walsingham has implemented a temporary remedy to the problem on the toddler tower reported at the last meeting. Cllr Fox suggested a longer term alternative. Cllr Lamming to discuss the need for protection of wooden parts with those who initiated the new playground equipment.

A key is still required for the litter bin. This is in hand.

## 8. Payments and Accounts

(i) Bank balances - monthly update approved as set out below.

(ii) Invoices for payment – Councillors resolved to approve payments as set out in schedule below.

<b>Opening Bank balance from 1st October 2019</b>	£16,170.47
<b>Income received on bank statement</b> SKDC Community Cleaner Grant	£426.92
<b>Invoices cleared on bank statement</b> Liz Partridge – Flag Designs Miss P Brown – Award Certificate D Fowler – Lincs Flag Bourne Skip Hire Bourne Skip Hire LALC – Clerk Training HMRC – clerk’s PAYE Sept S.Woodman – clerk’s wages Sept S.Woodman – clerk’s expenses Sept CDPC – Community cleaner MCS grass cutting S.Parker – Councillor’s expenses	£32.00 £51.00 £5.00 £216.00 £216.00 £34.20 £59.40 £236.96 £66.50 £142.92 £229.00 £31.20
<b>Cheques to be authorised/cleared:</b> M Hill – Councillor’s expenses J Marshall Roberts – Printing re Neighbourhood Planning (from NP fund) HMRC – clerk’s PAYE Oct S.Woodman – clerk’s wages Oct S.Woodman – clerk’s expenses Oct CDPC – Community cleaner MCS grass cutting Oct Church St Rooms re Neighbourhood Planning Meetings D Fowler – Remembrance Day Expenses	£60.00 £83.00 £59.20 £237.16 £5.50 £142.92 £229.00 £30.00 £20.00
<b>Estimated remaining NatWest bank balance</b> (excluding Defibrillator, Play Equipment & War Memorial funds)	<b>£14,498.43.</b> <b>(£11,254.62)</b>

<b><u>Defibrillator Fund</u></b> Total banked to date (inc. VAT refunds): Purchases to date (inc. VAT): <b>Fund remaining:</b>	£2,383.80 <u>£1,885.00</u> <b>£528.80</b>
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<b><u>Play Equipment Fund</u></b> Total banked to date (inc. VAT refunds): Purchases to date (inc. VAT): <b>Fund remaining:</b>	£41,425.44 <u>£40,560.43</u> <b>£865.01</b>
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<b><u>War Memorial Fund</u></b> Total banked to date (inc. VAT refunds): Purchases to date (inc. VAT): <b>Fund remaining:</b>	£1,850.00 <u>£0.00</u> <b>£1,850.00</b>
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<b>Neighbourhood Plan Costs (to be repaid on receipt of grant funding)</b>	
Costs to date	£381.79
Printing	£83.00
CSR Room Hire	<u>£30.00</u>
<b>Total:</b>	<b>£494.79</b>

## 9. Matters to be further discussed at this meeting:

**56/19 Teenage Shelter** – Cllr Cook is still awaiting a quotation.

**59/19 Annual Review of PC Policies** – Clerk had compared current NALC policies with current CGPC policies and had notified councillors of the differences. It was agreed unanimously that the Clerk will update all CGPC policies in line with NALC with the exception of the items already notified by Cllr Parker, and circulate the updated policies to councillors. Revised policies then to be approved at the next meeting.

**61/19 Risk Assessments** – agreed not to discuss any further.

**65/19-Resident's letter re dog fouling / grass cutting** –Cllr Cook had contacted the resident.

**70/19 Responsibility for hedge between Adcocks Close & Pridmore Road** – The ownership of the hedge in question is unclear. Possibly originally the responsibility of the developer (now no longer trading).

**71/19 Adcocks Close (Road Surface)** – Lincolnshire Highways have confirmed that Pridmore Road is adopted and Adcocks Close is not adopted. Cllr Robins agreed to consult original planning documentation to determine the reason for the non-adoption, if possible. Cllr Walsingham also offered to investigate. Results to be sent to the Clerk. Clerk to keep the residents informed by email.

**72/19 Archers Survey** – No action required. Results could be used as a benchmark in future.

**73/19 2019-2020 Precept** – The Clerk had circulated details of current and projected expenditure for 2019/2020, and a draft budget for 2020/2021 in preparation for applying for the precept for 2020/2021. Councillors to consider figures for discussion and agreement at the next meeting.

**74/19 Letter re churchyard** – The clerk had passed the letter on to the Rector and responded to the correspondent accordingly.

**75/19 2020 Meeting Dates for 2020** – Second Wednesday of the month. Agreed unanimously. List of dates passed to the Gallery for room booking.

**75/19 Christmas Expenses** – Christmas expenditure to a maximum of £290 was agreed. 7 in favour; 1 abstention.

**76/19 Reinstate street lighting on Willoughby Close** – Proposed but not seconded and therefore not pursued any further.

**77/19 Look at lighting for Art Gallery (reduce wattage of bulbs)** – Cllr Fox to get a quote for replacing the lights with some of a lower wattage and an estimate of the likely savings.

**78/19 Broken glass, noticeboard near Co-op** – Cllr Fowler to get a quote for replacing the glass.

**79/19 Parish Council Web Site** – Cllr Fox to discuss options re current / future web site with the current web master.

**80/19 TCV Green Gym** – Discussed but not to be pursued. Clerk to communicate to originator.

## 10. Next meeting:

The next meeting confirmed to take place at **7.30pm** at the Willoughby Gallery on **Wednesday**

**11<sup>th</sup> December 2019.**

Meeting closed at 9.05pm.

**Mrs. Sue Woodman – Parish Clerk**