

## MINUTES: CORBY GLEN PARISH COUNCIL

Minutes of the meeting held on Wednesday October 9<sup>th</sup> 2019 at the Willoughby Memorial Gallery, Corby Glen at 7.30pm.

**Present:** Cllrs Lamming (Chair), Collins, Cook, Fowler, Parker & Walsingham

**In attendance:** Cllr N Robins, Mrs. S. Woodman (Parish Clerk) and 4 residents

### Open Forum:

The 3 residents of Adcocks Close enquired about responsibility for the hedge between Adcocks Close and Pridmore Road. They also reported that the large tanker which tops up the nearby gas tank is using the close for turning and the road surface is becoming damaged. It was not clear whether the close has been adopted by LCC. Both items to be added to the agenda for the next Parish Council meeting. Clerk to establish from LCC Highways whether the close has been adopted.

**1. Apologies for absence:** Cllrs Hargreaves & Muir.

### 2. District Councillor Report:

The full Council has now been elected Cllr Kelham Cooke is the leader. Cllr Rosemary Trollope-Bellew has joined the cabinet. The Cabinet remains largely unchanged, as do most committees, thereby providing stability. The pathway leading from St Peter's Hill to the cinema is due to open next week, as is the cinema itself, which is considered a success. The restaurant outlets are still to be let. Cllr Collins mentioned the difficulty for the less mobile accessing the seats because of the steep rake of the steps and no handrail. Cllr Robins explained that the interior is not the responsibility of the council, and more accessible seats are provided at the front.

**3. The Minutes of the meeting of the Council held on 10th September 2019** were approved & signed as an accurate record with the following amendment to the District Councillor's report:

"The previous Deputy Leader has been elected as the Grantham and Stamford Conservative Group Leader and will hopefully be elected as Leader of the Council at its next meeting."

**4. Councillors' Declarations of Interest:** None.

### 5. Clerk's & Chairman's reports on matters outstanding:

**17/19 WW1 Research Group** – Work is expected to begin in the Spring. Clerk to confirm with Damon Green that the quotes will still be valid.

**28/19 Transfer of authority for the Bank Account** – Address successfully changed to the current clerk but application for revised on-line log in details failed. Matter to be removed from the agenda.

**31/19 Christmas Tree sourcing** – Grimsthorpe Estates confirm they can provide a suitable tree at the same cost as last year (£150 +VAT). Cllr Lamming has the lights. She will arrange for them to be tested by Alto Electrical. Clerk to arrange for tree to be set up on Dec 1<sup>st</sup>. Cllr Parker to email clerk relevant contact details.

**52/19 Email addresses for councillors** – Councillors to set up own email in the format cgpc.surname@gmail.com. Help can be sought from Cllr Fox if required. Clerk to email all councillors with this information.

**58/19 Presentation / Local Recognition** – The clerk read out a letter of appreciation from Steve Honeywood for his presentation. It was agreed unanimously that Cllr Hill to be asked for his bank details so that the clerk can transfer the money owing for the photo.

**55/19 Overgrown hedges on Tanners Lane Junction** – Cllr Collins had arranged for this to be trimmed. It is expected that Mussons will cut back the whole hedge as they have previously.

**44/19 Land behind 39 Bourne Road** – The clerk read out correspondence received concerning this

matter. She had phoned Irnham Estate who informed her that they believe that they own the land. She had asked that the land be cleared, but so far no action. Clerk to respond to residents' letters and write formally to Sir Jamie Benton-Jones and ask that the land be cleared.

**54/10 Overgrown hedges – Coronation Rd (AC)** – The hedges originally of concern have been cut back but another hedge on Coronation Road is now obstructing the footpath. Clerk to write to the resident.

**09/16 Neighbourhood Planning:** The planning group were very pleased with the healthy response to the questionnaire and more members had requested to join the group as a result. They are now totalling and analysing the responses. Bee has stepped down as chairman but remains a member. Cllr Fowler enquired about funding. Cllr Walsingham to report back. Cllr Robins offered support and asked to be kept informed.

## 6. Matters to be resolved:

**64/19 To ratify the Play Area Inspection and Maintenance Policy** – Maintenance policy was duly ratified and signed by the chairman.

## 7. Reports from:

**Planning: to consider planning applications received prior to and after the publication of the agenda** – Decision notices re S19/1147– Permission Granted. Application S19/1743 recently received. Refers to S18/1528. No objections.

**Greens Working Group:** Cllr Collins reported an exposed screw on the timber tower. Cllr Walsingham to arrange a remedy. The fun fair has caused furrows in the green. The key to the litter bin is still missing. Cllr Lamming to confirm whether any of the keys passed to her by Steve Honeywood fit. If not, she will arrange for the lock to be drilled out. No replacement lock is required.

## 8. Payments and Accounts

(i) Bank balances - monthly update approved as set out below.

(ii) Invoices for payment – Councillors resolved to approve payments as set out in schedule below.

<b>Opening Bank balance from 1st September 2019</b>	£15,294.75
<b>Income received on bank statement</b> War Memorial Restoration	£1,850.00
<b>Invoices cleared on bank statement</b> HMRC – clerk's PAYE August S.Woodman – clerk's wages August S.Woodman – clerk's expenses August CDPC – Community cleaner T Lamming – Defibrillator pads MCS grass cutting August	£59.20 £237.16 £4.40 £142.92 £93.60 £349.00
<b>Cheques to be authorised/cleared:</b> Liz Partridge – Flag Designs Miss P Brown – Award Certificate D Fowler – Lincs Flag Bourne Skip Hire Bourne Skip Hire LALC – Clerk Training HMRC – clerk's PAYE Sept S.Woodman – clerk's wages Sept S.Woodman – clerk's expenses Sept CDPC – Community cleaner	£32.00 £51.00 £5.00 £216.00 £216.00 £34.20 £59.40 £236.96 £66.50 £142.92

MCS grass cutting August	£229.00
S.Parker – Councillor’s expenses	£31.20
<b>Estimated remaining NatWest bank balance</b> (excluding Defibrillator, Play Equipment & War Memorial funds)	<b>£14,938.29.</b> (£11,694.48)

<b>Defibrillator Fund</b>	
Total banked to date (inc. VAT refunds):	£2,383.80
Purchases to date (inc. VAT):	<u>£1,855.00</u>
<b>Fund remaining:</b>	<b>£585.80</b>

<b>Play Equipment Fund</b>	
Total banked to date (inc. VAT refunds):	£41,425.44
Purchases to date (inc. VAT):	<u>£40,667.83</u>
<b>Fund remaining:</b>	<b><u>£757.61</u></b>

<b>Neighbourhood Plan Costs (to be repaid on receipt of grant funding)</b>	
Costs to date	<u>£391.79</u>
<b>Total:</b>	<b>£391.79</b>

## 9. Matters to be further discussed at this meeting:

**41/19 Councillor Vacancy** - Tom Fox had applied for the vacancy. He was voted onto the council unanimously with immediate effect and completed the required paperwork.

**51/19 Commercial possibilities for the Village Flag (TL)** – Not to be pursued at this time.

**56/19 Teenage Shelter (AC)** – Cllr Collins had made enquiries. The estimated cost of a suitable commercial shelter is £9,000 installed. It is believed that something equally suitable could be custom made for a lesser amount. It is recognised that planning permission would be required. The preferred location of a shelter within the village was discussed. It was agreed to explore the matter further (6 for, 1 against).

**59/19 Annual Review of PC Policies** – Clerk to check with LALC whether there have been any recent updates which need to be applied. She was requested to list all existing policies for review at the next meeting.

**61/19 Risk Assessments (SP)** – Cllr Cook offered to prepare a sample method statement and risk assessment for the erection and dismantling of the Christmas Tree.

**62/19 Overgrown foliage from RC Church graveyard (AC)** – Now resolved

**65/19-Resident's letter re dog fouling / grass cutting** – The clerk read out an email from a St John’s Drive resident concerning the grass area outside his house – dog fouling and grass cutting. It is understood that these verges have never been on LCC’s grass cutting schedule. Cllr Cook to speak to the resident on behalf of the council.

**66/19 Defibrillator Fund (DF)** – The cost of items for the defibrillator to be taken out of the defibrillator fund.

**67/19 Publication of minutes (DF)** – Draft minutes are to be passed to the chairman for review in the first instance, then the updated minutes emailed to all Parish Councillors. After 24 hours further updates incorporated and minutes passed to District and County Councillors. After a further 24 hours for District and County Councillors’ review the resulting minutes to be displayed on the noticeboard and published on the web site and in the next issue of the Community Magazine.

**68/19 SKDC Local Plan Proposed Main Modifications - Public Consultation** – The clerk identified the main amendments which affect Corby Glen. Cllr Robins confirmed there were no other significant amendments affecting the village and reported that the matter will be reviewed by the full council in January. CGPC do not wish to make any comments.

**69/19 Armistice Day (TL)** – Leaf Clearing. Clerk to ask Richard Adcock if he would kindly help with leaf clearing again using his ride on mower. All to meet on the Green at 10.00am on November 9th to help with this Cllr Walsingham will ask his father to provide a tractor to remove the leaves. Cllr Lamming will locate and request the loan of suitable sound equipment.

**10. Next meeting:**

The next meeting confirmed to take place at **7.30pm** at the Willoughby Gallery on **Wednesday 13<sup>th</sup> November 2019**.

Meeting closed at 9.06pm.

**Mrs. Sue Woodman – Parish Clerk**