

# MINUTES: CORBY GLEN PARISH COUNCIL

Minutes of the meeting held on Wednesday 8<sup>th</sup> June 2016 at the Willoughby Memorial Gallery, Corby Glen.

Present: Cllrs Honeywood (Chair), Lamming (Vice Chair), Grantham, Johnson, Muir, Fowler & Fox.

In attendance: Mrs. A. Roberts on behalf of the Christmas Tree Fund and Mrs. S. Parker (Parish Clerk).

**Open Forum:** nothing noted.

1. **Apologies for absence:** none received.
2. **District and County Councillors' Reports:** None noted.
3. **Minutes of the Parish Council meeting on 11<sup>th</sup> May 2016:** These were approved & signed as an accurate record.
4. **Councillors' Declarations of Interest:** None.
5. **Clerk's & Chairman's reports on matters outstanding:**

**01/16 HM Queen's 90<sup>th</sup> Birthday Celebrations** – Plans are underway for the Big Lunch on June 12<sup>th</sup> including a Hurricane fly past at 3.15pm. The road closure in the Market Place will be from 9am – 6pm.

**13/16 Litter Pick, Queen's birthday (The Big Clean)** – A litter pick will be held on Saturday June 11<sup>th</sup> near the Burton Coggles turn off. All litter pickers to meet at the War Memorial at 10am on Saturday June 11<sup>th</sup>.

**24/16 Play Area expansion** – All necessary paperwork has been received and signed to enable the project to progress. SKDC have paid the first £7,500 of their grant to the Parish Council, this in turn has been paid to Miracle along with the order for the equipment. A site meeting took place on June 7<sup>th</sup>, at which a slightly altered layout was agreed, hopefully freeing up more space for Dorman's Fair than the original layout. The bound rubber mulch will be placed over the existing slide mulch, but it was agreed the mulch under the rocking horse would remain untouched, enabling turf (instead of seed) to be used under the swings. Miracle have asked if some machinery could be kept overnight just inside the entrance of the Adcock's field, Clerk to contact C. Kilham to determine if this is feasible. Clerk to contact Miracle to see if the ten-year warranty on the mulch is underwritten. Cllr Johnson to submit revised layout to SKDC.

Highways were contacted regarding the possibility of installing a playground ahead warning sign, but the Clerk was informed there is no budget available for new road signs.

It was suggested the old bin could be re-used and situated near the bench and flagpole at the top of Laxtons Lane. This was agreed and the Clerk is to contact the community cleaners regarding the emptying of the bin in its new position.

## 6. Matters to be resolved:

**25/16 Standing Orders – to consider amending standing orders relating to planning applications received by the council** – it was resolved to accept the revised wording, circulated by the clerk, for standing orders 15.xiv. and 15.xv. regarding the consideration of planning applications. A discussion took place regarding the way the Parish Council considers planning applications and it was requested previous agenda point 18/16 Copies of planning applications to Parish Councils, be included in the July agenda. Clerk to clarify the council's position regarding reversing resolutions.

**28/16 To Consider reimbursing Cllr Honeywood for costs incurred relating to the beacon lighting on April 21<sup>st</sup>** – It was agreed to reimburse Councillor Honeywood for the expenses incurred for the beacon lighting evening. Expenses for the evening totalled £166.74, in addition an expense claim for the village website was submitted for £44.65. Total claimed was £211.39 less the £100 advance paid in March, balance due £111.39.

**30/16 To approve clerk's new pay scales issued by NJC effective from April 1<sup>st</sup> 2016** – NALC circulated details of clerk's pay scales for 2016-17 and 2017-18 as agreed by NJC. It was resolved the clerk's salary would rise from £9.03 to £9.12 per hour as recommended and this will be backdated to April 1<sup>st</sup> 2016.

7. **Circulated correspondence:** a letter was received after the agenda publication date from the Land Registry, detailing an application to register rights, namely a right of way based on longer user (prescription), from H. Schofield of 19, Station Road. It was resolved not to reply to the application.

## 8. Reports from Committees:

**Planning :**

**None noted**

**Greens Committee :**

The clerk had contacted the grass contractor asking for regular cuts despite the presence of the fair and circus in May. It was agreed the grass on the village green was now looking good.

## 9. Payments and Accounts

- (i) Bank balances - monthly update approved as set out below
- (ii) Invoices for payment - Councillors resolved to approve payments as set out in schedule below.

<b>Opening Bank balance from 1st May</b>	<b>£15,993.30</b>
<b>Income received on bank statement</b>	
Community cleaner grant	£374.40
75% SKDC play area grant	£7,500.00
<b><u>Invoices cleared on bank statement</u></b>	
Methodist Church	£10.00
Open Spaces Membership	£45.00
SKDC planning certificate of lawfulness	£48.75
Additions Accountancy Internal Audit	£75.00
CDPC – Community cleaner April	£125.44
D. Warden Grass Cutting April	£90.00
S. Parker – Clerk’s wages & expenses April	£281.00
Came & Co. annual insurance	£761.88
<b>Closing Bank Balance 31<sup>st</sup> May 2016</b>	<b>£22,430.63</b>
<b><u>Cheques to be authorised/cleared:</u></b>	
Miracle D&P play equipment	£7,500.00
CDPC – Community cleaner May	£125.44
D. Warden Grass Cutting May	£230.00
S. Parker – Clerk’s wages & expenses May	£289.58
Fieldpaths Association	£5.00
Physio Control defibrillator battery / electrodes	£89.28
Cllr S. Honeywood Beacon lighting expenses	£111.39
<b>Estimated remaining NatWest bank balance (including Defibrillator fund &amp; play equipment fund)</b>	<b>£14,079.94</b>

<b><u>Defibrillator Fund (as of May 31<sup>st</sup> 2016)</u></b>	
<b>Total banked to date:</b>	<b>£2,383.80</b>
<b>Purchases to date:</b>	<b><u>£1,558.80</u></b>
<b>Fund remaining:</b>	<b>£825.00</b>

<b><u>Play Equipment Fund (as of May 31<sup>st</sup> 2016)</u></b>	
<b>Total banked to date:</b>	<b>£8200.00</b>
<b>Purchases to date:</b>	<b><u>£7548.75</u></b>
<b>Fund remaining:</b>	<b>£651.25</b>

## 10. Matters to be further discussed at this meeting:

**21/16 20mph zone on Station Road** – Clerk to send Cllr Fox contact details at the Road Safety Partnership, and to also send him previous minutes relating to a proposed 20mph zone on Station Road. It was proposed the Parish Council consults with the Road Safety Partnership to consider implementing a 20mph zone outside the primary school.

**26/16 Hedges on A151 (St Johns Drive & near railway bridge)** – Cllr Honeywood has reported the overgrown hedge near the railway bridge to Highways. When turning out of St Johns Dive, the overgrown hedges along the A151 backing onto properties on Walsingham Drive, are making visibility very difficult. Clerk to contact Highways to determine who has

responsibility for these hedges.

**27/16 Grass cutting** – covered under agenda point 8. Reports from Greens Committee

**29/16 Parish Council expenses** – covered under agenda point 6. 28/18.

**31/16 Grubbing back footpath, Station Hill** – clerk to contact Highways to clear the footpath going up Station Hill.

**32/16 St Johns Drive signs, Bourne Road entrance** – it was noted there are no street name signs at the entrance to St Johns Drive off the A151. Clerk to contact SKDC to request street name signs are installed.

**33/16 Weed killing** – clerk to contact SKDC to request weed spraying is undertaken on Church Street, High Street, Pridmore Road / Tanners Lane cut through and on Station Road towards the Green.

**34/16 Defibrillator pads** – the instructions on the defibrillator state that after each use a new battery and electrodes must be installed. Following the use of the defibrillator in May, the electrodes were replaced immediately and a replacement battery and electrodes were ordered, meaning there is always a spare set of electrodes. It was resolved that a new battery and set of electrodes will be replaced immediately after use or by their expiry date.

**11. Next meeting confirmed to take place at 8.00pm at the Willoughby Gallery on Wednesday July 13<sup>th</sup> 2016.**

**Meeting closed at 9.34pm**

**Mrs. Sara Parker - Parish Clerk**