

# MINUTES: CORBY GLEN PARISH COUNCIL

Draft Minutes of the meeting held on Wednesday 10th June 2015 at the Willoughby Gallery, Corby Glen.

Present: Cllrs Honeywood (Chair), Lamming, Johnson, Grantham, Muir, Fowler and Fox.

In attendance: PCSO Bowden and Mrs. S. Parker (Parish Clerk).

**Open Forum** : i. Cllr Fox presented his ideas for a questionnaire relating to the Parish Council. This will now change to a public information sheet to be published in the Link and on the website. ii. Trees from the Market Cross Surgery to Charles Read Academy's entrance are overhanging the footpath. iii. The hedge along the sheep fair field is overhanging the footpath at the bottom of Tanners Lane. iv. Cars are reported to have been driving onto the kerb outside no.4 High Street.

1. **Apologies for absence:** received and accepted from Cllr Robins.
2. **District and County Councillors' Reports:** None noted.
3. **Minutes of the Parish Council meeting on 13th May 2015:** These were approved & signed as an accurate record.
4. **Councillors' Declarations of Interest:** none declared.
5. **Matters for report arising from the minutes:**

**37/14 & 28/14 Replacement trees for Village Green & Tree Inspection** : a 5 day notice to fell tree 8812 was approved by SKDC as it posed a safety hazard, and the tree was felled on June 10th 2015. A replacement tree to be discussed at a future date. Due to the rapid deterioration of 8812, Councillors discussed the state of the remaining five horse chestnut trees and whether these should be re-inspected. Clerk and Cllr Fox to obtain quotes for the inspection of these five trees.

**38/14 Defibrillator for village** : the defibrillator has been installed on the front of the Methodist Chapel and has been registered with EMAS. Clerk has contacted EMAS for a training date in September, awaiting response.

**52/14 Grass cutting contract** : all quotes received by the end of June for the 1.12.15-30.11.18 grass cutting contract will be considered at the July meeting.

**17/15 Trees in school grounds along Swinstead Road** : Cllr Honeywood has informed Charles Read Academy of the need to cut back the trees from the streetlights on Swinstead Road. It was reported that the trees from the Market Cross Surgery to Charles Read Academy are overhanging the footpath. Clerk to contact Anne Prothero and have these added to the list of works.

**20/15 Repairs to steps - Laxton Lane** : Brian Walsingham has been instructed to carry out the work as agreed at the Council meeting on May 13th 2015.

**24/15 Weeds along footpaths and roads** : These have been sprayed by LCC.

**25/15 Planning - How Parish Council makes representation to SKDC** : Under current standing orders, planning applications are distributed to Councillors who make comments. These are collated by the Chair of the Planning Committee and passed to SKDC. As councillors can only act as members of the public outside Council meetings, Standing Orders will be updated such that under the delegated powers of the Clerk, comments will be passed to the Clerk who will then forward these to SKDC. For the avoidance of any doubt with the electorate or the planning authority, it is suggested that either an accompanying letter, or comments added to any printed form, should clarify the position as follows, making it clear that the submitted comments are an information consensus of opinion from individual members and not the result of a formal council resolution.

**27/15 Re-painting the play equipment, and cleaning the play surfaces on the Village Green** : Cllr Honeywood has spoken to the Christmas Tree Fund who are looking into the opportunities for commercial sponsorship to re-paint the play equipment. The play surface around the slide and the first set of swings is deteriorating. The Council will await feedback from the Greens Committee play area training, before deciding what steps to take to remedy this.

6. **Circulated correspondence:** it was noted that Tanners Lane will be closed to vehicles from July 6th - 10th for Anglian Water to carry out essential maintenance.

**7. Reports from Committees:**

**Planning**

s15/1576/tca5 - CGPC - removal of horse chestnut 8812 - permission granted by SKDC  
s15/1136/tca/tc2 - Clayton - removal of 4 sycamore trees - permission granted by SKDC  
s15/0520/tpo/tp2 - Laurence - remove deadwood and branch - permission granted by SKDC  
s15/1116/full/pc1 - Robins - change of use & access Catholic Church - no objections

**Greens Committee**

None noted

**8. Payments and Accounts**

(i) Bank balances - monthly update approved as set out below  
Councillors resolved to amend the current bank mandate and add Cllrs Muir, Fowler & Fox as new signatories.  
(ii) Invoices for payment - Councillors resolved to approve payments as set out in schedule below

<b>Opening Bank balance from 1st May 2015</b>	<b>£ 17,052.96</b>
<b>Income received on bank statement</b>	
<b>community cleaner grant</b>	<b>£ 338.00</b>
<b>defibrillator donations</b>	<b>£ 25.00</b>
<b><u>Invoices cleared on bank statement</u></b>	
<b>M.Kiely - repairs to Christmas lights</b>	<b>£ 108.00</b>
<b>Sara Parker - Clerks wages April</b>	<b>£ 265.26</b>
<b>CDPC - Community cleaner April</b>	<b>£ 116.10</b>
<b>AON Insurance renewal</b>	<b>£ 1,143.01</b>
<b>Closing Bank Balance 31.5.15</b>	<b>£ 15,783.59</b>
<b><u>Cheques to be authorised/cleared:</u></b>	
<b>Physio-Control Defibrillator (to clear)</b>	<b>£ 1,416.00</b>
<b>Physio-Control Paediatric Kit (to clear)</b>	<b>£ 142.80</b>
<b>Fiona Hatchman - Internal Audit fee (to clear)</b>	<b>£ 75.00</b>
<b>Sara Parker - Clerks wages May</b>	<b>£ 263.86</b>
<b>CDPC - Community Cleaner May</b>	<b>£ 116.10</b>
<b>Rick Webster - grass cutting April</b>	<b>£ 242.40</b>
<b>Field Paths Association membership</b>	<b>£ 5.00</b>
<b>Estimated remaining NatWest bank balance (of which £515.20 dedicated to the defibrillator fund)</b>	<b>£ 13,522.43</b>

<b>Defibrillator Fund (as of June 1st 2015)</b>	
<b>Donations made directly into bank account :</b>	<b>£ 390</b>
<b>Cash &amp; Cheques paid into account :</b>	<b>£1,184</b>
<b>Parish Council donation :</b>	<b><u>£ 500</u></b>
<b>Total donations banked :</b>	<b>£2,074</b>
<b>Purchases :</b>	
<b>Defibrillator, cabinet and paediatric pads</b>	<b>£1,558.80 (inc. VAT)</b>
<b>Fund remaining :</b>	<b>£ 515.20</b>
<b>(VAT to be reclaimed in October 2015 of £259.80, which will increase fund to £775)</b>	

Matters to be further discussed at this meeting:

**28/15 Clerk's Review** - it was resolved that Cllrs Honeywood and Lamming would carry out the Clerk's appraisal and pay review on a date to be agreed, and their recommendations would be put forward at the July Council meeting.

**29/15 Parish Council Risk Management** - it was resolved to accept the updated risk assessment subject to the following amendments : 2 noticeboards, weekly Greens inspections and process for signing cheques, stubs and invoices. Risk assessment to be reviewed annually.

**30/15 Councillors playground inspection training** - it was resolved to agree the cost of £8.50 per person for three councillors to attend a play area safety training session.

**31/15 Green space on Mussons Close** - residents of Mussons Close have been in contact with the Parish Council due to their concerns about the state of the green area. Clerk to establish ownership of the land and to contact the owner regarding the upkeep of the area concerned.

**32/15 Updates, Standing Orders** - Clerk to email updated model standing orders 2013 to all Councillors with a view to updating the Parish Councils standing orders.

**33/15 Solar Panel Farm** - leaflets regarding the proposal in Osgodby and the public meeting have been distributed in the village by Scorchio, a group opposing the development.

**34/15 Good Neighbour Scheme** - Councillors believe the Good Neighbour Scheme, proposed by Community Lincs, is a good idea in principle, but concerns were raised over who would take it on and get involved. It is felt that Corby Glen is a caring village and that the non-statutory needs of residents are reasonably well met by friends and neighbours. Clerk to contact Market Cross Surgery to get their feedback on the proposal.

**Meeting closed at 9.27pm**

**Mrs. Sara Parker - Parish Clerk**