

DRAFT MINUTES: CORBY GLEN PARISH COUNCIL

Draft Minutes of the meeting held on Wednesday 9th December 2015 at the Willoughby Gallery, Corby Glen.

Present: Cllrs Honeywood (Chair), Lamming (Vice Chair), Johnson, Grantham, Muir, Fowler and Fox.

In attendance: Cllr N. Robins, Mrs. A. Roberts on behalf of the Christmas Tree Fund and Mrs. S. Parker (Parish Clerk).

Open Forum : A recent incident in the village has been referred to the Police.

- 1. Apologies for absence:** none received.
- 2. District and County Councillors' Reports:** none received.
- 3. Minutes of the Parish Council meeting on 11th November 2015:** These were approved & signed as an accurate record.
- 4. Councillors' Declarations of Interest:** None.
- 5. Clerk's & Chairman's reports on matters outstanding:**

45/15 Locations for next Archers Survey : The Road Safety Partnership has carried out the surveys and we are awaiting the results.

48/15 August 2015 tree inspection : It was resolved to fell tree 0264 and to cut the hedge back at the back of the children's play area in addition to felling tree 8801, and removing deadwood from 8806 & 8810. It was resolved to appoint French4Trees to undertake the work at a cost of £800 + VAT.

49/15 Irregular bank account activity : The winner of the NatWest hamper was drawn using the full village electoral roll and a random number generator. Cllr N. Robins acted as an independent witness. The winner was Mr. T. Andrew of High Street.

50/15 New salt bins for village : It was resolved to cancel the salt bin planned for Pridmore Road due to objections raised by residents. Clerk to chase Highways to confirm whether they would fill salt bins purchased by the Parish Council.

56/15 Play equipment - potential grant funding application : the Parish Council thanked Cllrs Muir & Johnson and Mrs A. Roberts for all their hard work in progressing this project. An informal approval of the planning application submitted for the new equipment was received, however, it was resolved to apply for a Certificate of Lawfulness of Proposed Development, at a cost of approximately £75. The full grant application totals £38,000 inc. VAT. It was resolved to progress the grant applications with both SKDC & WREN. A Vulnerable Adult & Child Protection Policy is required to accompany the SKDC application. It was resolved to adopt the NALC model policy.

59/15 Precept 2016-17 : Draft figures were distributed to Councillors for discussion. Clerk to amend figures as discussed and to ask SKDC if there is a limit to raising the precept. A discussion took place to determine whether the precept should be raised to fund a new play surface for the children's play area should the grant funding application be unsuccessful. Final precept figure to be approved at the January meeting.

61/15 Definitive footpaths : A map of the footpaths in the village was circulated to Councillors. The map confirms that the footpath in Mussons Close crosses diagonally across the area of open space.

6. Matters to be resolved:

68/15 To consider the adoption of the Disciplinary & Grievance Policy as circulated : Resolved.

69/15 To consider the adoption of the Complaints Procedure as circulated : Resolved.

- 7. Circulated correspondence:** An email had been received from a family run circus asking if they could visit the village in May/June 2016. There were no objections in principle, however, it is felt the Green may not be large enough to accommodate a 'Big Top'. Clerk to confirm there are no objections if the Green is large enough and to pass on details of the Ron Dawson Committee, and the field alongside the A151 as possible venues.

8. **Reports from Committees:**

Planning

s15/2630 - Love Construction, 49 Bourne Road - approved by SKDC

s15/2283 – Robins, Old Catholic Church tree works - approved by SKDC

Greens Committee

Nothing further to report - tree works and play equipment grant application detailed above.

9. **Payments and Accounts**

(i) Bank balances - monthly update approved as set out below

(ii) Invoices for payment - Councillors resolved to approve payments as set out in schedule below

Opening Bank balance from 1st November 2015	£ 9,439.97
Income received on bank statement	
cleaner grant	£ 348.40
NatWest compensation for error	£ 100.00
<u>Invoices cleared on bank statement</u>	
Rick Webster - September grass cutting	£ 363.60
Methodist Chapel donation	£ 10.00
Sara Parker - Clerks wages October	£ 284.96
CDPC - Community Cleaner October	£ 118.77
RBL Poppy Wreath	£ 18.50
Rick Webster - October grass cutting	£ 121.20
LALC clerk training	£ 23.50
Mr. S. Kiely War Memorial cuts x 6	£ 60.00
Mr. S. Honeywood Christmas expenses advance	£ 145.00
Closing Bank Balance 31.11.15	£ 8,742.84
<u>Cheques to be authorised/cleared:</u>	
E. Walsingham step/handrail repairs (to clear)	£ 120.00
CDPC - Community Cleaner November	£ 118.77
Sara Parker - Clerks wages November	£ 283.74
Christmas Tree Fund Donation	£ 25.00
Grimsthorpe Estate Christmas Tree	£ 180.00
Estimated remaining NatWest bank balance (of which £825.00 dedicated to the defibrillator fund)	£ 7,997.33

Defibrillator Fund (as of December 1st 2015)

Donations made directly into bank account :	£ 390
Cash & Cheques paid into account :	£1,234
Parish Council donation :	£ 500
VAT reclaimed :	<u>£ 259.80</u>
Total banked :	£2,383.80
Purchases :	
Defibrillator, cabinet and paediatric pads	£1,558.80 (inc. VAT)
Fund remaining :	£ 825

10. Matters to be further discussed at this meeting:

64/15 Viability of a village compost heap (RF) – to be discussed at the January meeting.

65/15 Possible new village entrance design (RF) - it was proposed to invite Miranda Bainbridge to the January meeting to discuss further. Clerk to contact Liz Partridge to see what could be done to make the wording on the Village Sign more legible.

66/15 Clerk's annual appraisal - January 2016 - it was resolved to hold an appraisal in January, Cllrs Honeywood & Lamming to confirm a date with the Clerk.

67/15 War Memorial grass cutting 2016 - it was resolved that Shaun Kiely shall continue to cut the grass around the War Memorial at a cost of £10 per cut.

70/15 Sector Led Body Audit procurement - it was resolved to remain in the Sector Led Body Audit procurement arrangement for the 5 year period from April 2017.

71/15 Steps to War Memorial (DF) - a discussion was held to determine the viability of installing a couple of steps up to the War Memorial. Councilors decided against progressing the idea.

72/15 Public Footpath sign Mussons Close (DF) - It was resolved to ask LCC for a footpath sign for the footpath which crosses the open space in Mussons Close.

73/15 Tanners Lane grass verge (BJ) – Since the removal of Highways' cones, vehicles have been driving on the verge and churning the grass up. It was resolved to purchase 10 rebound bollards at a cost of £13.45 each (exc. VAT) to see if they solve the problem.

74/15 Dog fouling around the village – dog fouling is again on the increase around the village. Parish Councils are able to create a Community Dog Warden role to monitor the affected areas, although finding a volunteer to undertake the role could be challenging. A discussion was held regarding some Councils which are working with a company to determine ownership of offending animals using DNA testing. It was resolved to purchase a couple of tins of spray chalk and stencils to mark the footpaths temporarily in affected areas.

75/15 Meeting date March 2016 – possible change of venue due to access issues at the Willoughby Gallery – it was resolved to book the Methodist Church as the alternative venue for this meeting. Clerk to action.

11. Next meeting confirmed to take place at 8pm at the Willoughby Gallery on Wednesday January 13th 2016.

Meeting closed at 9.51pm

Mrs. Sara Parker - Parish Clerk