

# DRAFT MINUTES: CORBY GLEN PARISH COUNCIL

Draft Minutes of the meeting held on Wednesday 8<sup>th</sup> November 2017 at the Willoughby Memorial Gallery, Corby Glen.

Present: Cllrs Honeywood (Chair), Lamming (Vice Chair), Muir, Fowler, Fox, Collins & Walsingham.

In attendance: Mrs. S. Parker (Parish Clerk).

**Open Forum:** It was reported that extensive white lining has been carried out around the village. It was also reported that the tarmac around the Market Place is pitted. A resident has made a request for a post box to be sited at the top of St Johns Drive. It was reported that pavement drop off heights are proving to be difficult to manoeuvre for mobility scooters in parts of the village, especially High Street & St Johns Drive.

1. **Apologies for absence:** none received.
2. **District, County Councillor & Police Reports:** none noted.
3. **Minutes of the Parish Council meeting held on October 11<sup>th</sup> 2017:** Approved & signed as an accurate record.
4. **Councillors' Declarations of Interest:** none noted.
5. **Clerk's & Chairman's reports on matters outstanding:**

**46/17 Condition of and future use of the BT kiosk** – the steel has been cleaned, but it will need wooden cladding inside to attach the defibrillator cabinet to.

**55/17 Making good the grass verge on Tanners Lane** – it was agreed the previously purchased verge markers will be installed on the grass verge at the bottom of Tanners Lane. Cllr Fowler to report potholes online. Clerk to contact Rowan Smith (Highways) and send photographs showing the condition of Tanners Lane.

**57/17 Remembrance Sunday – wreath / PA / leaf clearing** – Cllr Fowler has the wreath and leaf clearing on the Green will take place at 10am on Saturday November 11<sup>th</sup>.

**58/17 Access to and parking on the Green near the War Memorial** – the Clerk printed notices for book bags asking parents not to park on the green, and has asked the Primary School to issue them.

**69/16 Dyke next to allotments on Tanners Lane** – Birkholme Farms quoted £150 + VAT to clear the dyke. It was agreed to accept the quote, and clerk is to contact PCSO Bowden asking for signage in the road while the work is carried out.

## 6. **Matters to be resolved:**

7. **Circulated correspondence:** none noted.

## 8. **Reports from Committees:**

### **Planning:**

**S17/1946**

**Williams, High Street**

**tree works**

**no objections**

### **Greens Committee:**

Cllrs to look at the strip of land at the bottom of St Johns Drive, and to consider taking on the responsibility of cutting the grass.

## 9. **Payments and Accounts**

(i) Bank balances - monthly update approved as set out below.

(ii) Invoices for payment - Councillors resolved to approve payments as set out in schedule below.

## Payments and Accounts

<b>Opening Bank balance from 1st October 2017</b>	<b>£13,936.38</b>
<b>Income received on bank statement</b>	
SKDC community cleaner grant	£390.00
HMRC VAT refund	£242.94
<b><u>Invoices cleared on bank statement</u></b>	
D. Warden grass cutting September	£260.00
CDPC – Community cleaner September	£129.44
P. Harwood – repairs to Laxton Lane handrail	£207.60
S. Parker – Clerk’s wages & expenses September	£290.29
<b>Closing Bank Balance 31<sup>st</sup> October</b>	<b>£13,681.99</b>
<b><u>Cheques to be authorised/cleared:</u></b>	
Cllr R. Fox – replacement glass BT kiosk (to clear)	£112.32
CDPC – Community cleaner October	£129.44
French4Trees – felling of 8810	£960.00
Cllr Fowler – expenses, Remembrance wreath	£20.00
D. Warden grass cutting October	£70.00
<b>Estimated remaining NatWest bank balance</b>	<b>£12,390.23</b>
<b>(excluding Defibrillator fund &amp; play equipment fund)</b>	<b>£10,569.82)</b>

<b><u>Defibrillator Fund (as of October 31<sup>st</sup> 2017)</u></b>	
<b>Total banked to date (inc. VAT refunds):</b>	<b>£2,383.80</b>
<b>Purchases to date (inc. VAT):</b>	<b><u>£1,761.40</u></b>
<b>Fund remaining:</b>	<b>£622.40</b>

<b><u>Play Equipment Fund (as of October 31<sup>st</sup> 2017)</u></b>	
<b>Total banked to date (inc. VAT refunds):</b>	<b>£41,425.44</b>
<b>Purchases to date (inc. VAT):</b>	<b><u>£40,227.43</u></b>
<b>Fund remaining:</b>	<b>£1,198.01</b>

### 10. Matters to be further discussed at this meeting:

**49/17 Annual Play Area Inspection** – the struts of the toddler tower have been replaced. Cllr Fowler to obtain a quote for protective sleeves for the new timber stilts.

**59/17 Planting of new trees on the Green** – it was agreed 4 Lime trees would be planted in between trees 8810-8814 on Station Road. A budget of £200 was agreed to include planting & planting kits. Cllr Fox to source and purchase.

**60/17 Crown works to trees on the Green** – it was agreed no trees need their crowns raising at this time.

**66/17 Registration of triangular piece of land at bottom of Tanners Lane** – it was agreed the Clerk is to action submitting a Caution against First Registration for the piece of land.

**67/17 Loss of Post Office services to local businesses** – Colsterworth Post Office is due to close at Christmas, this will also lead to the closure of the Castle Bytham mobile service. The nearest Post Offices are now situated in Bourne & Grantham.

Clerk to contact neighbouring Parishes asking them to make representations to Nick Boles MP.

**68/17 PC meeting dates 2018** – a schedule of meeting dates for 2018 was agreed. The meetings in February and April will not be held on the second Wednesday of the month as is usual, due to the absence of the Clerk.

**69/17 Precept 2018/19 – initial discussions** – the precept must be requested from SKDC by January 19<sup>th</sup> 2018, and can, therefore, be agreed at the January meeting. Clerk to issue a forecast for 2018/19 ahead of the December meeting.

**70/17 New Councillor training** – it was agreed Cllr Walsingham should attend new Councillor Training at Dunholme on November 9<sup>th</sup> at a cost of £25.

**71/17 Grantham Hospital A&E opening hours** – it was hoped an announcement would have been made prior to the meeting regarding the opening hours of Grantham A&E. This decision has, however, been deferred by 1 month.

**72/17 Tree, Queen's 70<sup>th</sup> Anniversary** – it was proposed a Silver Birch should be purchased and planted to commemorate the Queen's 70<sup>th</sup> Wedding Anniversary. A budget of £50 was agreed and it was agreed the tree should be planted by November 20<sup>th</sup>.

11. Next meeting confirmed to take place **at 7.30pm at the Willoughby Gallery on Wednesday December 13<sup>th</sup> 2017.**

Meeting closed at 8.49pm.

Mrs. Sara Parker - Parish Clerk