

# DRAFT MINUTES: CORBY GLEN PARISH COUNCIL

Draft Minutes of the meeting held on Wednesday 13<sup>th</sup> July 2016 at the Willoughby Memorial Gallery, Corby Glen.

Present: Cllrs Honeywood (Chair), Lamming (Vice Chair), Grantham, Johnson, Muir & Fox.

In attendance: Cllr M. Hill, CPSO Bowden, Mrs. S. Parker (Parish Clerk) and one village resident.

**Open Forum:** A resident raised the issue of a tall fir tree near 23 Coronation Road interfering with overhead wires. The issue of overgrown grass in between the front wall of 49 Bourne Road and the footpath was raised. PCSO Bowden reported that Land Rover Defenders are still being targeted by thieves. Any anti-social behaviour in the village should be reported to 101.

- 1. Apologies for absence:** Cllr Fowler.
- 2. District and County Councillors' Reports:** Cllr Hill reported that grass cutting of verges takes place twice a year, and that there will be no further amenity cutting after this financial year. LCC will be turning off street lights at midnight unless safety issues require otherwise. All street lights will eventually be phased to LEDs. The Devolution consultation with the public lasts until early August and everyone is encouraged to respond.
- 3. Minutes of the Parish Council meeting on 8<sup>th</sup> June 2016:** These were approved & signed as an accurate record.
- 4. Councillors' Declarations of Interest:** None.
- 5. Clerk's & Chairman's reports on matters outstanding:**

**01/16 HM Queen's 90<sup>th</sup> Birthday Celebrations** – The Big Lunch went well despite the weather and around £500 was raised for various causes. Thanks were conveyed to all involved with the organisation of the event.

**13/16 Litter Pick, Queen's birthday (The Big Clean)** – A small but dedicated team filled a small van with rubbish. Interest was shown in doing another litter pick in the winter.

**24/16 Play Area expansion** – The certificate of lawful development was issued on July 13<sup>th</sup> and work will commence at 8am on Monday July 18<sup>th</sup>. C. Kilham confirmed that a small amount of equipment could be stored just inside the entrance to their field overnight during the 2-3 week installation. It was agreed the remaining older equipment would be repainted once Miracle have left the site. Rospa have been asked to make our annual inspection as late in August as possible so that the new equipment is in place. The WREN paperwork and grant claim will be submitted on August 15<sup>th</sup>, and Miracle will be paid as soon as the funds clear into the Parish Council account. It was confirmed the rubber mulch will be forest green to blend with the grass, and it has a 5 year warranty.

**26/16 Hedges on A151 (St Johns Drive & near railway bridge)** – Cllr Honeywood has reported the overgrown hedge near the railway bridge to Highways, but discussions are still underway with LCC to decide who has responsibility for this hedge. The Clerk reported the overgrown hedges at the entrance to St Johns Drive to Highways. Highways will arrange an inspection, but the site developer is to agree a way forward with the relevant home owners.

**31/16 Grubbing back footpath, Station Hill** – clerk was informed by Highways that the grass has been cut recently which has improved the situation.

**32/16 St Johns Drive signs, Bourne Road entrance** – new street name plates will be installed within the next 8 – 10 weeks.

**33/16 Weed killing** – clerk reported overgrown weeds in the village, and was informed they would be added to the schedule when the team are next in the area. Clerk to establish a timetable for the spraying as a complaint has been received.

## **6. Matters to be resolved:**

**35/16 Special Motion** – written notice has been received in accordance with Standing Orders 7.a to consider reversing the decision of the Council regarding responding to planning applications (minute 18/16) made on May 11<sup>th</sup> 2016, and to, therefore, consider amending the associated standing orders 15.b.xiv & xv.

It was resolved to reverse the decision made on May 11<sup>th</sup> regarding the way planning applications are dealt with, and to alter the standing orders accordingly. The clerk will circulate paper plans to Councillors starting with Cllr Johnson, and the clerk will pass individual councillor's comments to SKDC. Where possible, and where dates allow, planning applications will be considered, and voted on, at Parish Council meetings, or should a plan be considered contentious an extraordinary meeting may be called.

7. **Circulated correspondence:** a letter regarding the Centenary Fields programme was discussed, but as the Green is already protected with its village green status, it was decided not to progress this further.

8. **Reports from Committees:**

**Planning :**

S16/1492 Sir Hugh Bennett, The Steading, High Street                      no objections

**Greens Committee :**

None noted.

9. **Payments and Accounts**

(i) Bank balances - monthly update approved as set out below

(ii) Invoices for payment - Councillors resolved to approve payments as set out in schedule below.

It was resolved to pay Miracle ahead of the September meeting.

<b>Opening Bank balance from 1st June</b>	<b>£22,430.63</b>
<b>Income received on bank statement</b>	
<b>VAT refund from Miracle invoice</b>	<b>£1,500.00</b>
<b><u>Invoices cleared on bank statement</u></b>	
<b>Miracle D&amp;P play equipment</b>	<b>£7,500.00</b>
<b>D. Warden Grass Cutting May</b>	<b>£230.00</b>
<b>S. Parker – Clerk’s wages &amp; expenses May</b>	<b>£289.58</b>
<b>Cllr S. Honeywood Beacon lighting expenses</b>	<b>£111.39</b>
<b>Bank charge for stopping cheque no. 882 lost by Miracle</b>	<b>£10.00</b>
<b>Closing Bank Balance 30<sup>th</sup> June 2016</b>	<b>£15,789.66</b>
<b><u>Cheques to be authorised/cleared:</u></b>	
<b>CDPC – Community cleaner May (to clear)</b>	<b>£125.44</b>
<b>Fieldpaths Association (to clear)</b>	<b>£5.00</b>
<b>Physio Control defibrillator battery / electrodes (to clear)</b>	<b>£89.28</b>
<b>Miracle D&amp;P play equipment</b>	<b>£1,500.00</b>
<b>CDPC – Community cleaner June</b>	<b>£125.44</b>
<b>D. Warden Grass Cutting June</b>	<b>£250.00</b>
<b>S. Parker – Clerk’s wages &amp; expenses June</b>	<b>£287.48</b>
<b>Estimated remaining NatWest bank balance (including Defibrillator fund &amp; play equipment fund)</b>	<b>£13,407.02</b>

<b><u>Defibrillator Fund (as of May 31<sup>st</sup> 2016)</u></b>	
<b>Total banked to date:</b>	<b>£2,383.80</b>
<b>Purchases to date:</b>	<b><u>£1,633.20</u></b>
<b>Fund remaining:</b>	<b>£750.60</b>

<b><u>Play Equipment Fund (as of May 31<sup>st</sup> 2016)</u></b>	
<b>Total banked to date:</b>	<b>£9700.00</b>
<b>Purchases to date:</b>	<b><u>£9048.75</u></b>
<b>Fund remaining:</b>	<b>£651.25</b>

**10. Matters to be further discussed at this meeting:**

**21/16 20mph zone on Station Road** – Cllr Fox has spoken to Sarah Bartlett at the Road Safety Partnership. A 20mph safety zone outside the primary school would lead to the extension of the zig zag markings down Station Road, which in turn would move the parking problem into the Market Place. An alternative is to consider a community safety zone of 20mph ie a 20 mph limit to cover all roads in the village north of the A151. Backing from Cllrs Hill & Robins, villagers, the police and the Parish Council would be helpful before presenting the proposal to Highways. Cllr Fox to investigate further.

**36/16 Overgrown trees at low level on village green** – several trees on the green have very low hanging branches below 5ft. It was resolved to extend David Wardens contract to cut back these branches at a cost of £150 for the first cut, and £80 for subsequent cuts.

**37/16 Bowling club hedge overgrown** - it was reported this had been cut back since publication of the agenda.

**38/16 Overgrown hedges – Pridmore Road to Barleycroft Road cut through & High Street along boundary of 32 High Street** – Clerk to contact the residents concerned, to ask if they would trim back the hedges.

**39/16 Weed control not carried out by Highways, looking unsightly** - covered under agenda point 33/16.

**40/16 Flagpole – need to make decision about moving it & establish a timescale** - it was resolved to trim more off the tree to prevent any interference with the flags.

**41/16 Sites & Settlements Consultation** – Corby Glen is the smallest of the large local service centres, and 3 suitable sites for development have been highlighted. Cllr Honeywood will respond on behalf of the Parish Council.

SKLP115 – the old wood yard on Tanners Lane. It was queried whether this land lies within a flood plain.

SKLP280 – land to the rear of Ferndale House, Swinstead Road. The allocation of 27 properties should be reviewed given that part of that land has now been developed.

SKLP4 – land between Swinstead Road & Bourne Road. This was the Parish Council's preferred site previously, rather than SKLP280.

**42/16 Annual review of Parish Council policies** – it was agreed no changes would be made to the policies.

**11. Next meeting confirmed to take place at 8.00pm at the Willoughby Gallery on Wednesday September 14<sup>th</sup> 2016.**

**Meeting closed at 9.50pm**

**Mrs. Sara Parker - Parish Clerk**