

# Corby Glen Parish Council

Residents of the Parish of Corby Glen are invited to attend the following meetings:

## **NOTICE OF ANNUAL MEETING of the PARISH COUNCIL**

**Meeting to be held on Wednesday May 9<sup>th</sup> 2018 at 7.30pm  
at the Willoughby Memorial Gallery**

- 1. To elect the Chair and Vice Chair of the Parish Council and Committee membership**

to be followed by the **ANNUAL PARISH MEETING**

Reports will be received from the Chairman

**The next Parish Council Meeting will be held in the Willoughby Memorial Gallery on Wednesday 9<sup>th</sup> May 2018 (to follow the above meetings). The Meeting will begin with a ten-minute OPEN FORUM which all residents are invited to attend.**

### **AGENDA**

- 1. Apologies for absence and reasons given**
- 2. District and County Councillors Reports – for information only**
- 3. Draft Minutes of the last meeting of the Council on 18<sup>th</sup> April 2018 to be approved as the minutes**
- 4. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of DPI's**
- 5. Clerk's & Chairman's reports on matters outstanding:**
  - 09/16 Neighbourhood Planning - update**
  - 69/16 Dyke on Tanners Lane & 55/17 Grass verge on Tanners Lane - update**
  - 10/18 General Data Protection Regulation – update**
  - 13/18 Spring-fed reservoir on Irnham Road – fencing maintenance**
- 6. Matters to be resolved:**
  - 14/18 To consider approving the Annual return for year ended March 31<sup>st</sup> 2018**
  - 14/18/01 To approve the Annual governance statement 2017/18**
  - 14/18/02 To approve the Accounting Statements 2017/18**
  - 15/18 To consider the annual insurance renewal documents and fee**
  - 19/18 GDPR Compliance - To adopt the new GDPR policies**
    - **Data Map**
    - **Records Retention Policy**
    - **Data Protection Policy**
    - **Data Breach Policy**
    - **Subject Access Request Procedure**
    - **Privacy Notices (General & Members/staff)**
  - 20/18 To receive completed Security Compliance Checklists from Councillors**
  - 21/18 To resolve that the Council registers with the ICO and pays the relevant Data Protection Fee (£35)**
- 7. Circulated correspondence:**
- 8. Reports from :**
  - Planning: to consider planning applications received prior to & after publication of the agenda**
  - S18/0641 Smith, The Paddock, Swinstead Road                      erection of boundary wall**
  - S18/0760 Lester, land at 27, Bourne Road                              erection of 2 bed bungalow**
  - Greens Working Group:**

9. Payments and Accounts:
- (i) Bank balances
  - (ii) Invoices for payment – to approve payments to be made on the list attached
10. Matters to be further discussed at this meeting:
- 06/18 Village Flag
  - 16/18 SKDC Draft Local Plan (SH)
  - 17/18 Dog Poo Shaming (JW)
  - 18/18 Post Office Mobile Van Service (AC)
11. To confirm date of the next meeting, scheduled for Wednesday 13<sup>th</sup> June 2018 at 7.30pm at the Willoughby Memorial Gallery.



Mrs. S. Parker, Parish Clerk

## Payments and Accounts

Opening Bank balance from 1st April 2018	£ 8,081.21
Income received on bank statement 2018/19 precept	£11,000.18
<u>Invoices cleared on bank statement</u>	
CDPC – Community cleaner March	£128.45
S.Parker – clerks wages & expenses March	£291.09
D. Warden grass cutting April	£170.00
Closing Bank Balance 30 <sup>th</sup> April	£18,491.85
<u>Cheques to be authorised/cleared:</u>	
CDPC – Community cleaner April	£128.45
S.Parker – clerks wages & expenses April	£292.19
Came & Co. Annual Insurance renewal	£832.67
Estimated remaining NatWest bank balance	£17,238.54
(excluding Defibrillator fund & play equipment fund)	£15,751.13)

### Defibrillator Fund

Total banked to date (inc. VAT refunds):	£2,383.80
Purchases to date (inc. VAT):	<u>£1,761.40</u>
Fund remaining:	£622.40

### Play Equipment Fund

Total banked to date (inc. VAT refunds):	£41,425.44
Purchases to date (inc. VAT):	<u>£40,560.43</u>
Fund remaining:	£865.01