

DRAFT MINUTES: CORBY GLEN PARISH COUNCIL

Minutes of the meeting held on Wednesday 13th May 2015 at the Willoughby Gallery, Corby Glen.

Present: Cllrs Honeywood (Chair), Johnson, Grantham, Muir, Fowler and Fox.

In attendance: Cllr M. Hill, Cllr N. Robins, CPSO S. Bowden and Mrs. S. Parker (Parish Clerk).

Apologies for absence : received and accepted from Cllr Lamming.

ANNUAL MEETING of THE PARISH COUNCIL

The Clerk supervised the election of officers for the coming year. The following nominations were received:

Cllr Honeywood as Chairman - nominated by Cllr Johnson, seconded by Cllr Grantham

Cllr Lamming as Vice-Chair - nominated by Cllr Johnson, seconded by Cllr Grantham

Cllr Johnson as Chair of the Planning Committee - nominated by Cllr Grantham, seconded by Cllr Muir

Nominations were approved by all Councillors.

All Councillors signed Acceptance of Office forms which were countersigned by the Clerk. DPI forms were received from all Councillors.

ANNUAL PARISH MEETING

Cllr Fox **felt that** residents of Corby Glen may not be aware of the role of the Parish Council, and suggested that consideration could be given to distributing a leaflet around the village. Cllr Fox will come forward with suggested content.

The Chairman presented his annual report to the meeting, which included an outline of the Parish Councils activities, details of matters relating to the village over the last year, and an account of initiatives and activities that have taken place at the Charles Read Academy. Residents have raised sufficient funds to purchase a defibrillator and cabinet, and these will be installed on the front of the Methodist Chapel in May. Brian Walsingham has been awarded the BEM in recognition of 50 years in the fire service and Mr. Trevor Kiely was thanked for his service to the Parish Council over the last twenty years.

Cllr Johnson circulated his written report on planning, which detailed the planning applications considered by Councillors during the last year.

PCSO Bowden outlined his role as PCSO in Grantham Rural South, an area covering 200 square miles, and offered an insight into his daily routine.

MONTHLY MEETING of THE PARISH COUNCIL

Open Forum : The Chairman welcomed Cllr Fox to his first meeting, and Cllr Robins expressed his delight to be representing the District again.

- 1. Apologies for absence:** received and accepted from Cllr Lamming.
- 2. District and County Councillors' Reports:** Cllr Hill noted that with the Conservatives achieving a majority Government, it can be assumed an austerity policy will be implemented. LCC needs to find £120m of savings over the next four years, and that, amongst other things, it is becoming difficult to continue subsidising rural buses. Cllr Hill has launched a campaign in support of cuts, but highlighting that these cuts should be shared across all areas of the country, as he feels that funding to rural areas, such as Lincolnshire is very unfair. Working better together locally, making ourselves more efficient would save money. LCC will be considering the benefits of unitary status. Cllr Hill noted there will be road closures on the A151 in Edenham next month.
- 3. Minutes of the Parish Council meeting on 8th April 2015:** These were agreed & signed.
- 4. Councillors' Declarations of Interest:** none declared.
- 5. Matters for report arising from the minutes:**

37/14 & 28/14 Replacement trees for Village Green & Tree Inspection : The infected branch on tree 8812 was blown down by the wind on May 6th, ahead of it being removed by contractors. No damage or injury was sustained. Thanks were expressed to those residents who help Cllrs Fox and Fowler move the branch out of the road: Alan Bontoft, Chris Davis and

Brian Walsingham. Thanks also to Brian for clearing the branch away the next day. The planning application submitted to SKDC, for maintenance work on the trees, has now been approved. Clerk to chase French4Trees to obtain a start date for the necessary work. It was resolved to accept a lower quote of £800 + VAT as the infected branch on tree 8812 now only requires tidying up rather than removing.

38/14 Defibrillator for village : The defibrillator will be installed on the front of the Methodist Chapel this month, having received confirmation from SKDC that planning permission is not required. Cllrs Fox and Fowler to arrange date and time with David Porter. Clerk to contact EMAS to arrange training for those residents interested.

52/14 Grass cutting contract : Quotes received by the end of June will be considered at the July meeting and the next 3 year contract will be awarded at that meeting. It was resolved to accept the quote from Rick Webster Grounds Maintenance for the current grass cutting season : 17 cuts @ £75 per cut/£26 per strim and £90 to cut the hedge near the childrens play area.

09/15 June Big Lunch : A comprehensive itinerary is planned. The Parish Council are covering the insurance for the event under the current insurance policy. Sue Glover is arranging a Songs of Praise church service that afternoon and has made a request for suggestions of hymns which people will know and will be able to sing along to.

13/15 Internal Audit : The Internal Audit has been completed and will be submitted by the due date of June 8th. Recommendations were made to further tighten financial monitoring including initialing invoices as well as cheque stubs, and monitoring spend on a regular basis compared to forecast.

17/15 Trees in school grounds along Swinstead Road : trees have not been cut back from the lights, Cllr Honeywood to chase.

18/15 Litter on A151 - Corby Glen to Colsterworth : issue has been reported to SKDC.

19/15 Repairs to lighting - Barleycroft Road/Pridmore Road : Repairs have been carried out, new LEDs have been installed.

20/15 Repairs to steps - Laxton Lane : It was resolved to accept a quote of £75 from Brian Walsingham to carry out the repair work.

6. **Circulated correspondence:** none noted.

7.

Reports from Committees: Planning -

s15/1195/hsh/pc1	Walsingham, Church Street	2 storey extension	no objection
s15/0231/hsh/pc1	Lockton, High Street	erection of playhouse	objections raised
s15/1118/lb/pc1	Robins Catholic Church	change of use and access	no objection
s15/1136/tca/tc2	Clayton Woodhouse Arms	to fell 4 trees	no objection
s15/0520/tpo/tp2	Laurence St Johns Drive	tree works	approved by SKDC
s15/0278/hsh/pc1	Harwood Coronation Road	erect garden room	approved by SKDC

8. Payments and Accounts

Opening Bank balance from 1st April 2015	£ 6,059.04
Income received on bank statement	
precept	£11,000.00
defibrillator donations	£ 85.00
VAT 1.10.14-31.3.15	£ 491.78
Invoices cleared on bank statement	
Sara Parker - Clerks wages March	£ 274.76
CDPC - Community cleaner March	£ 116.10
Bourne Skip Hire	£ 192.00
Closing Bank Balance 1.5.15	£17,052.96
Cheques to be authorised/cleared:	
M. Kiely - repairs to Christmas tree lights in December	£ 108.00 (to clear)
Sara Parker - Clerks wages April	£ 265.26
Physio-Control Defibrillator	£ 1,416.00
Physio-Control Paediatric Kit	£ 142.80
CDPC - Community Cleaner April	£ 116.10
AON Insurance renewal	£ 1,143.01
Fiona Hatchman - Internal Audit fee	£ 75.00
Estimated remaining NatWest bank balance	£13,786.79
(of which £490.20 dedicated to the defibrillator fund)	

Defibrillator Fund (as of May 1st 2015)	
Donations made directly into bank account :	£ 390
Cash & Cheques paid into account :	£1,159
Parish Council donation :	£ 500
Total donations banked :	£2,049
Purchases :	
Defibrillator, cabinet and paediatric pads	£1,558.80 (inc. VAT)
Fund remaining :	£ 490.20
(VAT to be reclaimed in October 2015 of £259.80, which will increase fund to £750)	
This remaining provision will cover future maintenance and repairs, and provide a contribution to future replacement of the unit.	

9. Matters to be further discussed at this meeting:

22/15 Clerk training - it was resolved the Clerk should attend a training day for clerks at a cost of £23.50

23/15 Annual Insurance renewal £1143.01 - it was resolved to accept the insurance renewal from AON UK LTD at a cost of £1143.01

24/15 Weeds along footpaths and roads (High Street - DF) - Clerk to report to LCC

25/15 Planning - How Parish Council makes representation to SKDC (DF) - Clerk to contact LALC for legal requirements regarding commenting on planning applications

26/15 Proposed Green Sub-Committee (DF) - Cllr Fowler proposed the formation of a sub-committee to monitor the condition of the Green, trees and play equipment, Cllr Fox seconded, motion carried.

Committee membership : Cllrs Fowler, Muir and Fox

27/15 Re-painting the play equipment, and cleaning the play surfaces on the Village Green (SH) - the play surface is beginning to break up and the paintwork is shoddy. Quotes to be obtained to have the area re-surfaced. Cllr Honeywood to contact the Christmas Tree Fund to follow up on the previous discussion with Fund representatives at the October 2014 meeting, at which access to funding and a link to a play equipment company was discussed.