

# DRAFT MINUTES: CORBY GLEN PARISH COUNCIL

Draft Minutes of the meeting held on Wednesday 13th April 2016 at the Willoughby Memorial Gallery, Corby Glen.

Present: Cllrs Honeywood (Chair), Lamming (Vice Chair), Grantham, Johnson, Muir, Fowler & Fox.

In attendance: Mrs. A. Roberts on behalf of the Christmas Tree Fund and Mrs. S. Parker (Parish Clerk).

**Open Forum:** nothing noted.

1. **Apologies for absence:** None noted.
2. **District and County Councillors' Reports:** None noted.
3. **Minutes of the Parish Council meeting on 9<sup>th</sup> March 2016:** These were approved & signed as an accurate record.
4. **Councillors' Declarations of Interest:** None.
5. **Clerk's & Chairman's reports on matters outstanding:**

**01/16 HM Queen's 90<sup>th</sup> Birthday Celebrations** – The beacon lighting will take place at 7.30pm on April 21<sup>st</sup>. Leaflets are in the process of being delivered to residents to make them aware of the special event.

**03/16 Footpath across Green, Station Road** – it was resolved this was no longer an issue.

**06/16 Hedge cutting, Tanners Lane 'Fair Field & gardens'** - all hedges have been cut back.

**11/16 Defibrillator training** – an additional defibrillator training session has been booked for Tuesday July 12<sup>th</sup> at 7pm in the Methodist Church. An advert is to be placed in the Link and details included in a village leaflet drop.

**12/16 Defibrillator maintenance** – A rota has been circulated, with each member of the parish Council checking the defibrillator once a month for three months. A check list will be placed next to the defibrillator which should be signed and ticked at each check.

**13/16 Litter Pick, Queen's birthday (The Big Clean)** – A litter pick will be held on Saturday June 11<sup>th</sup>. Cllr Honeywood to contact a resident who may be interested in organising the event.

6. **Matters to be resolved:**
  - 56/15 Play equipment –**
    - i. **To consider and agree the new equipment proposed for the play area** – it was resolved to agree the proposed new play area equipment as shown on the play area layout plan. The grant will be based upon the equipment applied for, if this equipment list had not been agreed, it would have put the grant at risk.
    - ii. **To consider and agree the layout of the equipment on the play area** – it was resolved to agree the linear layout of the play area. The two large climbing items as shown on the initial layout will move next to the hedge beyond the slide.
    - iii. **To consider and agree to apply for a certificate of lawful development** – it was resolved to apply for a certificate of lawful development at a cost of £48.75.
    - iv. **To consider investigating the viability, design & position of fencing close to the play area** – alternative fencing options were considered, however, it was resolved to consider investigating the viability, design & position of fencing once the play equipment is in situ. Signs warning drivers of children in the play area were discussed.

7. **Circulated correspondence:** none noted.

8. **Reports from Committees:**

**Planning :**

S16/0438 Mardling, 10 Market Place, removal of 4 cherry trees permission granted by SKDC

S23/2972/12 Lincolnshire County Council, retain mobile classroom permission granted by SKDC

S16/0825 Kirkwood, Station Road, removal of tree no objections

**Greens Committee :** grass cutting was due to start on Tuesday April 12<sup>th</sup>, but this had to be postponed due to heavy rain that day

**9. Payments and Accounts**

- (i) Bank balances - monthly update approved as set out below
- (ii) Invoices for payment - Councillors resolved to approve payments as set out in schedule below.

<b>Opening Bank balance from 1st March</b>	<b>£5,880.91</b>
<b>Income received on bank statement (Ron Dawson play area donation)</b>	<b>£200.00</b>
<b><u>Invoices cleared on bank statement</u></b>	
<b>S. Parker – Clerk’s wages &amp; expenses February</b>	<b>£305.98</b>
<b>LALC annual subscription</b>	<b>£255.09</b>
<b>CDPC – Community Cleaner February</b>	<b>£118.77</b>
<b>Bourne Skip Hire – Garden waste skip March</b>	<b>£192.00</b>
<b>Mr. S. Honeywood website expenses</b>	<b>£55.81</b>
<b>Mr. S. Honeywood advance on expenses</b>	<b>£100.00</b>
<b>Closing Bank Balance 31<sup>st</sup> March 2016</b>	<b>£5,053.26</b>
<b><u>Cheques to be authorised/cleared:</u></b>	
<b>Willoughby Memorial Trust – gallery lighting 2013-15 (to clear)</b>	<b>£217.86</b>
<b>Methodist Church (to clear)</b>	<b>£10.00</b>
<b>CDPC – Community Cleaner March</b>	<b>£118.77</b>
<b>S. Parker – Clerk’s wages &amp; expenses March</b>	<b>£282.54</b>
<b>Methodist Church (use of for play area meeting)</b>	<b>£10.00</b>
<b>Open Spaces Society membership</b>	<b>£45.00</b>
<b>SKDC certificate of lawfulness</b>	<b>£48.75</b>
<b>Estimated remaining NatWest bank balance (including Defibrillator fund £825.00, play equipment fund £700)</b>	<b>£4,320.34</b>

<b><u>Defibrillator Fund (as of March 31<sup>st</sup> 2016)</u></b>	
<b>Total banked to date:</b>	<b>£2,383.80</b>
<b>Purchases to date:</b>	<b><u>£1,558.80</u></b>
<b>Fund remaining:</b>	<b>£825.00</b>

<b><u>Play Equipment Fund (as of March 31<sup>st</sup> 2016)</u></b>	
<b>Total banked to date:</b>	<b>£700.00</b>
<b>Purchases to date:</b>	<b><u>£48.75</u></b>
<b>Fund remaining:</b>	<b>£651.25</b>

**10. Matters to be further discussed at this meeting:**

**09/16 Neighbourhood Planning** – Cllr Honeywood explained it could take at least 2 years to formulate a neighbourhood plan, with grants available of £10-12k to put towards the cost involved. All locals would be consulted followed by a local referendum to accept the plan. SKDC planning dept. would then take the Neighbourhood Plan into consideration when agreeing future planning applications. A neighbourhood Plan can help to determine planning decisions. Cllr Honeywood to investigate a possible pro-forma leaflet to distribute to residents, detailing the neighbourhood plan process and asking for volunteers.

**16/16 Parking in Barleycroft and Bourne Road bungalows** – both areas are crammed full of parked cars. Clerk to contact SKDC to establish whether there is a process whereby the available parking can be increased in these areas, possibly by reducing the grass areas.

**17/16 Dog fouling feedback** – Cllr Lamming has received some positive comments regarding the stencil spraying next to dog foul, and is of the impression that the amount of dog foul has reduced slightly. Cllr Lamming noted that on walking round the village the pavements are in need of cleaning. Clerk to contact Keith Rowe at SKDC to see if pavement cleaning is possible for the centre of the village.

**18/16 Copies of planning applications to Parish Councils** – from April 18<sup>th</sup> SKDC will no longer send the Parish Council paper planning applications other than for larger developments. Clerk to contact SKDC to determine whether we will receive email notification of future plans.

**19/16 Hedge & footpath outside no. 2 Swinstead Road** - clerk to contact Kevin Brumfield at Highways to establish his understanding of the ownership of the path next to the garden of no. 2 Swinstead Road.

**20/16 Tanners Lane – verges / potholes both sides** – the grass verge has once again been churned up by traffic, and there are numerous potholes on the opposite side in the limestone. Clerk to contact Highways to see if the verge can be reinstated again and to fill the potholes. If such work is to take place the verge markers purchased by the Parish Council will then be installed.

**11. Next meeting confirmed to take place at 7.30pm (annual meeting of the Parish Council, annual parish meeting and May Parish Council meeting) at the Willoughby Gallery on Wednesday May 11<sup>th</sup> 2016.**

**Meeting closed at 9.48pm**

**Mrs. Sara Parker - Parish Clerk**