

DRAFT MINUTES: CORBY GLEN PARISH COUNCIL

Draft Minutes of the meeting held on Wednesday 8th March 2017 at the Willoughby Memorial Gallery, Corby Glen.

Present: Cllrs Honeywood (Chair), Lamming (Vice Chair), Johnson, Muir, Fowler & Fox.

In attendance: Cllr N. Robins, Mrs. S. Parker (Parish Clerk) and four members of the public.

Open Forum: It was reported that a pair of gates has gone missing from land in Mussons Close, the owner has offered a reward for their return. The owners of the open space in Mussons Close commented that every time they visit their land they are photographed / filmed and have made a request that this stops and that they are left alone. They also confirmed that the land is available to purchase.

- 1. Apologies for absence:** received and accepted from Cllr Grantham due to illness.
- 2. District, County Councillor & Police Reports:** A £4 increase in Council Tax for band D properties has been confirmed. The SKDC AGM will be held on March 20th 2017.
- 3. Minutes of the Parish Council meetings on 8th February 2017:** These were approved & signed as an accurate record.
- 4. Councillors' Declarations of Interest:** Cllr Honeywood noted an interest in item 14/17 as he is Treasurer for Corby Glen Sheep Fair.
- 5. Clerk's & Chairman's reports on matters outstanding:**

55/16 BT 90 Day Consultation – removal of public payphones – Our request to adopt the kiosk was lodged with SKDC Planning but nothing further has been heard. Clerk to follow up with SKDC Planning.

26/16 Hedges on A151 St Johns Drive junction & near railway bridge – Highways have said the hedges on the A151 are not currently causing an obstruction, but they will be monitored.

47/16 Replacement trees on the Green – John Wilcockson recommended planting small leaf lime trees to replace felled trees on the Green, and Russell's have informed Cllr Fox that Hornbeam would also be a suitable tree to plant. Cllr Fowler suggested a tree to celebrate the Queen's Sapphire Jubilee in February 2017 could be planted in the triangle at the bottom of Tanners Lane. Parish Council to consider options within a £500 budget which will be discussed at the September meeting.

09/16 Neighbourhood Planning review – it was agreed a public meeting will be held to discuss this issue on Wednesday April 19th at 8pm at the Willoughby Gallery. Clerk to confirm availability of the Willoughby Gallery and to issue the agenda in due course. The meeting is open to all, but the residents who have expressed an interest in potentially forming a group to progress a Neighbourhood Plan will be invited to attend. Sarah Watson, SKDC Neighbourhood Planning Officer, will also be invited to attend.

6. Matters to be resolved:

7. **Circulated correspondence:** none noted.

8. Reports from Committees:

Planning:

s17/0172 Methodist Church, Station Road	Change of use to dwelling	no objections
s16/2176 Raby, Station Road	application for lawful development certificate	granted by SKDC

Greens Committee: Clerk has contacted Harwood Builders and the two new benches will be installed on the Green soon.

9. Payments and Accounts

(i) Bank balances - monthly update approved as set out below

(ii) Invoices for payment - Councillors resolved to approve payments as set out in schedule below.

Payments and Accounts

Opening Bank balance from 1st February 2017	£10,611.90
Income received on bank statement	
<u>Invoices cleared on bank statement</u>	
CDPC – Community cleaner January	£125.44
S. Parker – Clerk’s wages & expenses January	£322.33
Viking Signs – play area sign	£50.11
J. Wilcockson – tree inspection	£480.00
Closing Bank Balance 28th February	£9,634.02
<u>Cheques to be authorised/cleared:</u>	
CDPC – Community cleaner February	£125.44
S. Parker – Clerk’s wages & expenses February	£284.77
Bourne Skip Hire – March garden waste skip	£204.00
Cllr Honeywood – website renewal cost	£55.81
Estimated remaining NatWest bank balance (excluding Defibrillator fund & play equipment fund)	£8,964.00 £6,260.03)

<u>Defibrillator Fund</u> (as of February 28th 2017)	
Total banked to date (inc. VAT refunds):	£2,383.80
Purchases to date (inc. VAT):	<u>£1,648.08</u>
Fund remaining:	£735.72

<u>Play Equipment Fund</u> (as of February 28th 2017)	
Total banked to date (inc. VAT refunds):	£41,067.19
Purchases to date (inc. VAT):	<u>£39,098.94</u>
Fund remaining: (VAT refund of £170.17 due April)	£1,968.25

10. Matters to be further discussed at this meeting:

62/16 Land in Mussons Close – asset of community value available for purchase / potential adoption of land by PC : to discuss placing a potential bid to purchase the land – Mussons Close Group need to inform the Parish Council of the funds available ahead of the April meeting, at which the final bid details will be determined.

69/16 Dyke next to allotments on Tanners Lane – the dyke next to the bottom two allotments on Tanners Lane needs cleaning out. Clerk has reported this to Highways but no work has been carried out. Clerk to ask Cllr Hill to intervene.

03/17 Grass surface under the play area picnic table – the grass under the picnic table is deteriorating. Clerk has obtained a quote from Miracle to install matting. Clerk to obtain a quote from Wicksteed as a comparison.

12/17 Review Risk Management – It was agreed to alter the weekly play equipment checks to monthly.

13/17 Proposal to install CCTV in Mussons Close – it was agreed that Cllr Fox will liaise with SKDC to determine the implications for residents and the Parish Council for installing CCTV in Mussons Close.

14/17 Dorman’s annual donation for siting their fair on the village Green – the Parish Council does not charge for the use of the Green, although each year Dorman’s make a donation to the Sheep Fair for taking part. It was reported that the Sheep Fair is not a profit making venture and their donation helps fund the Sheep Fair events. It was agreed that the Clerk

would write to the Sheep Fair, informing them that if any damage is done to any part of the Green during Sheep Fair, the Parish Council would expect them to cover the cost of any necessary repairs.

15/17 Request for a litter bin at the bottom of St Johns Drive by the bench – it was agreed to move the litter bin from the top of St Johns Drive to the bottom, next to the bench. Clerk to inform SKDC waste services once it has been moved to its new location.

16/17 Dog fouling on footpaths and fields around the village – it was agreed the sprays & stencils would be used to try and deter dog owners from leaving mess behind, in addition to putting up signs.

17/17 Possibility of a general waste skip – it was agreed a second skip for general household waste would be sited in the Market Place next to the garden waste skip on Saturday March 25th.

18/17 Delivery times for the Co-op – deliveries to the Co-op start just after 5am and there can be as many as seven before 7am. This is causing a disturbance for neighbouring properties, with newspaper deliveries being particularly noisy shortly after 5am. Clerk to contact the Co-op to ask if delivery drivers could be more mindful of nearby residents.

19/17 Signs obstructing footpath outside the Co-op – Government guidelines state that advertising boards must not obstruct the highway, which the signs outside the Co-op are doing. They are blocking the footpath which forms part of the highway. Clerk to write to the Co-op asking if the boards could be moved.

11. Next meeting confirmed to take place at 8.00pm at the Willoughby Gallery on ~~Wednesday April 12th 2017.~~

Meeting closed at 9.20pm

Mrs. Sara Parker - Parish Clerk

NB:the April meeting date has changed to Wednesday April 5th at the Willoughby Gallery at 7.30pm