

## DRAFT MINUTES: CORBY GLEN PARISH COUNCIL

Draft Minutes of the meeting held on Wednesday 8<sup>th</sup> February 2017 at the Willoughby Memorial Gallery, Corby Glen.

Present: Cllrs Lamming (Vice Chair), Johnson, Fowler & Fox.

In attendance: Cllr N. Robins, Mrs. S. Parker (Parish Clerk) and one village resident.

**Open Forum:** A resident noted that nails have been placed on the public footpath on the Open Space in Mussons Close, and also on the public highway bordering the land. The latter incident was reported to the Police. It was reported that Nora Louth, previously on the Parish Council, has passed away. It was also noted that the Charles Read Academy has achieved a "Good" rating from Ofsted in its latest inspection. This is a fantastic achievement for a school which was threatened with closure in 2013, before being transferred to the David Ross Education Trust.

1. **Apologies for absence:** received and accepted from Cllrs Honeywood, Grantham & Muir.
2. **District, County Councillor & Police Reports:** none noted.
3. **Minutes of the Parish Council meetings on 11<sup>th</sup> January 2017:** These were approved & signed as an accurate record.
4. **Councillors' Declarations of Interest:** none noted.
5. **Clerk's & Chairman's reports on matters outstanding:**

**55/16 BT 90 Day Consultation – removal of public payphones** – Our request to adopt the box has been lodged with SKDC Planning and we should be notified of their decision in early 2017.

**26/16 Hedges on A151 St Johns Drive junction & near railway bridge** – Highways have been asked to ask residents in St Johns Drive & Walsingham Drive to cut the hedge back on the A151. Clerk has informed one household that the Parish Council has been informed the cutting back of the hedge is the resident's responsibility.

**47/16 Replacement trees on the Green** – John Wilcockson has recommended planting small leaf lime trees to replace felled trees on the Green, and has recommended a supplier. Cllr Fox to get quotes from another supplier to be discussed at the March meeting.

**68/16 Proposed Tree report February 2017** – the tree inspection has been carried out and an in-depth report submitted to the Parish Council. No major work is required at this time and the consultant will return in July to assess the trees in full leaf.

**09/16 Neighbourhood Planning review** – an EGM will be called to discuss this issue on Wednesday April 19<sup>th</sup> at 8pm. Clerk to confirm availability of the Willoughby Gallery and to issue the agenda in due course. The residents who have expressed an interest in potentially forming a group to progress a Neighbourhood Plan will be invited to attend.

**66/16 Clerk's annual appraisal January 2017** – clerk's appraisal review was approved & signed, clerk was promoted to SCP18 with effect from February.

6. **Matters to be resolved:**

**08/17 To consider Dorman's request to hold a fair on the Green in May & October** – Councillors agreed the following dates: May 14<sup>th</sup> – 21<sup>st</sup> and October 1<sup>st</sup> – 9<sup>th</sup>. Councillors discussed the issue of Dorman's donation being given to the Sheep Fair every year, this will be discussed further at the next meeting.

**09/17 To consider an alternative material for the village sign changes** – David Partridge has suggested the use of a green di-bond material instead of metal plates for the village sign. Councillors agreed the new material subject to it being light fast, UV stable and paint compatible.

7. **Circulated correspondence:** none noted.

8. **Reports from Committees:**

**Planning: s16/2109 – Benton-Jones, siting of advertising board on A151** **refused by SKDC**

**Greens Committee:** Clerk to contact the grass contractor to ask for grass cutting to commence in March subject to the weather and grass length.

9. **Payments and Accounts**

(i) Bank balances - monthly update approved as set out below

(ii) Invoices for payment - Councillors resolved to approve payments as set out in schedule below.

## Payments and Accounts

<b>Opening Bank balance from 1st January 2017</b>	<b>£17,002.37</b>
<b>Income received on bank statement</b>	
<b><u>Invoices cleared on bank statement</u></b>	
L. Chambers – charge for water usage on new play area (to clear)	£60.00
Miracle D&P play equipment final payment	£4,828.19
CDPC – Community cleaner December	£125.44
S. Parker – Clerk’s wages & expenses December	£285.92
M.Cooper Barleycroft/Pridmore lights electricity	£100.00
Cllr Honeywood – agreed Christmas expenses	£20.00
Glasdon – 2 benches	£970.92
<b>Closing Bank Balance 31<sup>st</sup> January</b>	<b>£10,611.90</b>
<b><u>Cheques to be authorised/cleared:</u></b>	
CDPC – Community cleaner January	£125.44
S. Parker – Clerk’s wages & expenses January	£322.33
Viking Signs – play area sign	£50.11
J. Wilcockson – tree inspection	£480.00
<b>Estimated remaining NatWest bank balance (excluding Defibrillator fund &amp; play equipment fund)</b>	<b>£9,634.02 £6,930.05</b>

<b><u>Defibrillator Fund (as of January 31<sup>st</sup> 2017)</u></b>	
<b>Total banked to date (inc. VAT refunds):</b>	<b>£2,383.80</b>
<b>Purchases to date (inc. VAT):</b>	<b><u>£1,648.08</u></b>
<b>Fund remaining:</b>	<b>£735.72</b>

<b><u>Play Equipment Fund (as of January 31<sup>st</sup> 2017)</u></b>	
<b>Total banked to date (inc. VAT refunds):</b>	<b>£41,067.19</b>
<b>Purchases to date (inc. VAT):</b>	<b><u>£39,098.94</u></b>
<b>Fund remaining: (VAT refund of £170.17 due April)</b>	<b>£1,968.25</b>

### 10. Matters to be further discussed at this meeting:

**69/16 Dyke next to allotments on Tanners Lane** – the dyke next to the bottom two allotments on Tanners Lane needs cleaning out. Clerk has reported this to Highways.

**02/17 Village litter pick** – it was agreed the next village litter pick will take place on Saturday March 4<sup>th</sup>, meeting at the play area at 10am. This will be advertised in the Link. Clerk to provide gloves and to contact Environmental Health to obtain bin bags.

**03/17 Grass surface under the play area picnic table** – the grass under the picnic table is deteriorating. Clerk to get a cost for 9 square metres of safety matting.

**04/17 Street light in Willoughby Close** – the light goes off at midnight as per LCC new guidelines as this is not a designated area for full time safety lighting. It was agreed the Clerk would email Highways to inform them this is an elderly residents

development. 3 councillors voted with 1 abstention from Cllr Fowler.

**05/17 March Garden waste skip** – a discussion took place regarding the merits of providing a garden waste skip for the village. It was proposed to provide a skip on March 25<sup>th</sup> 2017, Councillors voted 2:2, the Vice-Chair therefore made the final decision to provide a skip. Votes for : Cllrs Lamming & Johnson, Votes against : Cllrs Fowler & Fox.

**06/17 2016/17 Annual Audit** – It was agreed to appoint Fiona Hatchman as the internal auditor at a cost of £75.

**07/17 Misuse of litter bins** – it has been reported that the bins next to Paulines and the Co-op are being used by residents for their household waste.

**10/17 Forthcoming retirement of Kevin Brumfield** – clerk to write to Kevin Brumfield on behalf of the Parish Council wishing him well in his retirement and thanking him for all he has done for Corby Glen over recent years.

**11/17 Clerk & Councillor training available through LALC** – clerk circulated the latest training schedule from LALC. Clerk & Councillors to consider whether there are any training modules they would like to attend.

**11. Next meeting confirmed to take place at 8.00pm at the Willoughby Gallery on Wednesday March 8<sup>th</sup> 2017.**

**Meeting closed at 9.20pm**

**Mrs. Sara Parker - Parish Clerk**