

# DRAFT MINUTES: CORBY GLEN PARISH COUNCIL

Draft Minutes of the meeting held on Wednesday 13th January 2016 at the Willoughby Gallery, Corby Glen.

Present: Cllrs Honeywood (Chair), Lamming (Vice Chair), Johnson, Muir, Fowler and Fox.

In attendance: Cllr N. Robins, Mrs. A. Roberts on behalf of the Christmas Tree Fund and Mrs. S. Parker (Parish Clerk).

**Open Forum:** The Parish Council wishes to congratulate Penny Hedley-Lewis on being awarded an MBE in the New Year's Honours list. A letter of congratulations will be sent by the Clerk.

1. **Apologies for absence:** Cllr Grantham.

2. **District and County Councillors' Reports:** Cllr Robins confirmed the meeting for discussing Community Grants will take place on Friday January 15th. Cllr Robins also reported that a local Parish Council Design Statement had proved helpful in a recent planning matter.

3. **Minutes of the Parish Council meeting on 9th December 2015:** These were approved & signed as an accurate record.

4. **Councillors' Declarations of Interest:** None.

5. **Clerk's & Chairman's reports on matters outstanding:**

**45/15 Locations for next Archers Survey:** The Lincolnshire Road Safety Partnership (LRSP) has carried out the surveys and LRSP reported that the vehicles exceeding the speed limits on Swinstead Road, Tanners Lane, the A151 and High Street, amounted in each case to less than 10% of the total, and that as these have not resulted in a history of accidents, the roads did not meet the criteria for considering additional speed calming measures.

**48/15 August 2015 tree inspection:** It was confirmed the work would take place w/c January 25<sup>th</sup> subject to satisfactory weather conditions.

**50/15 New salt bins for village:** Two new salt bins were installed on St Johns Drive and Pridmore Road in between Christmas and New Year, despite the Parish Council not being made aware of their installation. There has not been any negative feedback from residents concerning their locations.

**56/15 Play equipment - potential grant funding application:** The full application has been submitted for £31,656 + VAT. If successful, the grants would be paid into the Parish Council's bank account. On completion of the project the Parish Council will pay Miracle £31,656 and will pay the remaining VAT balance once the refund is received from HMRC. Fundraising to the sum of £2,326.19 is an integral part of the application, with the Christmas Tree Fund advising that they can support this fundraising. The Parish Council thanked Cllr Muir & Mrs. A. Roberts for all their hard work in progressing this project. Thanks were also conveyed to Cllrs Robins and Johnson, and to Charlotte Crake for her input with the application. A NALC model safeguarding policy was not available, however, an alternative policy had been circulated and it was resolved to adopt this and to appoint Cllr Lamming as Safeguarding Officer.

**63/15 Proposal to designate land as Local Green Space:** The Mussons Close Group presented a 'holding' letter in response to a letter from SKDC, and it was resolved the letter would be forwarded to Mr. R. Ransom, with Parish Council endorsement, while a more detailed response is formulated.

**73/15 Tanners Lane grass verge (BJ) –** Since the removal of Highways' cones, vehicles have been driving on the verge and churning the grass up. New verge markers have been purchased and will be installed by Cllr Johnson.

**74/15 Dog fouling around the village –** At the December meeting it was resolved to purchase a couple of tins of spray chalk and stencils to mark the footpaths temporarily in affected areas. Clerk confirmed the cost of the stencils at £95 plus VAT for 3 stencils, and £20 including delivery and VAT for two tins of spray paint. The spray paint will be ordered, and the Clerk will seek to source less expensive plastic stencils. Cllr Robins will establish whether dog fouling signs can be obtained from SKDC to be placed on The Green. It was suggested the Primary School could be approached with a view to asking the pupils to design a new anti-dog fouling poster.

**6. Matters to be resolved:**

**59/15 To consider and agree the amount of the precept for 2016-17.** Updated figures were distributed to Councillors for discussion. Councillors resolved to agree a final precept figure of £11,143, as recommended by SKDC. Clerk to submit request by 22<sup>nd</sup> January.

**7. Circulated correspondence:** An email had been received from a resident asking why the field at the bottom of Tanners Lane, the Dales, had been fenced off denying access to dog walkers. As the land is privately owned and is not crossed by a designated footpath, the Parish Council concluded that it is unable to seek to re-establish access.

**8. Reports from Committees:**

**Planning**

S15/3243, Honeywood Station Road, tree works	no objections
S15/0231, Lockton High Street, erection of children's play tower	appeal dismissed
S15 /3458, Harwood Coronation Road, new single storey dwelling	no objections

**Greens Committee**

Nothing further to report - tree works and play equipment grant application detailed above.

**9. Payments and Accounts**

- (i) Bank balances - monthly update approved as set out below
- (ii) Invoices for payment - Councillors resolved to approve payments as set out in schedule below

<b>Opening Bank balance from 1st December 2015</b>	<b>£ 8,742.84</b>
<b>Income received on bank statement</b>	<b>£</b>
<b><u>Invoices cleared on bank statement</u></b>	
<b>E. Walsingham step/handrail repairs (to clear)</b>	<b>£ 120.00</b>
<b>Sara Parker - Clerks wages November</b>	<b>£ 283.74</b>
<b>Christmas Tree Fund Donation</b>	<b>£ 25.00</b>
<b>Grimsthorpe Estate Christmas Tree</b>	<b>£ 180.00</b>
<b>Closing Bank Balance 31.12.15</b>	<b>£ 8,134.10</b>
<b><u>Cheques to be authorised/cleared:</u></b>	
<b>CDPC - Community Cleaner November (to clear)</b>	<b>£ 118.77</b>
<b>CDPC – Community Cleaner December</b>	<b>£ 118.77</b>
<b>Sara Parker – Clerks wages December</b>	<b>£ 268.74</b>
<b>M. Cooper Barleycroft/Pridmore lights electricity</b>	<b>£ 100.00</b>
<b>Sara Parker – expenses bollards</b>	<b>£ 173.40</b>
<b>Estimated remaining NatWest bank balance (of which £825.00 dedicated to the defibrillator fund)</b>	<b>£ 7,354.42</b>

<b>Defibrillator Fund (as of December 1st 2015)</b>	
<b>Donations made directly into bank account:</b>	<b>£ 390</b>
<b>Cash &amp; Cheques paid into account:</b>	<b>£1,234</b>
<b>Parish Council donation:</b>	<b>£ 500</b>
<b>VAT reclaimed:</b>	<b><u>£ 259.80</u></b>
<b>Total banked:</b>	<b>£2,383.80</b>
<b>Purchases:</b>	
<b>Defibrillator, cabinet and paediatric pads</b>	<b>£1,558.80 (inc. VAT)</b>
<b>Fund remaining:</b>	<b>£ 825</b>

**10. Matters to be further discussed at this meeting:**

**64/15 Viability of a village compost heap (RF)** – no suitable location could be determined.

**65/15 Possible new village entrance design (RF)** - No further proposals regarding the village entrance. The Clerk presented a design from David Partridge for the new wording on the village sign. Councillors were happy with the concept and it was resolved to accept the quote of £50 to paint two panels which would be fixed on to the current sign. David Porter to confirm costs for the two plates to finalise the project.

**66/15 Clerk's annual appraisal - January 2016** - it was resolved to hold an appraisal in January, Cllrs Honeywood & Lamming to confirm a date with the Clerk.

**01/16 HM Queen's 90<sup>th</sup> Birthday Celebrations** – National beacon lighting will take place on April 21<sup>st</sup> in the early evening. Cllr Honeywood to arrange with David Porter and to contact the fire brigade in advance. A Big Lunch will be held on June 12<sup>th</sup> organized by the Christmas Tree Fund in conjunction with the Parish Council. The Christmas Tree Fund to arrange the road closure and liaise regarding a potential fly past. A request was made to make the celebrations more inclusive this year, as it was felt the previous Big Lunch was aimed primarily at younger children. Clerk to check the insurance policy to cover these events.

**02/16 Proposed visit of Circus Tyanna 22<sup>nd</sup> – 29<sup>th</sup> May 2016** – it was resolved to allow Circus Tyanna to visit the village on the dates requested and to position themselves on the Green. They will be made aware that there is to be no public parking on the Green and contact details for the Easton Estate will be forwarded for use of the field next to the Glen. It was also resolved to allow Dormans Fun Fair to visit the Green in May and during Sheep Fair.

03/16 Footpath across Green, Station Road – the footpath outside numbers 18 & 20 is felt to be in need of maintenance. Cllr Robins to contact SKDC to determine who has responsibility for any upkeep of this footpath.

**11. Next meeting confirmed to take place at 8pm at the Willoughby Gallery on Wednesday February 10<sup>th</sup> 2016.**

**Meeting closed at 9.50pm**

**Mrs. Sara Parker - Parish Clerk**